

CANVAS STUDENT GETTING STARTED GUIDE



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Get Started with Canvas

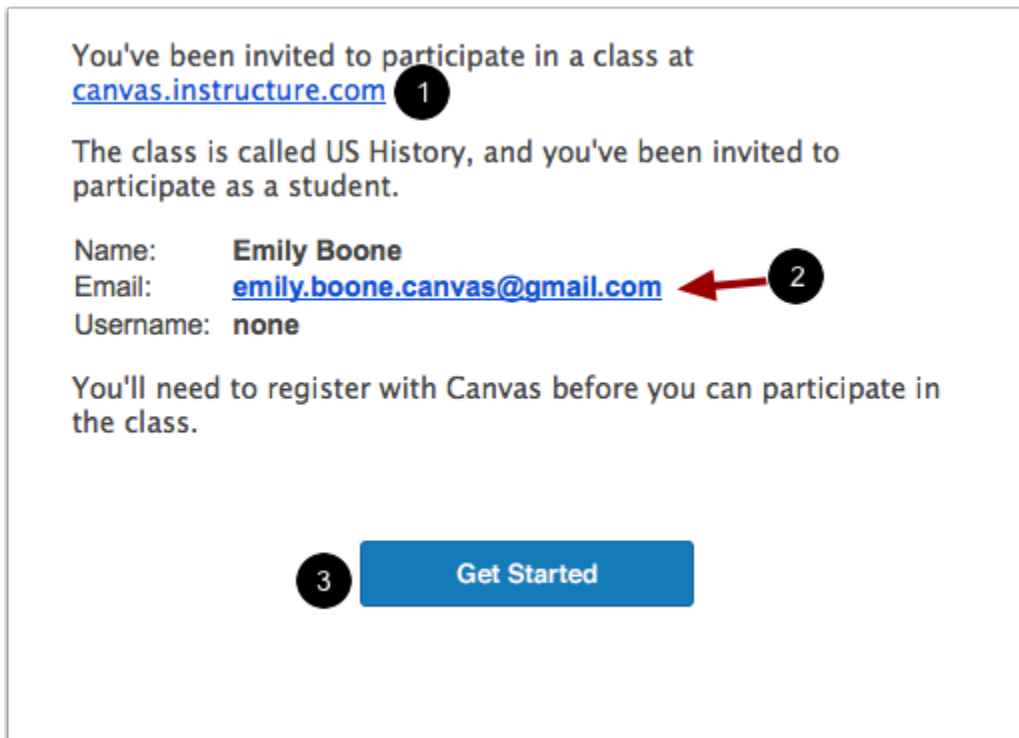
How do I sign up for a Canvas account as a student?

If you do not already have a Canvas account, you need to create an account before you can [log in to Canvas](#).

If you are using Canvas through your institution, you will most likely already have an account and need to accept a course invitation. Your institution will email your login information. If you do not yet have an account, you can create an account when you accept the course invitation.

If you are not using Canvas through your institution, you can create your own account. Your instructor will provide you with a join code to link you directly to the course. This code will be sent to you separately from the Canvas email that invites you to join the course. ***If you need to create an account in Canvas but have not received your join code via email, please contact your instructor or institution for help with logging in.***

Accept a Course Invitation



The screenshot shows an email invitation from Canvas. It contains the following text and elements:

- Text: "You've been invited to participate in a class at [canvas.instructure.com](#)" with a callout '1' pointing to the URL.
- Text: "The class is called US History, and you've been invited to participate as a student."
- Text: "Name: Emily Boone"
- Text: "Email: [emily.boone.canvas@gmail.com](#)" with a callout '2' pointing to the email address.
- Text: "Username: none"
- Text: "You'll need to register with Canvas before you can participate in the class."
- A blue button labeled "Get Started" with a callout '3' pointing to it.

If you've enrolled in or been invited to a Canvas course, you will receive an email that contains your institution's Canvas URL [1] and your email address to use for your login [2]. To accept the course invitation, click the **Get Started** button [3].

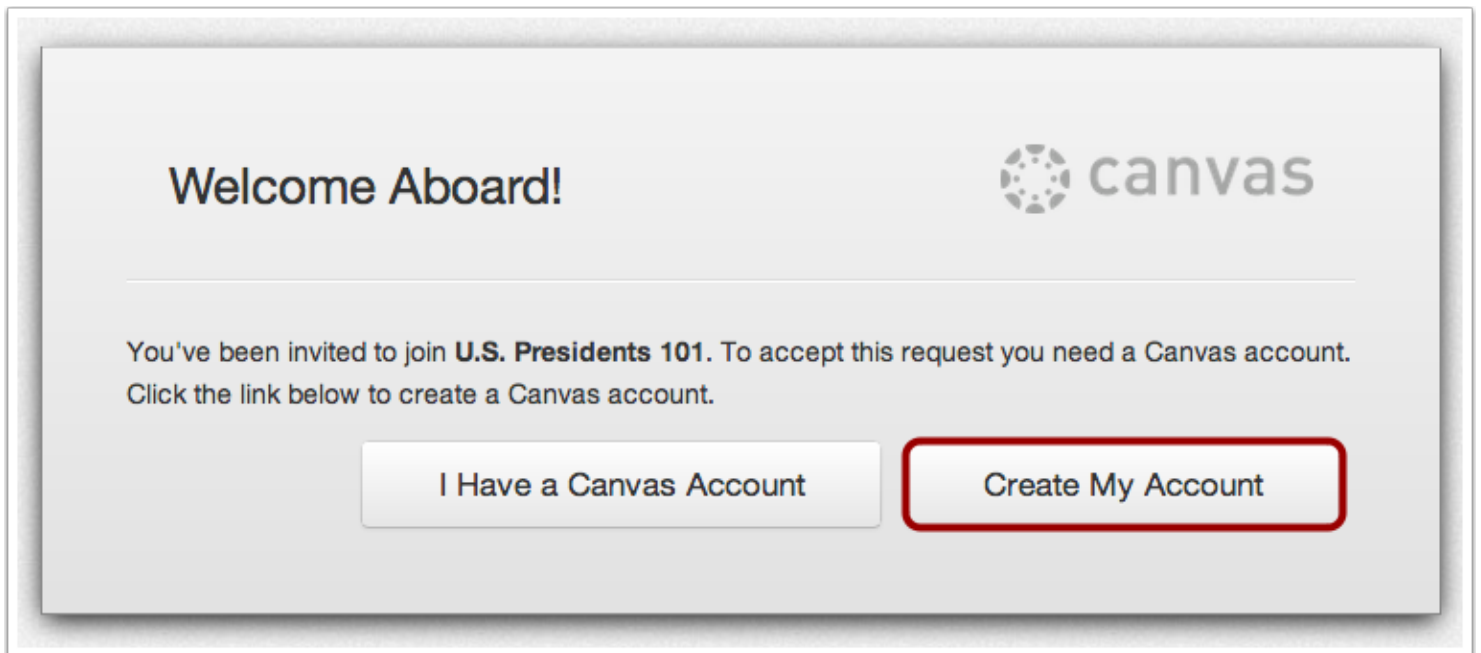
Accept Course

Home > HIST-101 > Syllabus

You have been invited to join **U.S. Presidents 101, History 101 - Section A** as a student

Decline Accept

Canvas will take you to your course and ask you to accept the enrollment. Click the **Accept** button.

Create Canvas Account

Welcome Aboard!

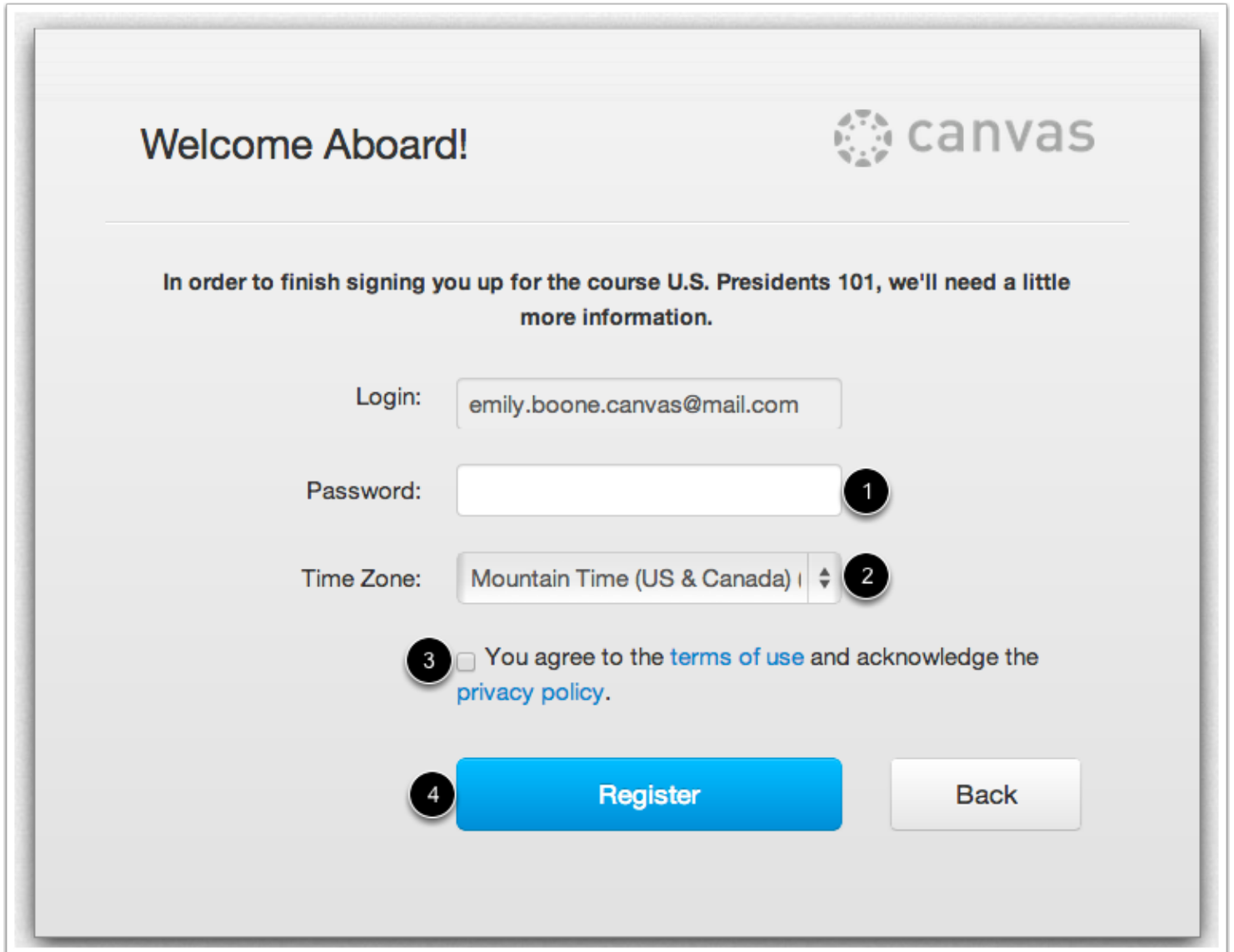
You've been invited to join **U.S. Presidents 101**. To accept this request you need a Canvas account. Click the link below to create a Canvas account.


I Have a Canvas Account Create My Account

Click the **Create My Account** button.

Note: If you already have a Canvas account, click the **I Have a Canvas Account** button. You'll be directed to the [Canvas login page](#).

Complete Registration



Welcome Aboard! 

In order to finish signing you up for the course **U.S. Presidents 101**, we'll need a little more information.

Login:

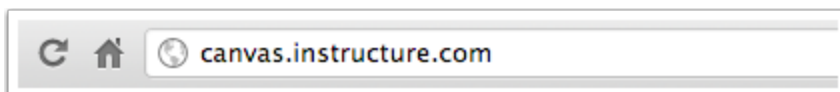
Password:

Time Zone:

You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Create a password [1], enter your time zone [2], and click the terms of use checkbox [3]. Then click the **Register** button [4].

Create Your Own Account

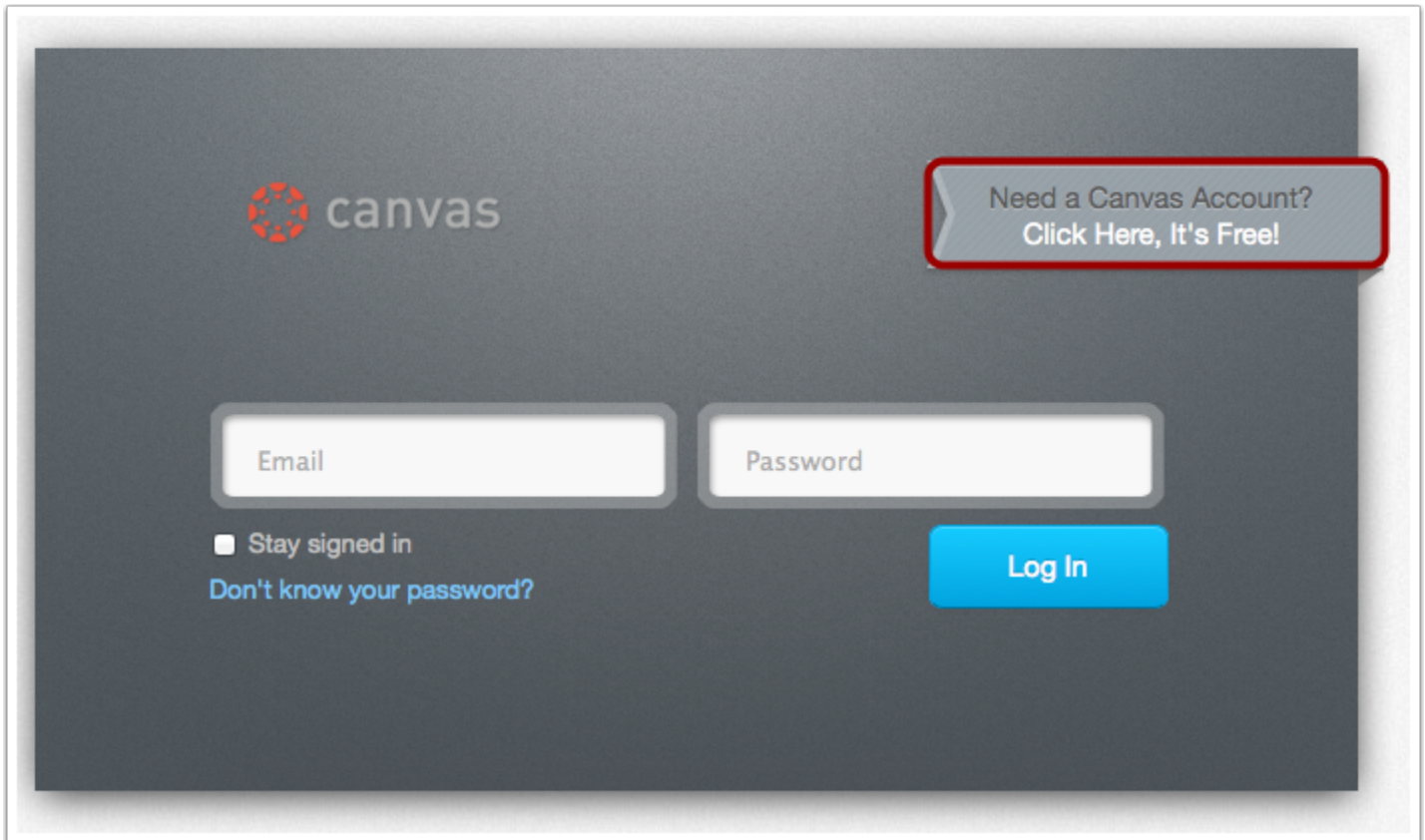


If you don't yet have an account, you can set one up for yourself without an email link.

