

# Skyward Gradebook: Modified Grades

Students who received modified instruction and modified grades as indicated in an **Individualized Education Plan (IEP)** will need to have the Modified Grading Marks assigned to them.

This is a one-time process that teachers must complete so that all grades and averages will be designated as Modified in the gradebook and on Progress Reports and Report Cards.

- Open the gradebook for the appropriate class.
- Click on the **Grade Marks** tab at the top of the main screen of the Gradebook.

CREEKVIEW MIDDLE SCHOOL						
Teacher: SHANNON REEVES Class: 408081 / 01 Prd:1 SCIENCE						
Attendance	Categories	Grade Marks	Posting	Reports	Charts	Display
		CHAPTER 9	DR 33-34	ROCK CYCLE	DR 36	SCI
		03/03/2009	03/05/2009	03/10/2009	03/10/2009	03/10/2009
		DLY	DLY	DLY	DLY	DLY
		100	100	100	100	100
		85.19	80.56	95.75	81.40	
		87 87.17%	100	70	100	100
		84 83.50%	100	80	100	100
		72 71.67%	100	60	100	100

- The first set of Grade Marks you will see are 100-0. Scroll down to the second set of Grade Marks that are the **Special Grade Mark Groups**.

Grade Mark	Grade Value High	Grade Value Low
99M	100	98.5
98M	98.49	97.5
97M	97.49	96.5
96M	96.49	95.5
95M	95.49	94.5
94M	94.49	93.5
93M	93.49	92.5
92M	92.49	91.5
91M	91.49	90.5
90M	90.49	89.5
89M	89.49	88.5

- Click the **Assign Students** button on the right side of the Special Grade Mark Grade Scale.

Grade Mark	Grade Value High	Grade Value Low
99M	100	98.5
98M	98.49	97.5
97M	97.49	96.5
96M	96.49	95.5
95M	95.49	94.5
94M	94.49	93.5

- Check the appropriate students and click **Save**.

Last Name	First Name	MI	Grad Year
<input checked="" type="checkbox"/>	SMITH	D	2013
<input type="checkbox"/>	SMITH	D	2013
<input type="checkbox"/>	SMITH	A	2013
<input type="checkbox"/>	SMITH	G	2013

Remember that this Grading Scale should only be assigned to a student if it is designated in their IEP to receive modified instruction and grades.