

# WILLOW CREEK ELEMENTARY ARRIVAL PLAN

## WELCOME TO THE FIRST DAY OF SCHOOL

Today, we welcome you to walk your child to the area that they will go in the mornings. We will ring the bell at 7:50am and invite you to walk them to the classroom this morning. At 8:00am, the tardy bell rings for all students. In order for students to begin their routines, we ask that you reassure your child that you will see them this afternoon and allow them to start their day as you leave. After today, if you wish to enter the building, you will need to go through the office, have your driver's license scanned, and wear a printed visitor's sticker.

## KINDER—2<sup>ND</sup> GRADE

Kindergarten through second grade will go to the cafeteria upon arrival where they will be monitored by faculty members. Students are to sit at the table with their teacher's name.

## BUSES DROP OFF

Bus riders will enter through these doors daily.

## 3<sup>RD</sup>—5<sup>TH</sup> GRADE

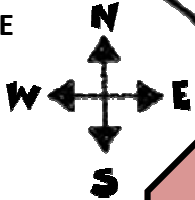
Third through fifth grade will go to the gym every morning where they will be monitored by faculty members. Students are to sit in a single file line behind their teacher's name.

CAFETERIA

GYM

BUS TRAFFIC ONLY

NO  
CELL PHONE  
ZONE



EXIT TRAFFIC STAY RIGHT

TWO WAY TRAFFIC FOR PARKING ONLY

## CAR RIDER DROP-OFF

All cars should enter through the east entrance off of McLeroy Blvd. Please make sure that you are cautious while dropping off your child and aware of children entering the building. For your child's safety, please pull forward as much as possible before letting them exit your car.

RIGHT  
TURN  
ONLY

Student Drop-off Exit

Student Drop-Off Entrance

WEST McLEROY BOULEVARD

# WILLOW CREEK ELEMENTARY DISMISSAL PLAN

Here are some key points to remember...

- ◆ Stay in your car at all times. Your child will be brought to you.
- ◆ Post your child's dismissal card on the visor of the passenger side of your vehicle.
- ◆ Watch traffic control staff who will safely indicate when to pull forward.
- ◆ 1st-5th grade students with siblings in kindergarten will go to the kinder pick-up area for pick up.
- ◆ Please make sure that your child is able to buckle themselves in as quickly as possible.
- ◆ Car pick up is not a time for a conference with your teacher. Make an appointment as to not hold up traffic.
- ◆ School zones are no cell phone zones.
- ◆ There will be no early dismissal after 2:30pm.
- ◆ Thank you in advance for following the Willow Creek procedures for dismissal.

## NOTICE:

Teachers are instructed to NOT dismiss students to walk-up parents. You must either remain in your car and go through the dismissal lines, or you may park in a parking spot and wait at the walker station.

**BUSES ONLY**  
PLEASE YIELD TO BUSES.

## KINDERGARTEN ONLY

- ◆ Kindergarten will remain at the west side of the building for dismissal.
- ◆ All parents should remain in their car and a teacher will bring your child to your vehicle.
- ◆ Please pull forward as far as possible.
- ◆ You must have your child's dismissal card on the visor in order to pick your child up.
- ◆ Yield to buses and allow any buses to exit ahead of you.

**1ST-2ND GRADE**  
(RIGHT LANE)

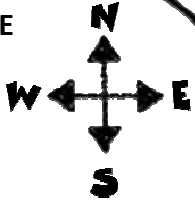
**3RD-5TH GRADE**  
(LEFT LANE)

- ◆ Any 1st—5th grade students with siblings in kindergarten will go to the west side of the building for dismissal.
- ◆ Any 3rd—5th grade students with siblings in 1st—2nd grade will be dismissed from the right lane.

## BIKE RIDERS & WALKERS

- ◆ If you plan to meet your walker or bike rider, please meet them at this area.
- ◆ Do not walk up to the teacher or car pick up area.
- ◆ Your child will be brought to you.

NO CELL PHONE ZONE



K & Bus Pick-Up Exit  
K & Bus Pick-Up Entrance

**PEDESTRIANS**  
MUST USE CROSSWALK

TWO WAY TRAFFIC FOR PARKING ONLY

**RIGHT TURN ONLY**

3rd — 5th Pick-Up Entrance  
1st — 2nd Pick-Up Entrance

WEST McLERROY BOULEVARD