Note: You must have a join code from your instructor or institution to create your account.

To create your account, open a browser and type canvas.instructure.com into your browser.

Create Canvas Account



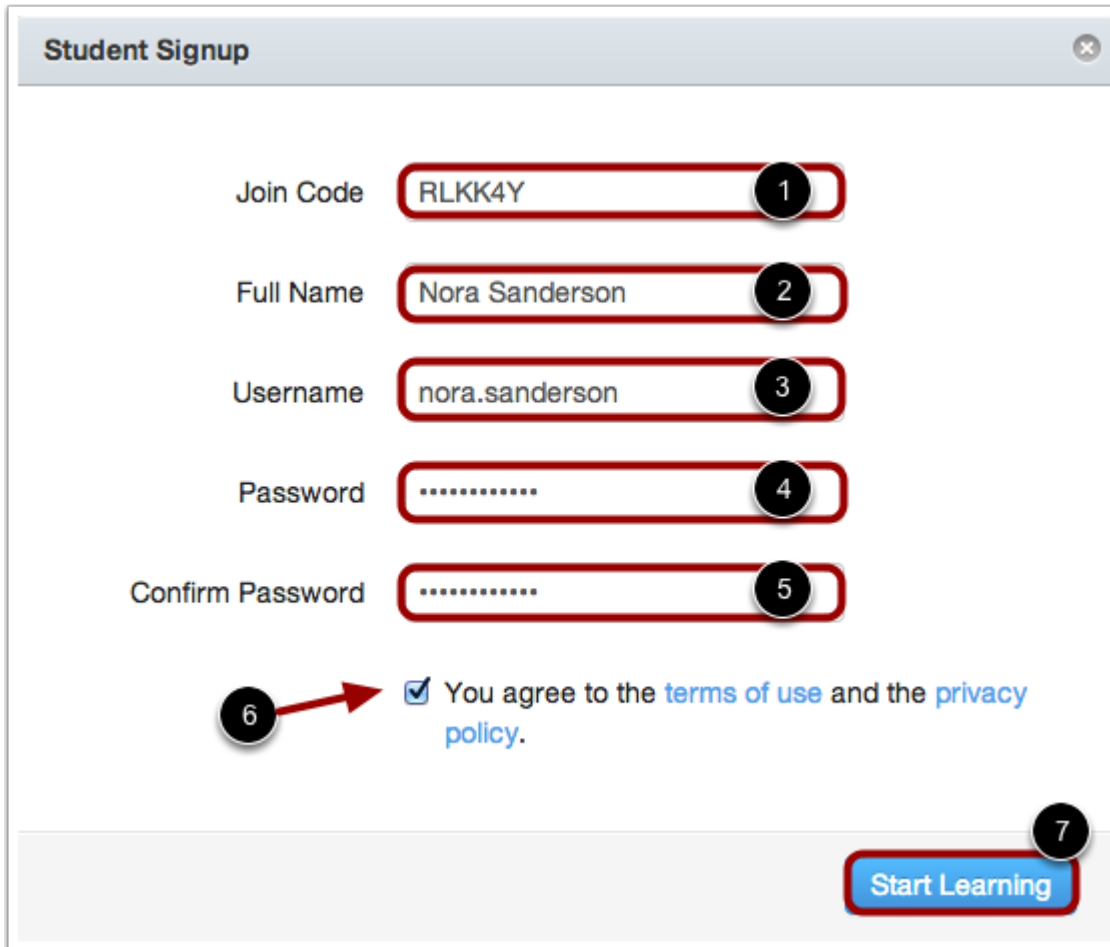
Click the **Need a Canvas Account? Click Here, It's Free!** banner.

Sign Up As a Student



Click the **I'm a Student** button.

Complete Registration



The screenshot shows a "Student Signup" form with the following fields and callouts:

- 1. Join Code: RLKK4Y
- 2. Full Name: Nora Sanderson
- 3. Username: nora.sanderson
- 4. Password: [Redacted]
- 5. Confirm Password: [Redacted]
- 6. You agree to the [terms of use](#) and the [privacy policy](#).
- 7. Start Learning button

Complete the following fields:

1. Enter the course join code in the join code field. This code will be emailed to you by your instructor or institution—the email is separate from your email invitation to join the course.
2. Enter your name in the full name field.
3. Enter your username in the username field.
4. Set your password by typing in the password field.
5. Confirm your password by typing your password in the confirm password field.
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
7. Click the **Start Learning** button.

How do I log in to Canvas?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your institution's login page may vary from the images shown in this lesson. However, the functionality remains the same.

This lesson will show you how to log in to Canvas from an internet browser. If you are using Canvas with an institution, you will log in either from your institution's webpage or by using their direct Canvas URL. [Canvas Network](#) and [Free-for-Teacher](#) accounts also log in with a Canvas URL. You can also log in to Canvas on the Canvas Mobile apps; learn more about [Canvas URLs for mobile apps](#).

You must have an account to log in to Canvas:

- If you are associated with an institution using Canvas and do not know your username and password, please contact your site administrator.
- If you do not yet have an account, learn how to create a Canvas account as a [student](#) or [instructor](#)

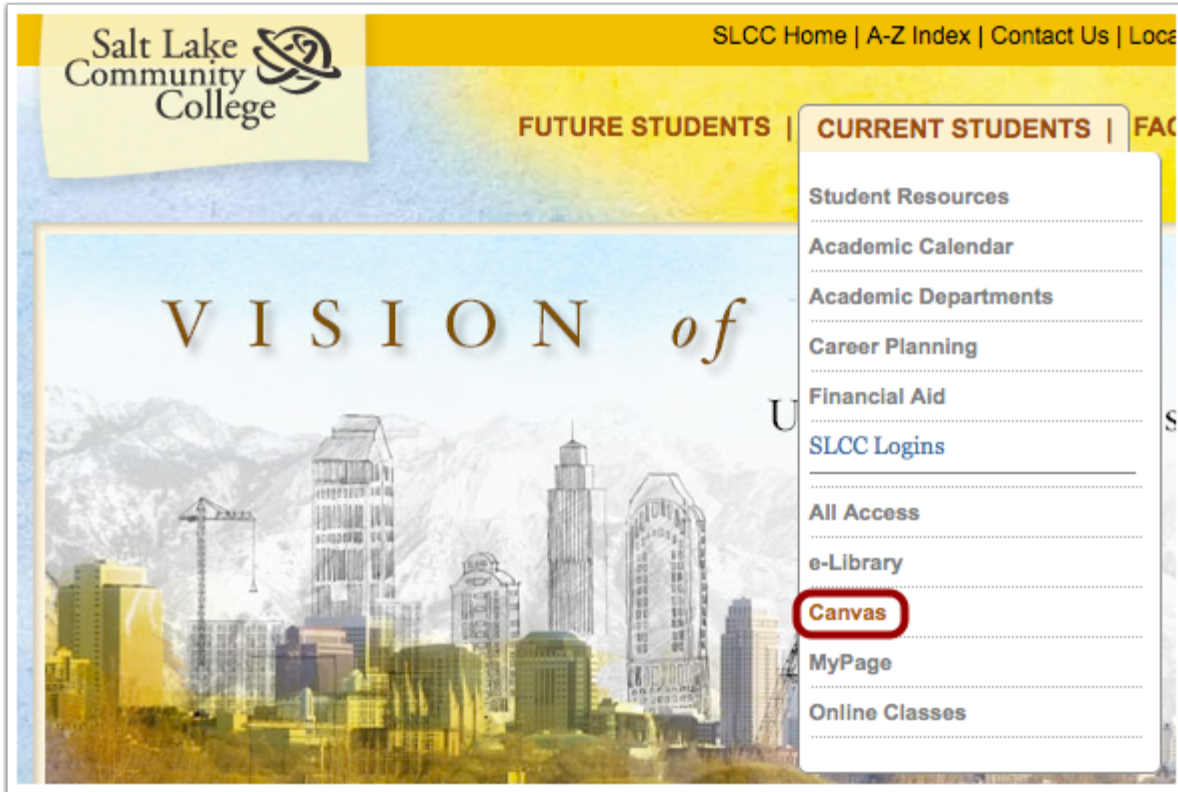
Note: If you are having trouble signing into Canvas, please see the troubleshooting section at the end of this lesson.

Login Troubleshooting

If you are having trouble logging in to your account, here are some tips:

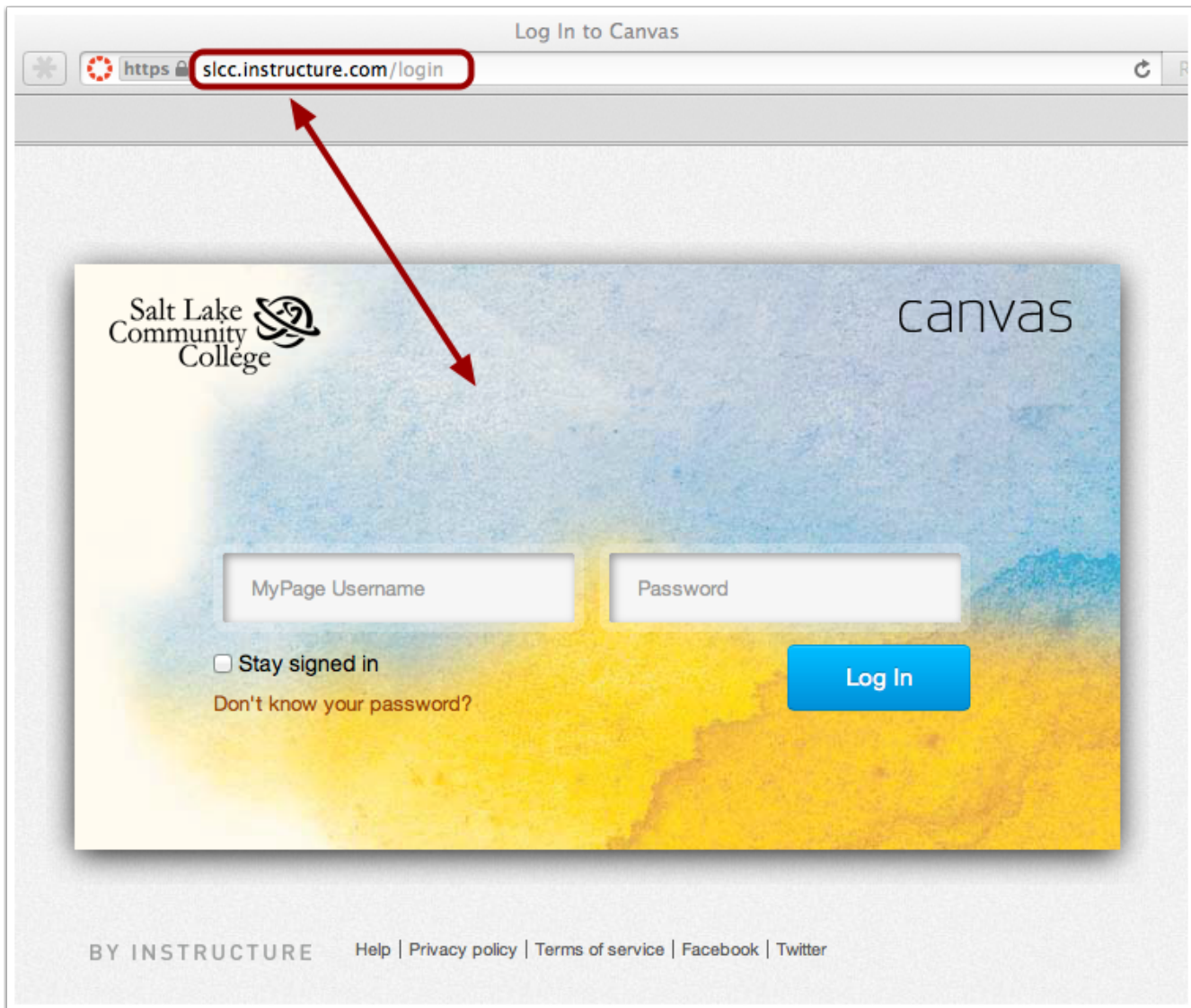
- Verify you are using the correct Canvas URL for your account.
- If you use more than one Canvas URL (such as one for your institution and one for Canvas Network), make sure you are using the correct login and password for each Canvas URL.
- If your login and password were given to you from your institution and you are having trouble logging in, please contact your institution. (Your institution may have changed your login credentials.)
- If you do not have a login and password, you may need to create an account.
- If you have forgotten your password, you may be able to [reset your password](#).

Access Canvas via Institution



Some institutions host Canvas within their website, so you may only need to sign into your institution's internal system to access Canvas.

Access Canvas via Canvas URL



Some institutions have you log in to Canvas using the direct link to their Canvas URL. In a browser window, enter your Canvas URL. Your Canvas login page will appear in the window.


Note: The URL for [Canvas Network](https://learn.canvas.net) is learn.canvas.net. The URL for [Free-For-Teachers \(FFT\)](https://canvas.instructure.com) is canvas.instructure.com.

View Course Invitation

You've been invited to participate in the course, Canvas Instructor Orientation , as a student.

Name: **Doug Roberts**
Email: doug.roberts.canvas@gmail.com

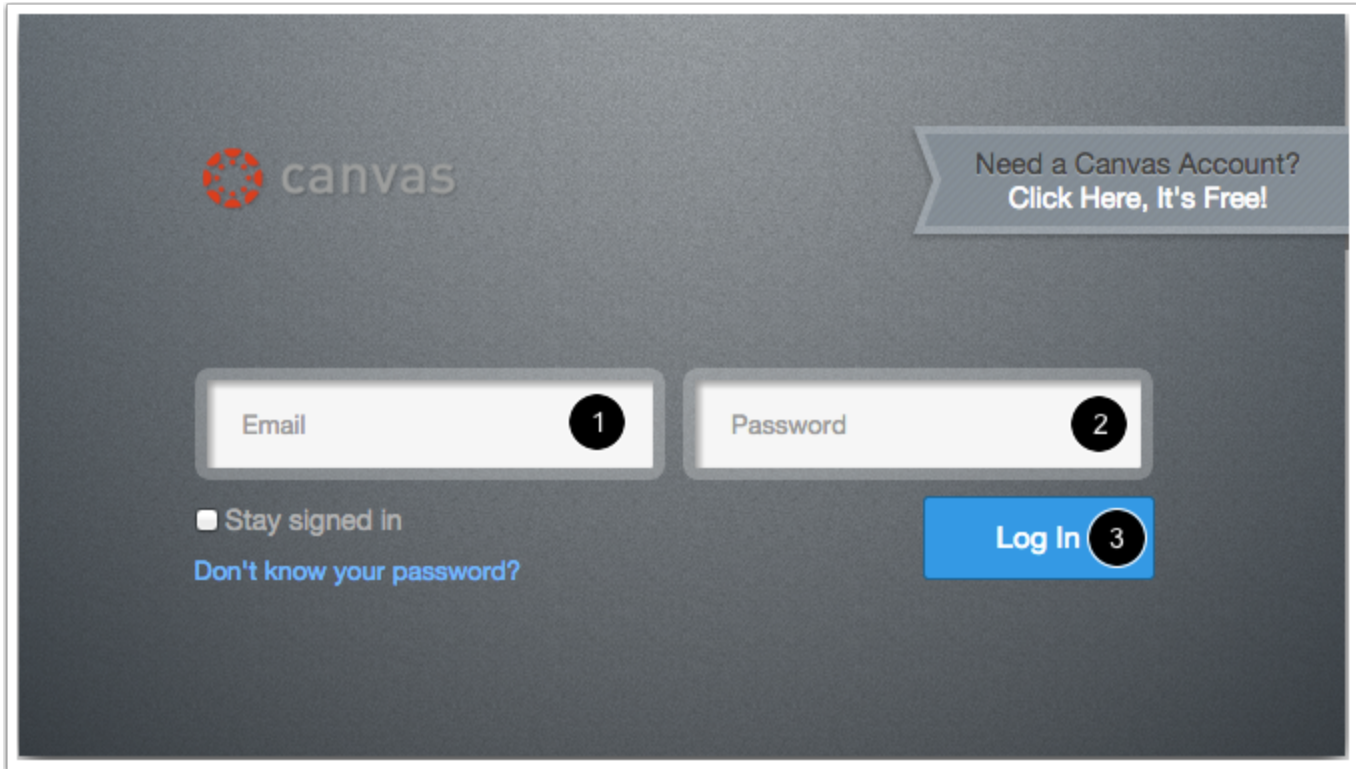
[Get Started](#)

 canvas

[Click here to view the course page](#) | [Update your notification settings](#)

If you do not know your institution's Canvas URL, you can find a link to the page in your course invitation email by clicking the **Get Started** button.

Log in to Canvas



The Canvas login screen requires your login [1] and password [2]. Depending on your institution, login information may vary.

Click the **Log In** button [3].

Each screenshot is acknowledged by its respective university for use in this lesson.

How do I use the Dashboard?

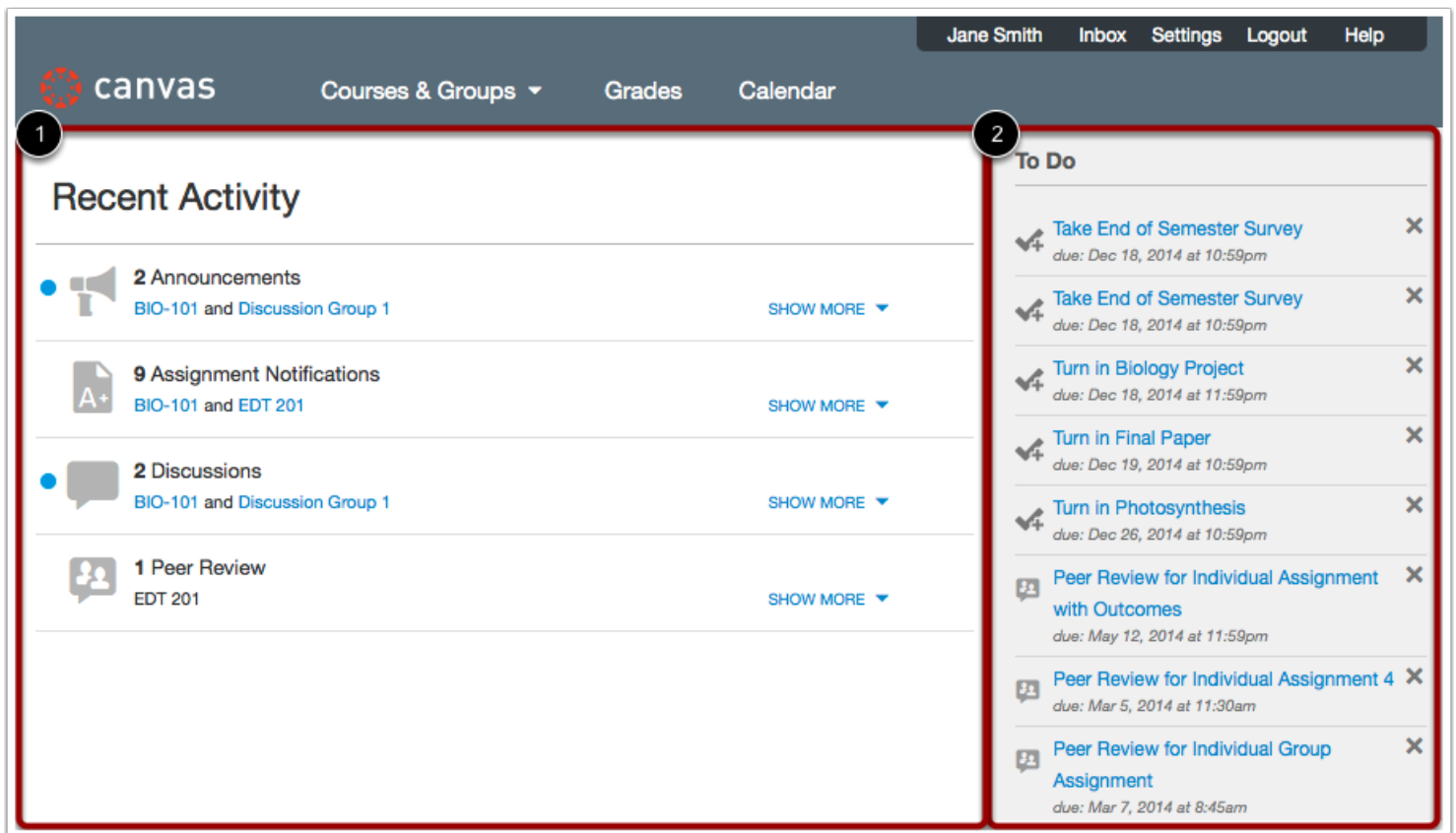
If your Dashboard does not match the design shown in this lesson, your institution has enabled the New Canvas User Interface. For updated details about this feature, please view the [Dashboard \(New Canvas UI\) lesson](#).

The User Dashboard is the first thing you will see when you log into Canvas. The User Dashboard helps you see what is happening in all your courses and allows you to figure out what to do next.

You can return to your User Dashboard at any time by clicking your institution's logo in [Global Navigation](#).

Note: For Canvas Catalog users, clicking your institution's logo will return you to your [Catalog dashboard](#). Learn how to [access the Canvas Dashboard as a Catalog user](#).

View Dashboard

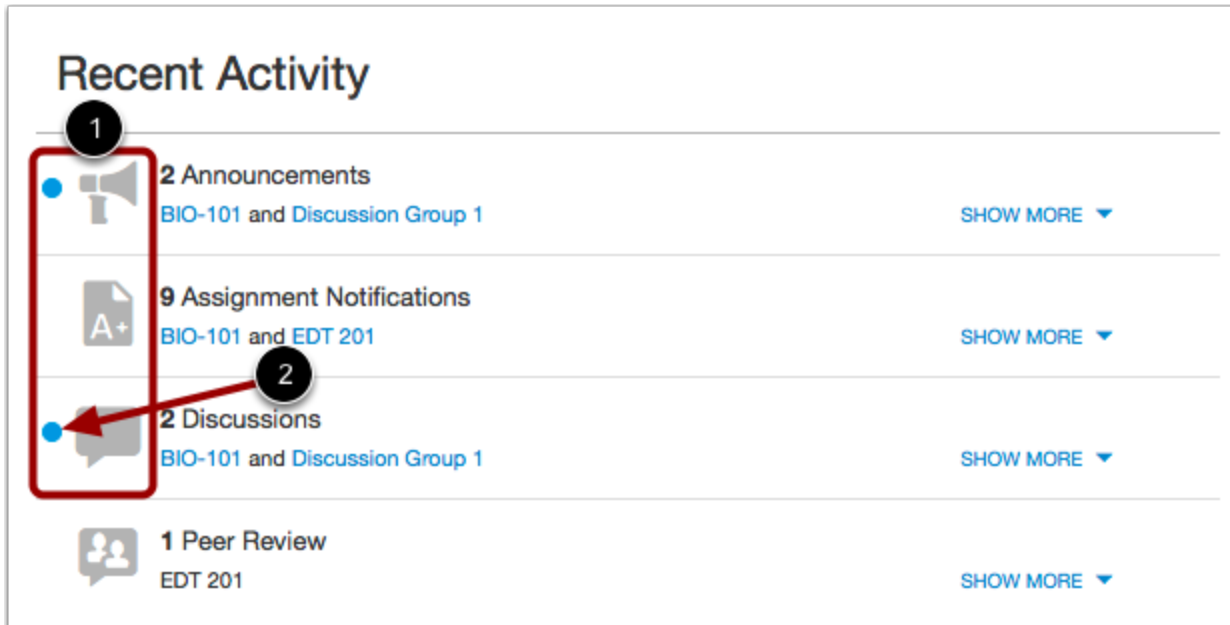


The screenshot shows the Canvas User Dashboard interface. At the top, there is a navigation bar with the user's name 'Jane Smith' and links for 'Inbox', 'Settings', 'Logout', and 'Help'. Below this is a secondary navigation bar with 'Courses & Groups', 'Grades', and 'Calendar'. The main content area is divided into two sections:

- Recent Activity (labeled 1):** This section displays a list of recent activities:
 - 2 Announcements (BIO-101 and Discussion Group 1) with a 'SHOW MORE' link.
 - 9 Assignment Notifications (BIO-101 and EDT 201) with a 'SHOW MORE' link.
 - 2 Discussions (BIO-101 and Discussion Group 1) with a 'SHOW MORE' link.
 - 1 Peer Review (EDT 201) with a 'SHOW MORE' link.
- To Do (labeled 2):** This section displays a list of upcoming tasks:
 - Take End of Semester Survey (due: Dec 18, 2014 at 10:59pm)
 - Take End of Semester Survey (due: Dec 18, 2014 at 10:59pm)
 - Turn in Biology Project (due: Dec 18, 2014 at 11:59pm)
 - Turn in Final Paper (due: Dec 19, 2014 at 10:59pm)
 - Turn in Photosynthesis (due: Dec 26, 2014 at 10:59pm)
 - Peer Review for Individual Assignment with Outcomes (due: May 12, 2014 at 11:59pm)
 - Peer Review for Individual Assignment 4 (due: Mar 5, 2014 at 11:30am)
 - Peer Review for Individual Group Assignment (due: Mar 7, 2014 at 8:45am)

The Dashboard includes the Activity Stream [1] and the Sidebar [2]. Each component helps show recent activity and upcoming events in your courses.

View Recent Activity



Recent Activity

- 2 Announcements**
BIO-101 and Discussion Group 1 [SHOW MORE](#) ▼
- 9 Assignment Notifications**
BIO-101 and EDT 201 [SHOW MORE](#) ▼
- 2 Discussions**
BIO-101 and Discussion Group 1 [SHOW MORE](#) ▼
- 1 Peer Review**
EDT 201 [SHOW MORE](#) ▼

Recent Activity contains a stream of recent notifications from all of your courses, including [announcements](#), [discussions](#), [assignments](#), and [conversations](#). This activity stream helps you see all recent activity in your courses and easily ask questions and post to discussion forums.

Activities are indicated by activity type and display an icon [1] for the activity. New or unread activities are shown by the blue indicator dot [2]. Recent Activity items remain for four weeks.

Note: To receive notifications for Discussions, users must actively post in the discussions at least once every two weeks. If a user stops participating in a discussion after two weeks, Canvas will no longer display discussion notifications.

Expand and Collapse Notifications

Recent Activity

- 2 Announcements**
BIO-101 and Discussion Group 1
[SHOW MORE](#) 1
- 9 Assignment Notifications**
BIO-101 and EDT 201
[SHOW MORE](#)
- 2 Discussions**
BIO-101 and Discussion Group 1
[SHOW LESS](#) 2

- BIO-101 Group Project Discussion** Jan 6 at 11:55am ✕
- Discussion Group 1 New Project** Dec 17, 2014 at 2:49pm ✕

You can view the details of each activity by hovering in the notification area and clicking the **Show More** link [1]. To collapse recent activity, click the **Show Less** link [2].

Manage Recent Activity

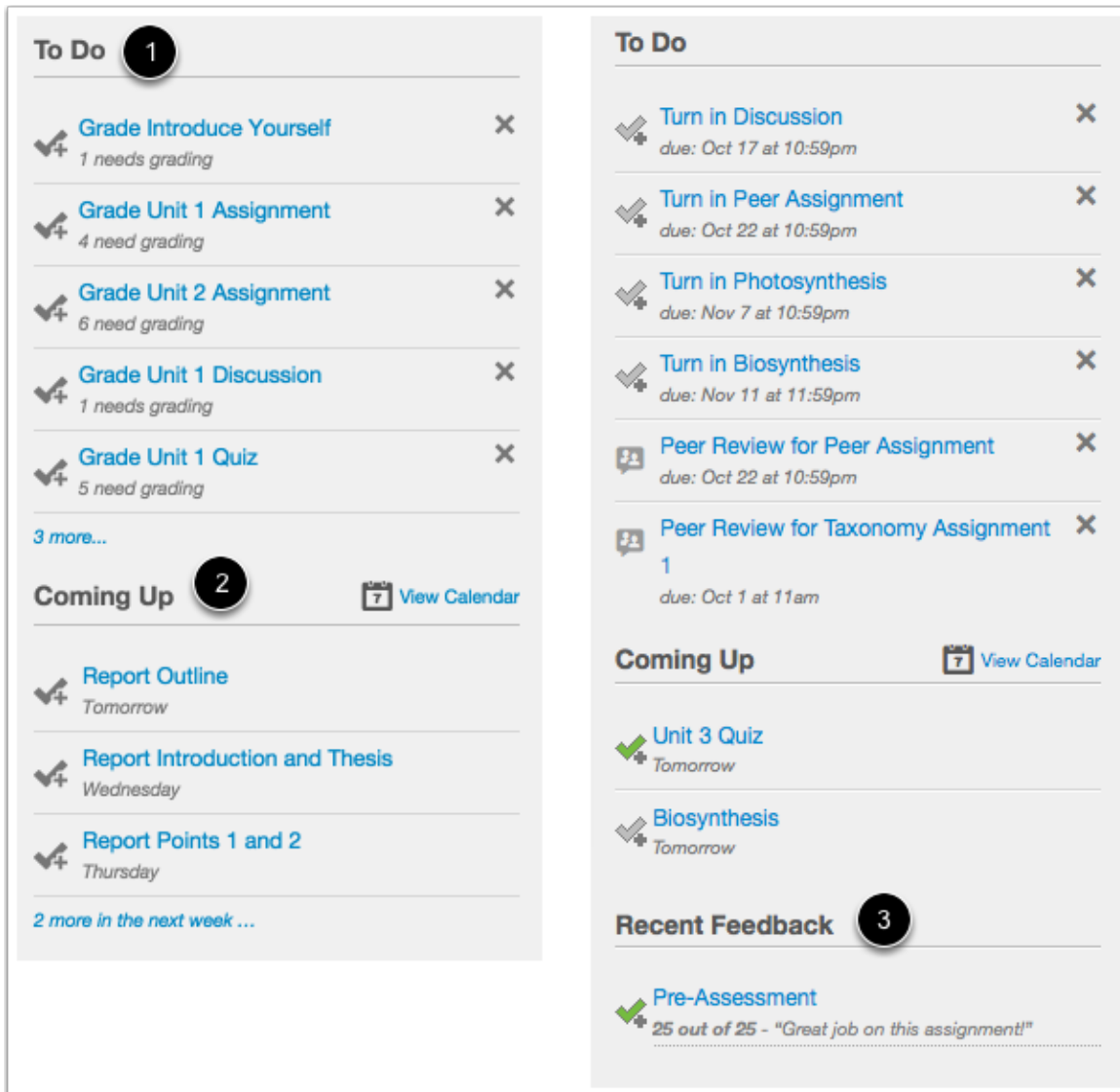
Recent Activity

- 2 Announcements**
BIO-101 and Discussion Group 1
[SHOW MORE](#)
- 9 Assignment Notifications**
BIO-101 and EDT 201
[SHOW MORE](#)
- 2 Discussions**
BIO-101 and Discussion Group 1
[SHOW LESS](#)

- BIO-101 Group Project Discussion** Jan 6 at 11:55am ✕
- Discussion Group 1 New Project** Dec 17, 2014 at 2:49pm ✕

You can directly access your recent activities by clicking the course link [1]. To remove a notification, click the **remove** icon [2].

View Sidebar



The screenshot displays two panels of the Canvas sidebar. The left panel is titled 'To Do' with a notification badge '1'. It lists five items: 'Grade Introduce Yourself' (1 needs grading), 'Grade Unit 1 Assignment' (4 need grading), 'Grade Unit 2 Assignment' (6 need grading), 'Grade Unit 1 Discussion' (1 needs grading), and 'Grade Unit 1 Quiz' (5 need grading). Below these is a 'Coming Up' section with a notification badge '2' and a 'View Calendar' icon. It lists three items: 'Report Outline' (Tomorrow), 'Report Introduction and Thesis' (Wednesday), and 'Report Points 1 and 2' (Thursday). The right panel is also titled 'To Do' and lists six items: 'Turn in Discussion' (due: Oct 17 at 10:59pm), 'Turn in Peer Assignment' (due: Oct 22 at 10:59pm), 'Turn in Photosynthesis' (due: Nov 7 at 10:59pm), 'Turn in Biosynthesis' (due: Nov 11 at 11:59pm), 'Peer Review for Peer Assignment' (due: Oct 22 at 10:59pm), and 'Peer Review for Taxonomy Assignment' (due: Oct 1 at 11am). Below these is another 'Coming Up' section with a 'View Calendar' icon, listing 'Unit 3 Quiz' (Tomorrow) and 'Biosynthesis' (Tomorrow). At the bottom of the right panel is a 'Recent Feedback' section with a notification badge '3', showing a 'Pre-Assessment' with a score of '25 out of 25 - "Great job on this assignment!"'.

The Sidebar helps you see what you need to do next across all your courses and can contain up to three helpful sections.

The **To Do** section [1] shows assignments or events that require your attention. If you are enrolled in a course as a student, the list shows assignments you need to turn in. If you are enrolled in a course as an instructor, the list shows assignments you need to grade. Items remain in this section for two weeks.

The **Coming Up** section [2] shows assignments and events coming due in the next seven days.

If you are enrolled in a course as a student, the **Recent Feedback** section [3] shows assignments with feedback from your instructor. (This section still appears for instructors but does not display content.)

Manage Sidebar Items

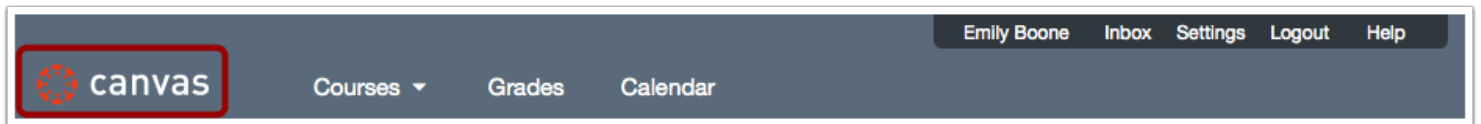
Each section item displays an icon [1] to differentiate between assignments and peer review assignments. Items with green icons indicate the item has been completed as indicated by your user role.

If a section contains more items than are listed, click the **more** link [2].

If there are more than 25 items in the To Do section, you must remove items before you can view any new items. To remove a To Do item, click the **remove** icon [3].

Note: For instructors, clicking on the remove icon will present two options: **Ignore** and **Ignore Until New Submission**. When *Ignore* is selected for an assignment, the item will be hidden for six months.

Return to User Dashboard



You can return to your User Dashboard from any Canvas page by clicking your institution's logo in [Global Navigation](#).

Note: For Canvas Catalog users, clicking your institution's logo will return you to your [Catalog dashboard](#). Learn how to [access the Canvas Dashboard as a Catalog user](#).

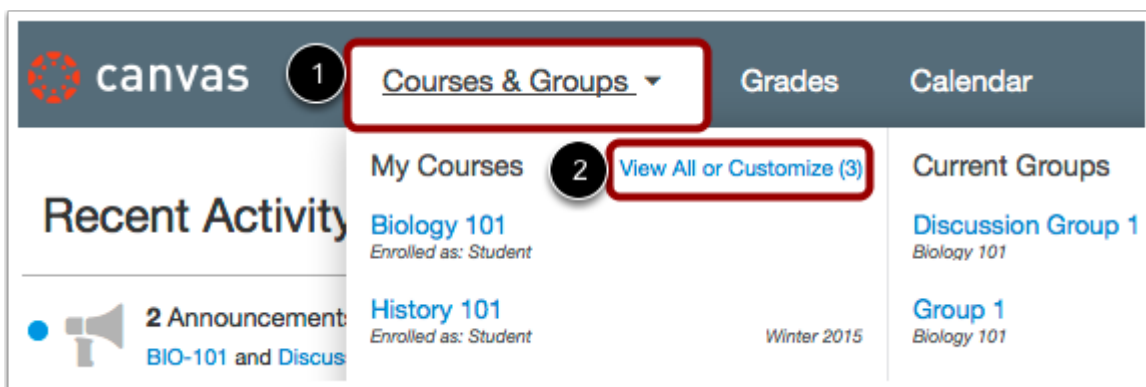
How do I view my Canvas courses?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

After logging into Canvas, you can view your current, past, and future enrollment courses in Canvas.

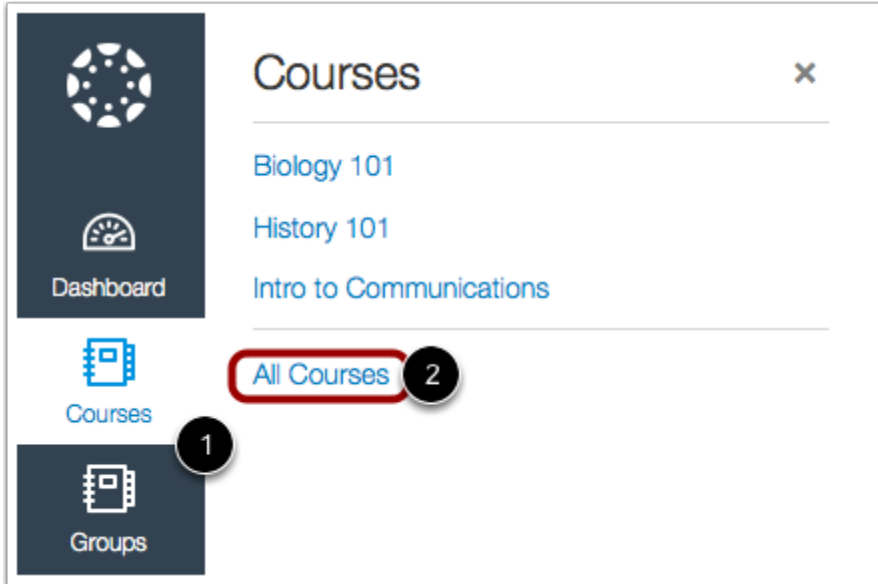
Note: Some institutions may disable the option to view Future Enrollments.

Open Courses



In Global Navigation, click the **Courses** link [1], then click the **View All or Customize** link [2].

Open Courses in New Canvas UI



If you are using the New Canvas User Interface (UI), click the **Courses** link [1], then click the **All Courses** link [2].

View Course Categories

My Courses 1

★ Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★ Basic Written Communications, Section 1	unpublished	Enrolled as a student
★ Biology 100 , Lab		Enrolled as a student
★ Biology 101, Section 2 Fall 2014		Enrolled as a student
★ US History 101 RC		Enrolled as a student
★ US History 101, History 101 Fall 2014		Enrolled as a student

My Groups

Weekly Groups *US History 101 (Fall 2014)*

Project A *Biology 101 (Fall 2014)*

Study Group *Biology 101 (Fall 2014)*

Group 5 *US History 101 RC*

Past Enrollments 2

★ Simple Canvas Course	Enrolled as a student
------------------------	-----------------------

Future Enrollments 3

★ Biology 102 <i>Winter 2015</i>	Enrolled as a student
★ Design 101 <i>Winter 2015</i>	unpublished Enrolled as a student

Courses are organized into three categories: My Courses [1], Past Enrollments [2], and Future Enrollments [3].

View Course Status

★	Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★	Basic Written Communications, Section 1	unpublished	Enrolled as a student
★	Biology 100, Lab		Enrolled as a student
★	Biology 101, Section 2 <i>Fall 2014</i>		Enrolled as a student
★	US History 101 RC		Enrolled as a student
★	US History 101, History 101 <i>Fall 2014</i>		Enrolled as a student

Each category may display different types of links. Courses that are available to you are listed in blue text [1]. These courses have been published by your institution, admin, or instructor and include a link to the course. To open a course, click the name of the course.

Courses that are not yet available are listed in gray text and have an unpublished tag [2]. These courses have not been published.

Your enrollment status [3] is displayed next to each course name. Statuses can be student, teacher, TA, observer, or designer.

If there is a term date [4] associated with a course, it will appear next to the course name.

View My Courses

My Courses

★	Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★	Basic Written Communications, Section 1	unpublished	Enrolled as a student
★	Biology 100 , Lab		Enrolled as a student
★	Biology 101, Section 2 Fall 2014		Enrolled as a student
★	US History 101 RC		Enrolled as a student
★	US History 101, History 101 Fall 2014		Enrolled as a student

My Groups

Weekly Groups *US History 101 (Fall 2014)*

Project A *Biology 101 (Fall 2014)*

Study Group *Biology 101 (Fall 2014)*

Group 5 *US History 101 RC*

Past Enrollments

★ Simple Canvas Course Enrolled as a student

Future Enrollments

★ Biology 102 *Winter 2015* Enrolled as a student

★ Design 101 *Winter 2015* unpublished Enrolled as a student

My Courses are courses that are part of the current semester or term. However, depending on access settings for a course, My Courses can also display courses that have not yet started or are unpublished.

Note: if you are enrolled in groups, the **My Groups** section will appear and display any groups within your current courses.

View Past Enrollments

My Courses

★ Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★ Basic Written Communications, Section 1	unpublished	Enrolled as a student
★ Biology 100 , Lab		Enrolled as a student
★ Biology 101, Section 2 Fall 2014		Enrolled as a student
★ US History 101 RC		Enrolled as a student
★ US History 101, History 101 Fall 2014		Enrolled as a student

My Groups

- Weekly Groups *US History 101 (Fall 2014)*
- Project A *Biology 101 (Fall 2014)*
- Study Group *Biology 101 (Fall 2014)*
- Group 5 *US History 101 RC*

Past Enrollments

★ Simple Canvas Course		Enrolled as a student
------------------------	--	-----------------------

Future Enrollments

★ Biology 102 <i>Winter 2015</i>		Enrolled as a student
★ Design 101 <i>Winter 2015</i>	unpublished	Enrolled as a student

Courses under the **Past Enrollments** heading are courses that have concluded but are still available as a read-only archived course. Prior users can view course material and grades but cannot submit any assignments.

View Future Enrollments

My Courses

★ Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★ Basic Written Communications, Section 1	unpublished	Enrolled as a student
★ Biology 100 , Lab		Enrolled as a student
★ Biology 101, Section 2 Fall 2014		Enrolled as a student
★ US History 101 RC		Enrolled as a student
★ US History 101, History 101 Fall 2014		Enrolled as a student

My Groups

- Weekly Groups US History 101 (Fall 2014)
- Project A Biology 101 (Fall 2014)
- Study Group Biology 101 (Fall 2014)
- Group 5 US History 101 RC

Past Enrollments

★ Simple Canvas Course		Enrolled as a student
------------------------	--	-----------------------

Future Enrollments

★ Biology 102 Winter 2015		Enrolled as a student
★ Design 101 Winter 2015	unpublished	Enrolled as a student

Future Enrollments are courses that will be made available as part of an upcoming term or specific course start date. These courses appear in gray text until they are available.

Note: Some institutions may disable the option to view Future Enrollments.

How do I use the Course Home Page as a student?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your page design may vary from the images shown in this lesson. However, the functionality and location of the components remain the same.

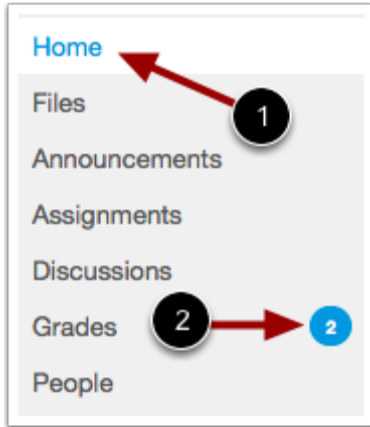
If you are enrolled in a course as a student, the Course Home Page helps you navigate your course and manage your coursework.

View Course Home Page



The Course Home Page involves Course Navigation [1], the content area [2], and the sidebar [3].

View Course Navigation



The Course Home Page is viewed from the Course Navigation **Home** link [1].

Course Navigation includes links that help you and your students get to specific locations in the course. Instructors can customize what links are shown in a course, so if you don't see links that may display in other courses, your instructor has hidden those links from your view.

The active link of the page you are viewing is highlighted in blue with a white background [2]. This highlight helps you quickly identify the feature area you are currently viewing in Canvas.

You may also see course indicators [3] that show updates to your course grades. Learn more about [Course Navigation indicators](#).

View Content Area

🏠 > HIST-101

US History 101

Welcome to US History!

This course will start during the pre-colonial era and move toward the present-day United States. This is an overview course. We could spend the entire semester on one of these eras of history.



Home Page content (and all Canvas content) is displayed in the content area.

The content can be a page, the syllabus, discussions, announcements, quizzes, or imported content. The content can also show the [Course Activity Stream](#), which is a list of all recent activity in the course.

View Breadcrumbs

🏠 > HIST-101

🏠 > [HIST-101](#) > [Quizzes](#)

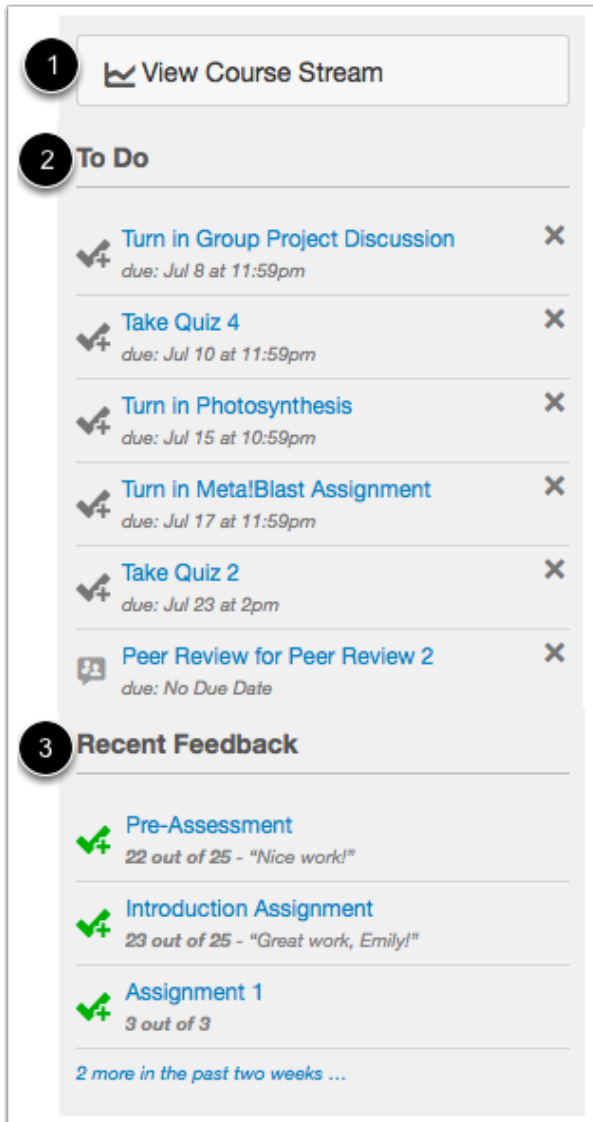
🏠 > [HIST-101](#) > [Quizzes](#) > [Unit 1 Quiz](#)

Breadcrumbs appear above the course content area.

As you view course content, the breadcrumbs leave a trail to show where you are inside the course. You can follow these links backward to visit prior course content.

The breadcrumbs **Home** icon will take you to the Canvas Dashboard.

View Sidebar



The screenshot shows the Canvas sidebar with three main sections:

- 1 View Course Stream**: A button with a left-pointing arrow icon.
- 2 To Do**: A list of tasks with due dates and an 'X' icon for each:
 - Turn in Group Project Discussion (due: Jul 8 at 11:59pm)
 - Take Quiz 4 (due: Jul 10 at 11:59pm)
 - Turn in Photosynthesis (due: Jul 15 at 10:59pm)
 - Turn in MetalBlast Assignment (due: Jul 17 at 11:59pm)
 - Take Quiz 2 (due: Jul 23 at 2pm)
 - Peer Review for Peer Review 2 (due: No Due Date)
- 3 Recent Feedback**: A list of feedback items with scores and comments:
 - Pre-Assessment (22 out of 25 - "Nice work!")
 - Introduction Assignment (23 out of 25 - "Great work, Emily!")
 - Assignment 1 (3 out of 3)A link at the bottom says "2 more in the past two weeks ..."

The Sidebar helps you see what you need to do next in your course.

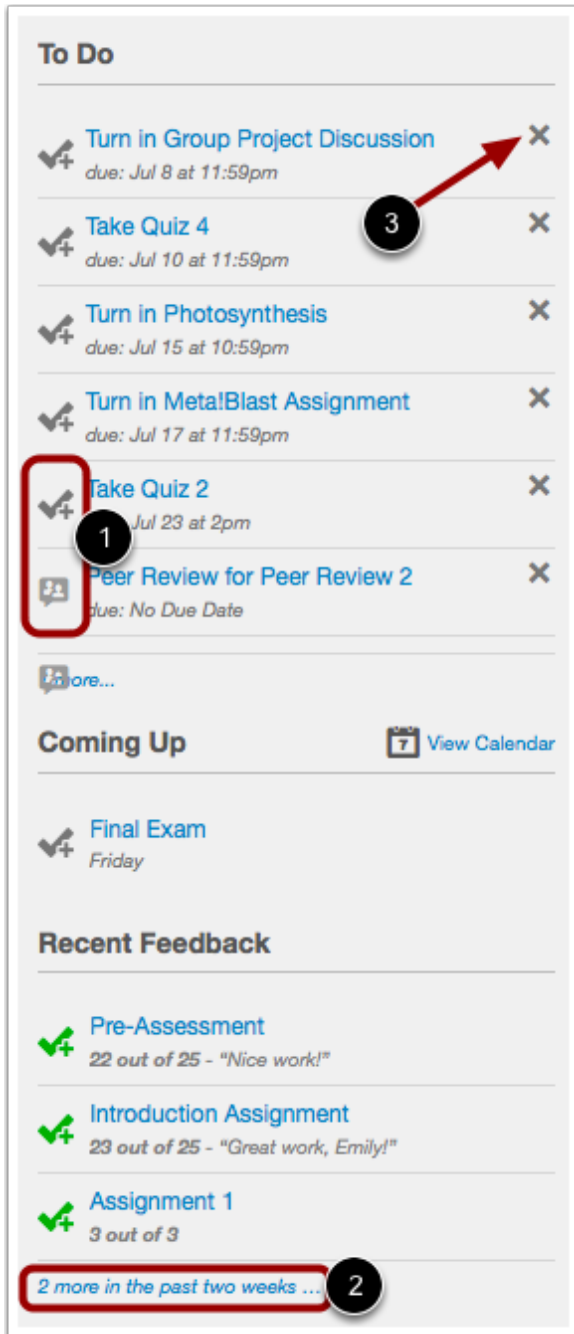
If your Course Home Page displays a page other than the Course Activity Stream, you can [view the course activity stream](#) by clicking the sidebar **View Course Stream** link [1]. When the Home Page is set as the Course Activity Stream, this button will not appear.

The **To Do** section [2] shows assignments you need to turn in. Items remain in this section for two weeks.

The **Recent Feedback** section [3] shows assignments with feedback from your instructor.

The sidebar can also include a variety of other sections, depending on the layout your instructor sets for the Course Home Page. Learn how to view which sections are part of each [Home Page layout](#).

Manage Sidebar Items



The screenshot shows the Canvas sidebar with three main sections:

- To Do:** A list of assignments with due dates. Callout 1 points to the 'Peer Review for Peer Review 2' icon (a person with a plus sign). Callout 2 points to the 'Take Quiz 2' icon (a checkmark with a plus sign). Callout 3 points to the 'X' icon for 'Take Quiz 4'.
- Coming Up:** A section for upcoming events, including 'Final Exam' on Friday. A 'View Calendar' link is present.
- Recent Feedback:** A list of completed assignments with scores and feedback. Callout 2 points to a 'more' link at the bottom of this section.

Each section item displays an icon [1] to differentiate between assignments and peer review assignments. Items with green icons indicate the item has been completed as indicated by your user role.

If a section contains more items than are listed, click the **more** link [2].

If there are more than 25 items in the To Do section, you must remove items before you can view any new items. To remove a To Do item, click the **remove** icon [3].

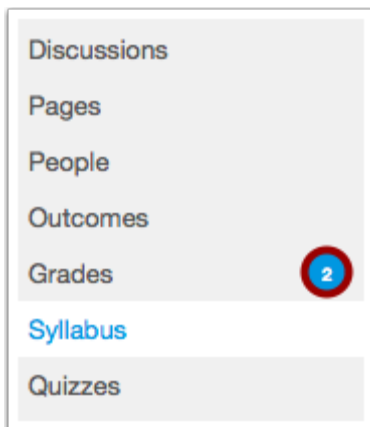
What are Course Navigation indicators?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your page design may vary from the images shown in this lesson. However, the functionality and location of the components remain the same.

The Course Navigation indicator represents the number of changes in a course since your last visit. Currently, this feature is only used for student Grades.

Note: If you are an instructor and participate in a course activity that generates an automatic grade (such as a quiz), the indicator will appear in your Course Navigation but cannot be cleared by refreshing the page. Please always preview a quiz or use [Student View](#) if you are interested in testing student submissions.





View Course Navigation Indicators



Sometimes a user wants to know what has changed since the last time he or she has visited a course, especially with Grades. The numbered indicator for Grades shows a user either a change in a score, including new scores, or a comment left on a submission by an instructor or a peer.

To clear the indicators, view the Grades page. When you refresh or navigate away from the page, the count will reset.

View Grades Page

Name	Due	Score	Out of
MetalBlast Assignment	Apr 25, 2014 by 10:59pm	-	10
• Osmosis	Sep 2, 2014 by 10:59pm	5	5 
Biology History	Sep 5, 2014 by 10:59pm		15
Pre-Assessment	Sep 8, 2014 by 10:59pm	25	25  

As a student, when you visit the Grades page in a course, you will see a blue dot next to the assignment indicating that the assignment that was graded or commented on by your instructor or peer. Remember, the indicators will disappear when you navigate away or refresh the page.

Instructors can also view the student Grades view by clicking the student's name in the Gradebook.

Why can't I access my Course as a student?

Sometimes there are a few reasons why you cannot [access your courses](#).

- If you are self-enrolling in a course using a join code or URL, you may not have completed the registration process. Check your email for information from your instructor as to how to [enroll in your course](#).
- If your institution enrolled you in your course, your enrollment may not have been set up properly. Please contact your instructor(s) for assistance.
- Each course is associated with a specific access date. Depending on the date associated with the course, you may not yet be able to view your course.
- Courses must be published by your institution before you can access them. If a course is not *accessible* to you in your course list, it may not be published.
- Confirm your [browser](#) is up to date. Outdated browsers cannot support Canvas courses.

Will Canvas work on my mobile device?

Canvas is built on open web standards and uses minimal instances of Flash, so most features are supported on mobile devices. With the growing use of mobile devices, instructors should build their courses with best practices for mobile in mind.

Mobile Browsers

You can access Canvas on your mobile device through any mobile browser. However, mobile browsers are not officially supported. We recommend using Canvas mobile applications for an improved user experience.

Mobile Applications

We are actively improving our native mobile applications to support as many Canvas features as possible. Instructure has four native mobile applications free for download on both phones and tablets. Please note that mobile applications are only supported in English at this time.

- **Canvas by Instructure** (iOS 8.0+, Android 4.0+). This app provides access to Canvas for both instructors and students while on the go. Depending on your device, not all Canvas features may be available on the app at this time. View [Canvas mobile features](#) by version and device.
- **MagicMarker** (iOS 7.0+ iPad only). This app is specifically designed for instructors to assist them with standards-based learning. Syncs with the Learning Mastery Gradebook.
- **Polls for Canvas** (iOS 7.0+, Android 4.0+). This app is the easy to way for instructors to collect student opinion in their classrooms without any extra devices.
- **SpeedGrader App** (iOS 8.0+ iPad only; Android 4.0.3+). This app is specifically designed for instructors and allows them to grade student submissions on the go. Syncs with SpeedGrader and the Gradebook. View [SpeedGrader mobile features](#) by version and device.

You can learn more about mobile applications in the Canvas Mobile Guides.

Customize Canvas

What are Profile and User Settings?

Profile and User Settings let you control your personal information in Canvas. You can control this information in the Help Corner.

If you want to view a video about personal settings, you can watch the [User Settings and Profile Picture video](#).

Note: Your institution may restrict one or more settings options.

When would I use my profile and user settings?

You can use your profile and user settings to:

- View and edit your [user settings](#), such as display name, [language preference](#), and [time zone](#)
- Change your [default email address](#) or [add an additional email address](#) for notifications
- Add a [text \(SMS\) contact method](#) for notifications
- View or add a [profile picture](#)
- Set [Notifications](#) for your favorite communication channels
- Upload [personal Files](#)
- Create and manage [ePortfolios](#) of your course work
- Manage new [user features](#)
- Download your [assignment submissions](#) from current and previous courses

If your institution has enabled profiles, you can also edit your [profile](#) information.

Note: Your institution may restrict one or more of these options.

How do I set my Notification Preferences?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

Canvas includes a set of default notification preferences for your account. However, you can set your own Canvas notification preferences that connect with your linked web services and other contact methods in in your [Profile and User Settings](#).

Notes:

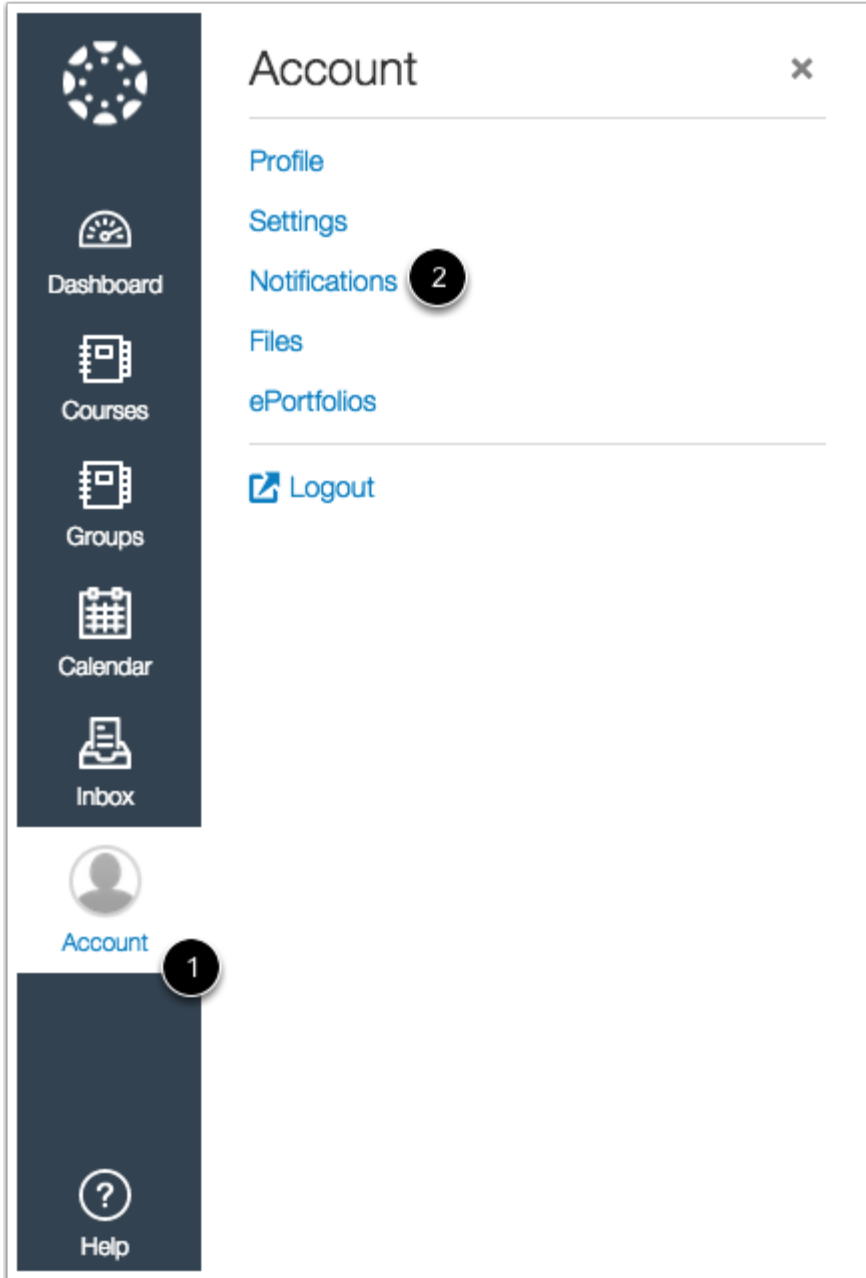
- These settings apply to all of your courses; you cannot change settings for individual courses.
- The Canvas by Instructure Android app supports setting notification preferences. However, setting preferences inside the app will override preferences in the browser version of Canvas, and some preferences are not supported. Learn about setting preferences in the Canvas app for [Android phones](#) and [Android tablets](#).

Open User Settings



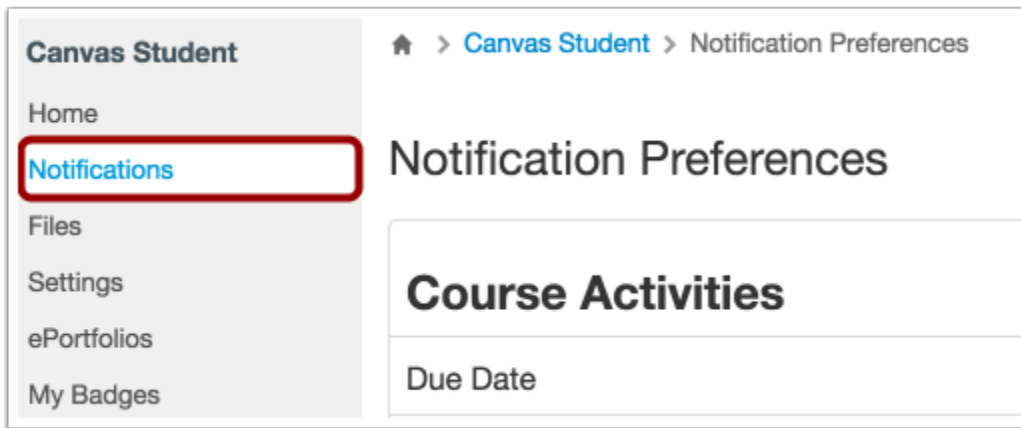
In the Help Corner, click the **Settings** link.

Open Notifications in New Canvas UI



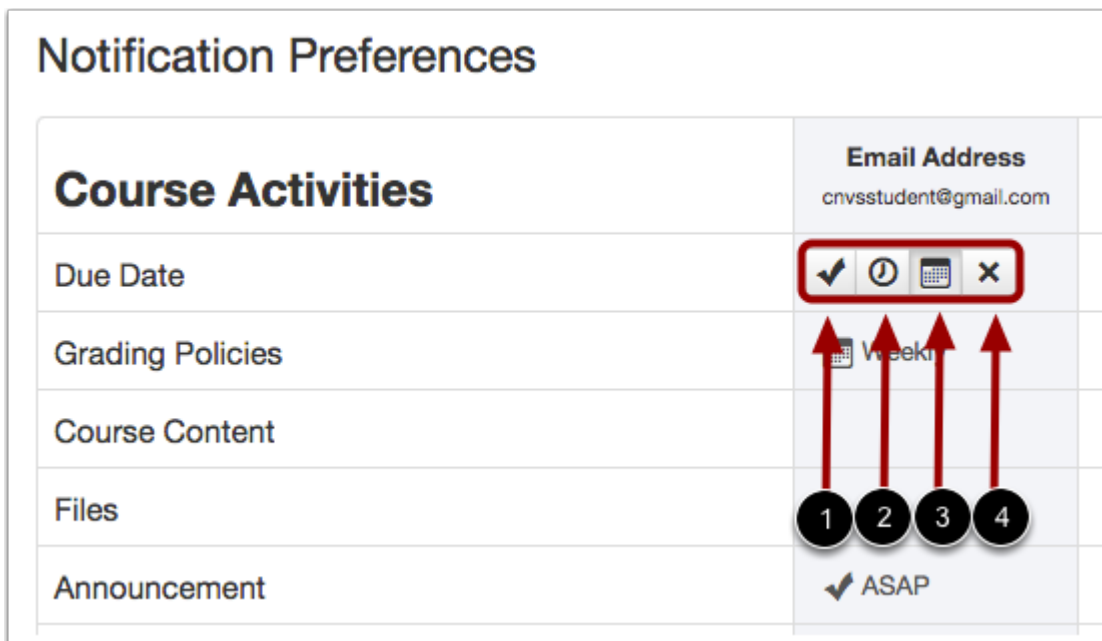
If you are using the New Canvas User Interface (UI), in Global Navigation, click the **Account** link [1], then click the **Notifications** link [2].

Open Notifications



You can view and set notification preferences within your course. In User Navigation menu, click the **Notifications** link.

Edit Notification Preferences



To change a notification for a contact method, hover over the notification type you want to change. Select one of four options.

1. Select the **Check mark** icon to be notified immediately of any change for the activity.
2. Select the **Clock** icon to be notified daily of any change for the activity.
3. Select the **Calendar** icon to be notified weekly of any change for the activity.
4. Select the **X** icon to remove the notification preference so you won't be notified of any change for the activity.

Note: Each set notification preference will automatically apply to all of your courses. They cannot be set individually.

How do I connect to web services outside of Canvas?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

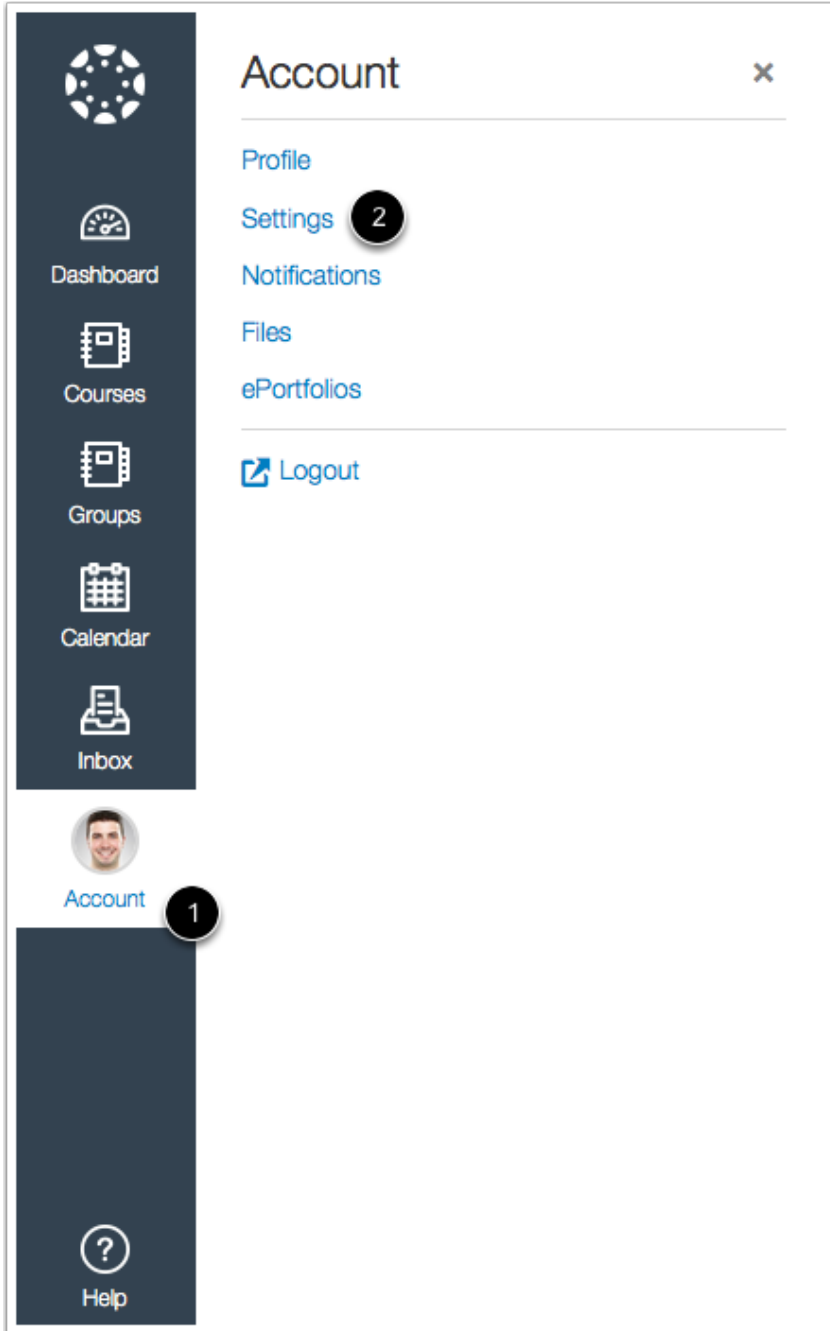
Canvas is integrated with a number of third party web services. Most of these services can be configured from the user settings page.

Open User Settings



In the Help Corner, click the **Settings** link.

Open User Settings in New Canvas UI



If you are using the New Canvas User Interface (UI), in Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

Link Services to Profile

Web Services

Canvas can make your life a lot easier by tying itself in with the web tools you already use. Click any of the services in "Other Services" to see what we mean.

Let fellow course/group members see which services I've linked to my profile

When you register other web services with Canvas, you can integrate your account with services you already use. Each of these services also generates a contact method for other people in your course or group. If you want to show any of your registered web services on your profile page, click the **Let fellow course/group members...** checkbox. You can select specific services to display by [editing your profile](#).

Note: If you do not have a profile page, your institution has not enabled this feature.

Connect to Web Services

Other Services

Click any service below to register:



Google Docs



Google Drive



Skype



LinkedIn



Twitter



Yo



Delicious

You can integrate Canvas with the following web services:

- [Google Drive](#)
- [Twitter](#)
- [Skype](#)
- [LinkedIn](#)
- [Delicious](#)
- [Yo](#)

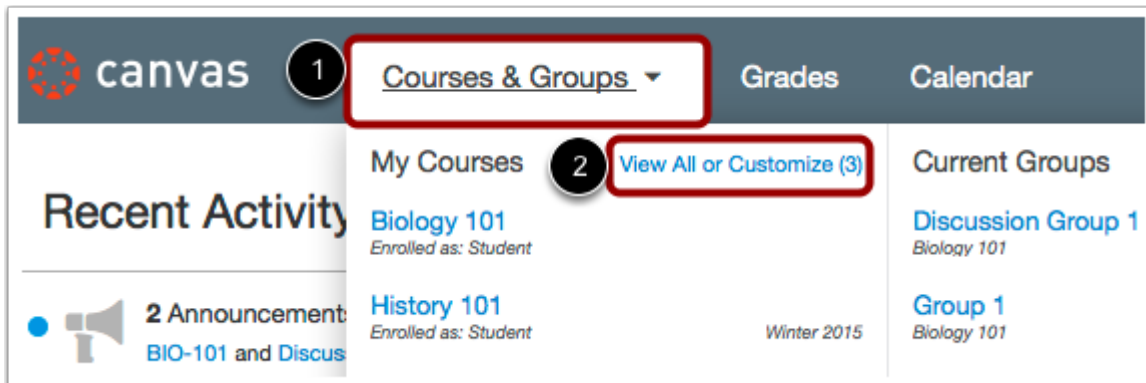
How do I customize my Course list?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

You can customize the courses you want to show in your Course list.

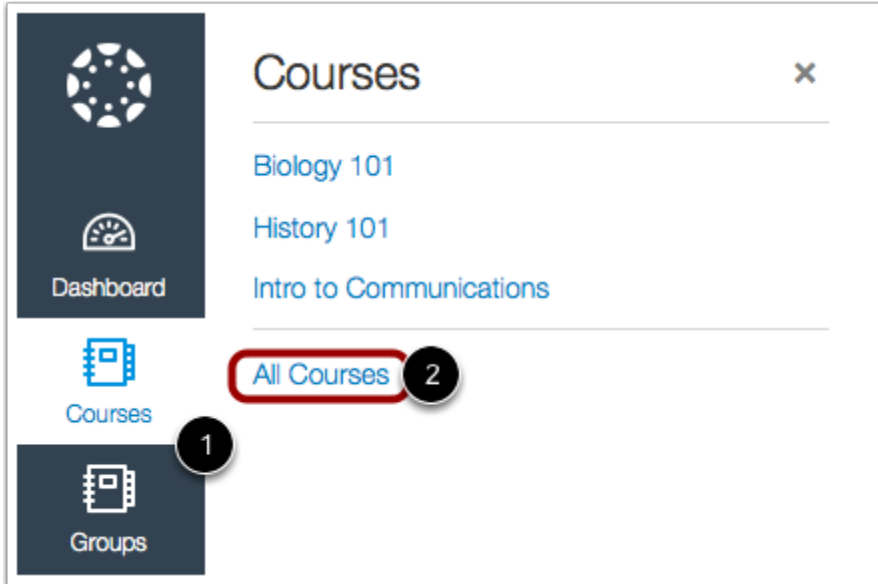
Note: Courses are always listed alphabetically; you cannot reorder your courses manually.

Open Courses



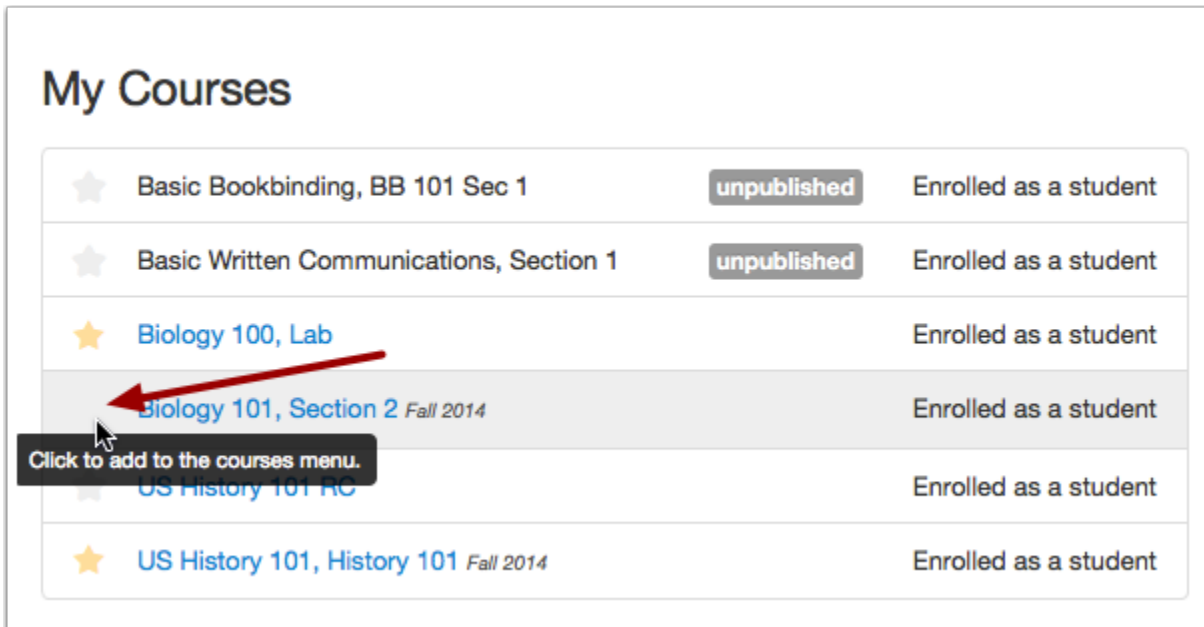
In Global Navigation, click the **Courses** link [1], then click the **View All or Customize** link [2].

Open Courses in New Canvas UI



If you are using the New Canvas User Interface (UI), click the **Courses** link [1], then click the **All Courses** link [2].

Manage Courses

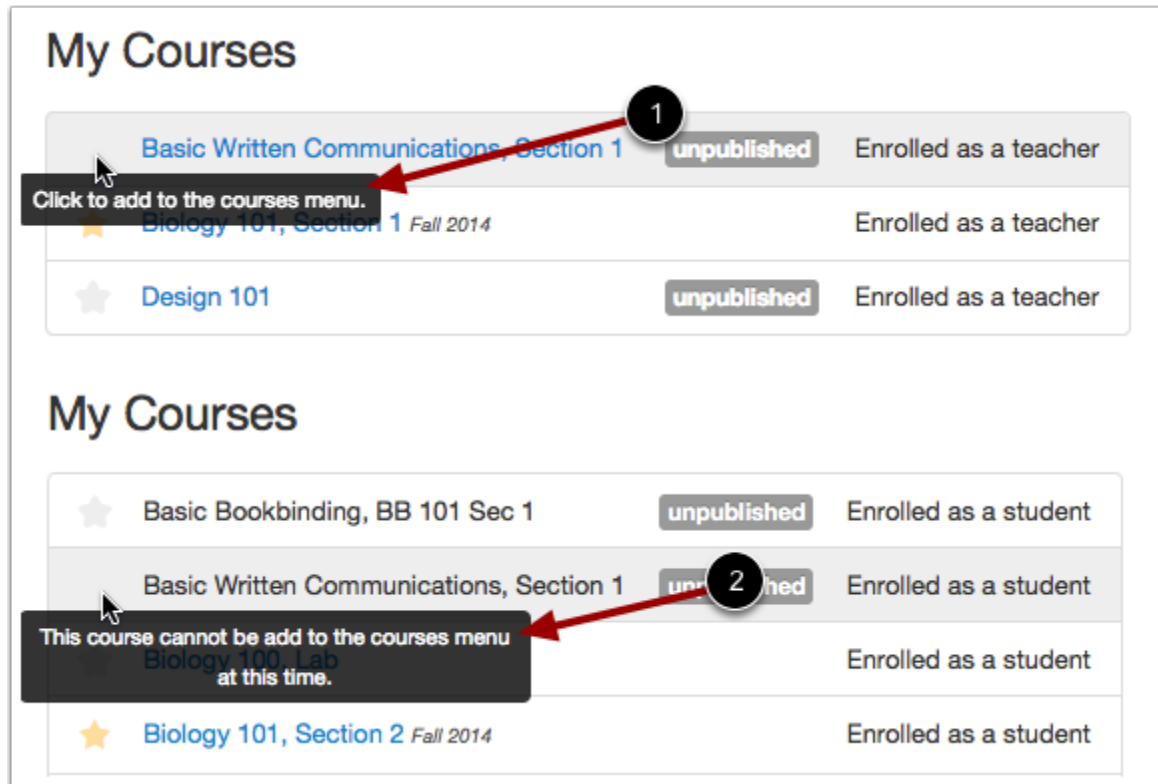


Click the star next to a course to add or remove the course from the Courses list. Courses with yellow stars indicate a favorite course and are included in the Courses and Groups drop-down menu. You can toggle the stars to favorite or unfavorite a course. You can only favorite current courses.

Your favorite courses will appear in your Courses list after you make your selection(s).

Note: Some institutions do not allow you to view future courses. You will only see future courses in the course list if the start date is in the future, you have been enrolled in the course, and your institution allows you to view future enrollments.

View Unpublished Courses



My Courses

★	Basic Written Communications, Section 1	unpublished	Enrolled as a teacher
★	Biology 101, Section 1 Fall 2014		Enrolled as a teacher
★	Design 101	unpublished	Enrolled as a teacher

My Courses

★	Basic Bookbinding, BB 101 Sec 1	unpublished	Enrolled as a student
★	Basic Written Communications, Section 1	unpublished	Enrolled as a student
★	Biology 100 Lab		Enrolled as a student
★	Biology 101, Section 2 Fall 2014		Enrolled as a student

If a course is unpublished, students cannot favorite the course [1]. Students can hover over a star icon for an unpublished or concluded course and view a message indicating that the course cannot be added as a favorite [2]. However, instructors can favorite unpublished courses.

View Past Enrollments

My Courses

★ Biology 101, Section 2 Fall 2014	Enrolled as a student
★ Simple Canvas Course	Enrolled as a student

Past Enrollments

★ US History 101 RC	Enrolled as a student
★ Using Technology in Education (K-12), Section A for Awesome	Enrolled as a student

Depending on course configuration, some favorited courses may still display the favorite icon even after the course has ended. If a past enrollment course shows the favorite icon, users can unfavorite the course by toggling the star icon.

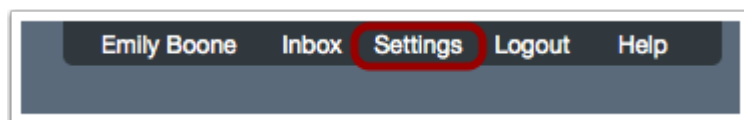
How do I change the language preference in my user account?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

English is Canvas' language default, but you can choose to view the Canvas interface in another language.

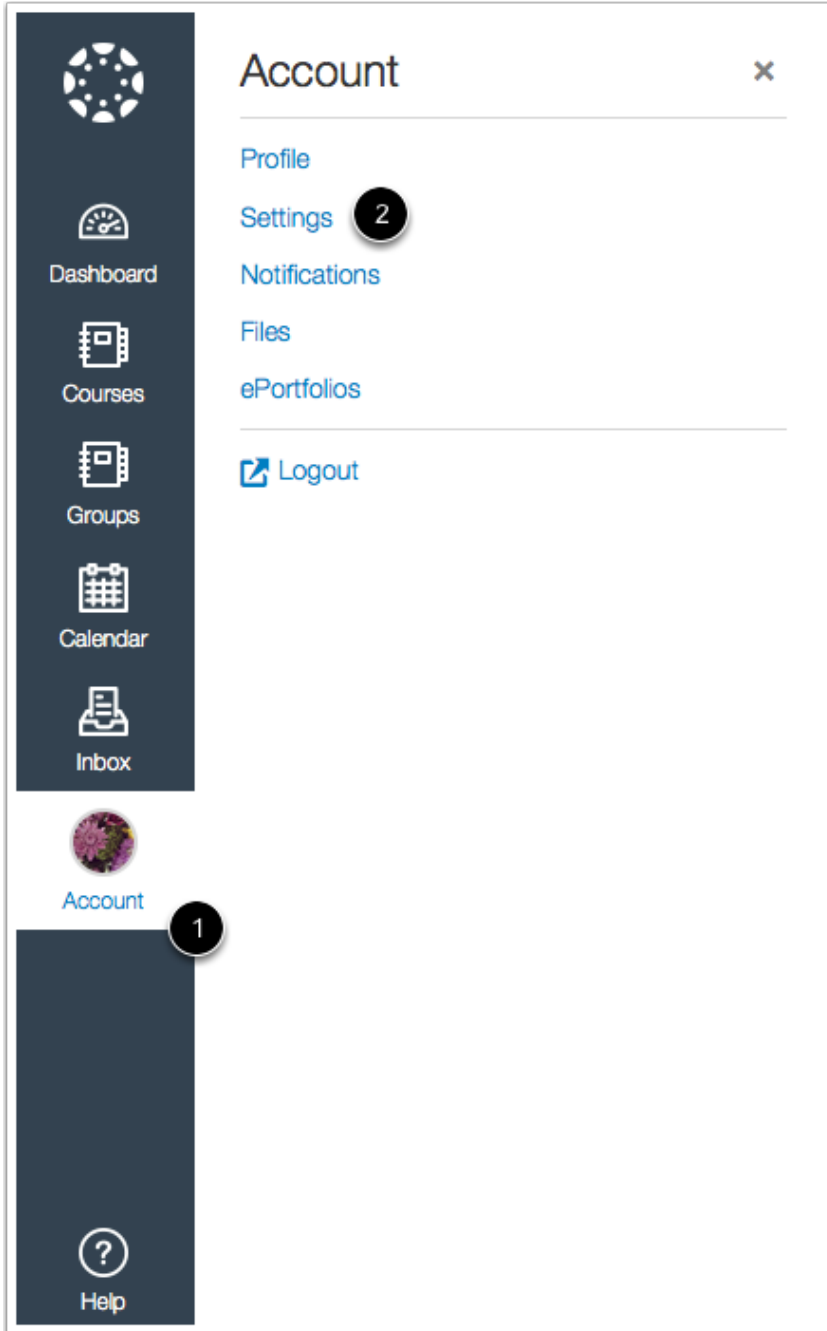
Note: Instructors have the option to change the language preference for their courses. If you enroll in a course where the instructor has made this change (most often for a foreign language course), the course language will override the language in your user settings.

Open User Settings



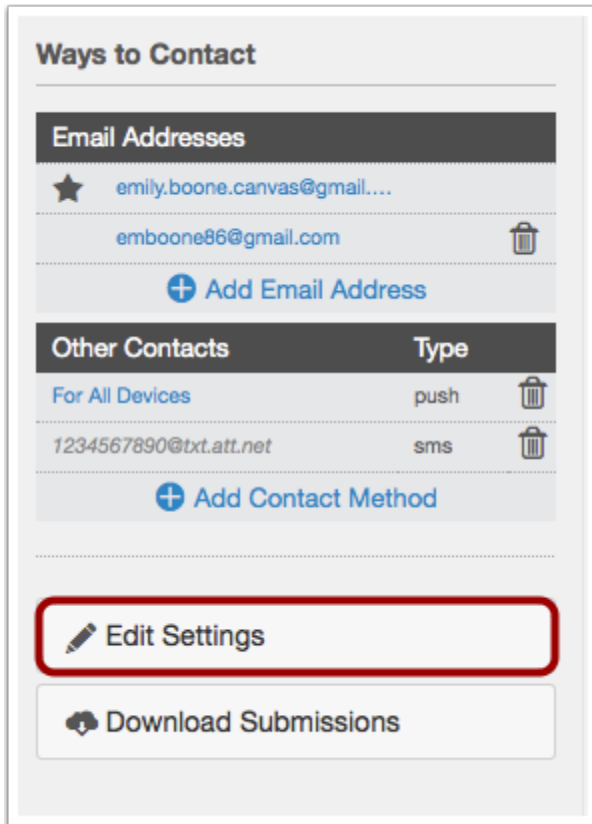
In the Help Corner, click the **Settings** link.

Open User Settings in New Canvas UI




If you are using the New Canvas User Interface (UI), in Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

Edit Settings





Ways to Contact

Email Addresses

- ★ emily.boone.canvas@gmail...
- emboone86@gmail.com 

[+ Add Email Address](#)

Other Contacts

	Type	
For All Devices	push	
1234567890@txt.att.net	sms	

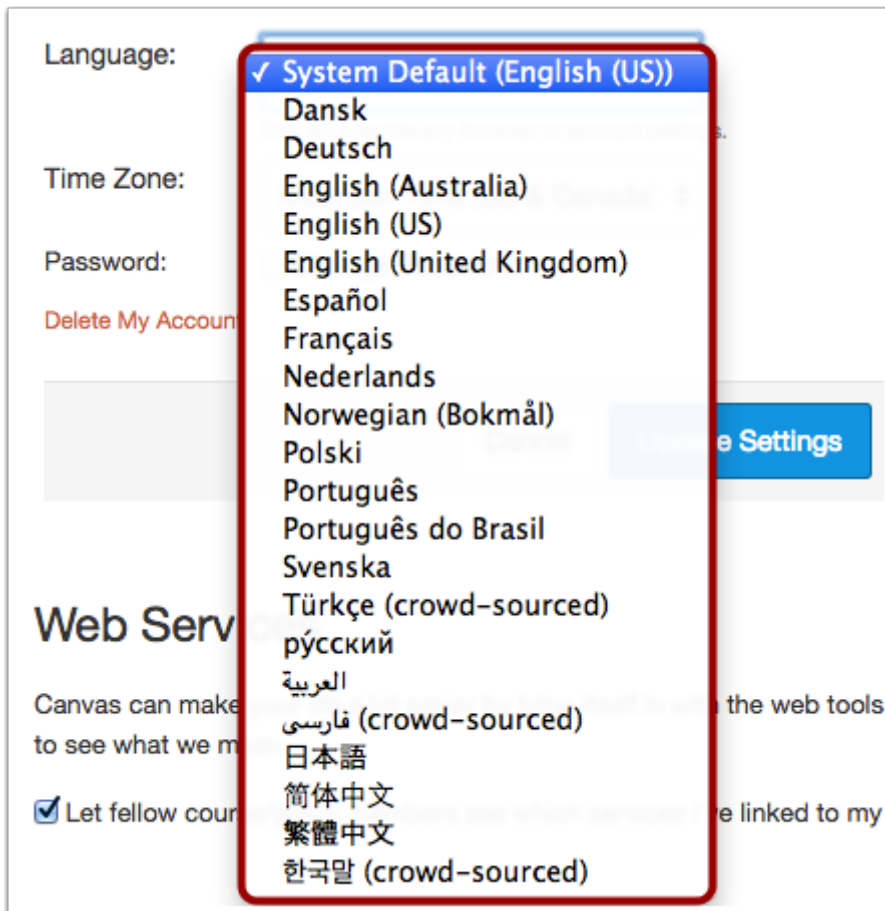
[+ Add Contact Method](#)

[Edit Settings](#)

[Download Submissions](#)

Click the **Edit Settings** button.

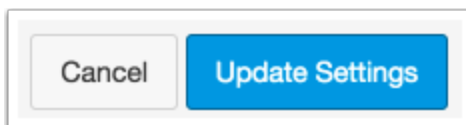
Select Language



The screenshot shows the 'Language' dropdown menu open in the Canvas user settings. The menu is highlighted with a red border. The selected option is 'System Default (English (US))'. Other options include Dansk, Deutsch, English (Australia), English (US), English (United Kingdom), Español, Français, Nederlands, Norwegian (Bokmål), Polski, Português, Português do Brasil, Svenska, Türkçe (crowd-sourced), русский, العربية, فارسی (crowd-sourced), 日本語, 简体中文, 繁體中文, and 한국어말 (crowd-sourced). The background shows the 'Language:' label, a 'Time Zone:' label, a 'Password:' label, a 'Delete My Account' link, and an 'Update Settings' button.

Choose your preferred language in the Language drop-down menu.

Update Settings



The screenshot shows two buttons: a 'Cancel' button and an 'Update Settings' button. The 'Update Settings' button is highlighted with a blue background and white text.

Click the **Update Settings** button.

View Preferred Language

Emily Boone

- Startseite
- Profil
- Benachrichtigungen
- Dateien
- Einstellungen
- ePortfolios
- My Badges

🏠 > Emily Boones Profil

Emily Boones Profil

Vollständiger Name:* Emily Boone
Dieser Name wird von den Dozenten bei der Leistungsbewertung verwendet.

Name anzeigen: Emily Boone
Andere Benutzer sehen diesen Namen in Diskussionen, Nachrichten und Kommentaren.

Sortierbarer Name: Boone, Emily
Dieser Name wird in sortierten Listen angezeigt.

Standard-e-mailadresse: emily.boone.canvas@gmail.com

Sprache: Deutsch

Zeitzone: Arizona

Webdienste

Durch die Integration der Webtools, die Sie bereits nutzen, erleichtert Ihnen Canvas die Nutzung der Plattform erheblich. Klicken Sie auf einen beliebigen Webdienst unter "Andere Webdienste", um zu erfahren, was damit konkret gemeint ist.

Andere Kurs- und Gruppenmitglieder dürfen sehen, welche Dienste mit meinem Profil verknüpft sind

Kontaktmöglichkeiten

E-mailadressen

- ★ emily.boone.canvas@gmail...
- emboone86@gmail.com

+ E-mailadresse hinzufügen

Sonstige Kontakte **Typ**

Für alle Geräte push

1234567890@txt.latt.net sms

+ Kontaktmöglichkeit hinzufügen

Einstellungen bearbeiten

Einreichungen herunterladen

View Canvas in your preferred language.

Participate in a Course

How do I submit an online assignment?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your page design may vary from the images shown in this lesson. However, the functionality and location of the components remain the same.

You can submit online Assignments in Canvas using several submission types. Instructors can choose what kind of online submissions they want you to use. You may have the option to resubmit assignments if your instructor allows.

This lesson is for turning in general online assignments. Learn how to [submit a Turnitin assignment](#) or a [peer review assignment](#).

Note: Not all of your assignments may be submitted online. If you cannot see the Submit Assignment link, your instructor may want you to submit your assignment in a different way or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.

Third-Party File Application Submissions

You can submit assignments from Google Drive, Dropbox, or another third-party service via your desktop computer in one of two ways:

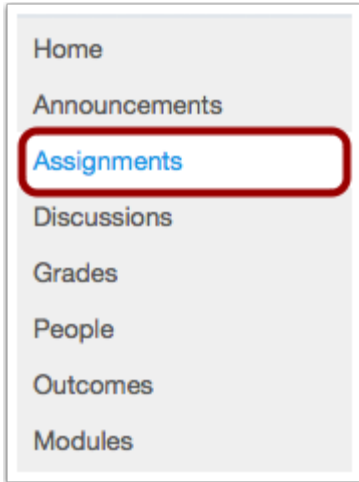
1. Download the file to your computer and [submit as a File Upload](#)
2. Share the file, copy the file URL, and submit as a Website URL

Mobile Submissions

You can also submit assignments using your [Android](#) or [iOS](#) device.

Note: Not all file types may be available for your assignment, depending on the assignment submission type set by your instructor.






Open Assignments



In Course Navigation, click the **Assignments** link.

Note: You can also access your Assignments through your user or course dashboard, the Syllabus, Gradebook, Calendar, or Modules.

View Course Assignments

▼ Upcoming Assignments		
 Photosynthesis	Due Jul 15 at 10:59pm	-/15 pts
 Assignment 3	Due Jul 15 at 11:59pm	-/20 pts Not Yet Graded
 Meta!Blast Assignment	Due Jul 17 at 11:59pm	-/10 pts
 Writing Assignment	Due Jul 18 at 11:59pm	-/50 pts
 Biology History	Due Jul 22 at 11:59pm	-/15 pts

Click the name of an assignment.

View Assignment

🏠 > [BIO-101](#) > [Assignments](#) > Writing Assignment

Writing Assignment

[Submit Assignment](#)

1 **Due** Saturday by 11:59pm **2** **Points** 50

3 **Submitting** a text entry box, a website url, or a file upload

4 **File Types** doc, docx, and pdf

5 **Available** Jul 8 at 1am - Jul 23 at 12:59am 15 days

Choose one of the following essay questions and write a 1 page response.

Questions:

1. Why is the structure of DNA a double helix?
2. What is diffusion and why does it work?
3. Explain the Krebs Cycle. How does it work?
4. What are the characteristics of living organisms?

When you click an Assignment title, you will see a screen with assignment instructions. You may also see a rubric to help guide your work.

You may see the following assignment details:

1. Due date
2. Total points
3. Submission types
4. File types
5. Availability dates

Submit Assignment

🏠 > [BIO-101](#) > [Assignments](#) > Writing Assignment

Writing Assignment

[Submit Assignment](#)

Due Saturday by 11:59pm **Points** 50
Submitting a text entry box, a website url, or a file upload
File Types doc, docx, and pdf
Available Jul 8 at 1am - Jul 23 at 12:59am 15 days

Choose one of the following essay questions and write a 1 page response.

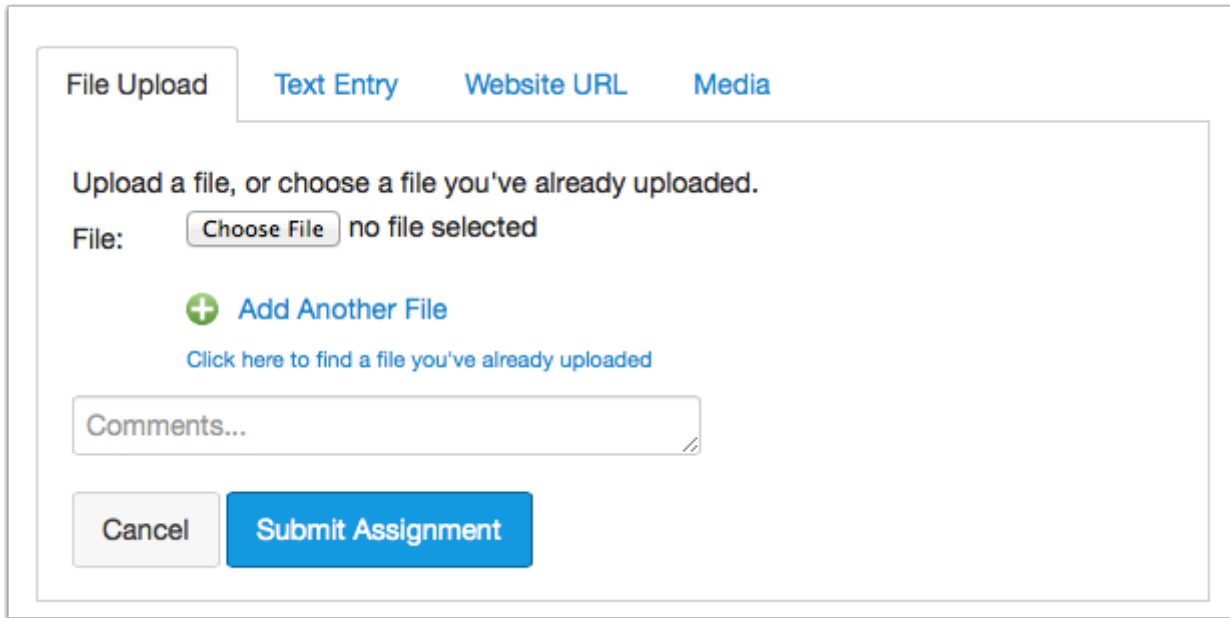
Questions:

1. Why is the structure of DNA a double helix?
2. What is diffusion and why does it work?
3. Explain the Krebs Cycle. How does it work?
4. What are the characteristics of living organisms?

To submit an assignment, click the **Submit Assignment** button to submit your work.

Note: If you cannot see the Submit Assignment button, your instructor may not want you to submit your assignment online or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.

Select Submission Type

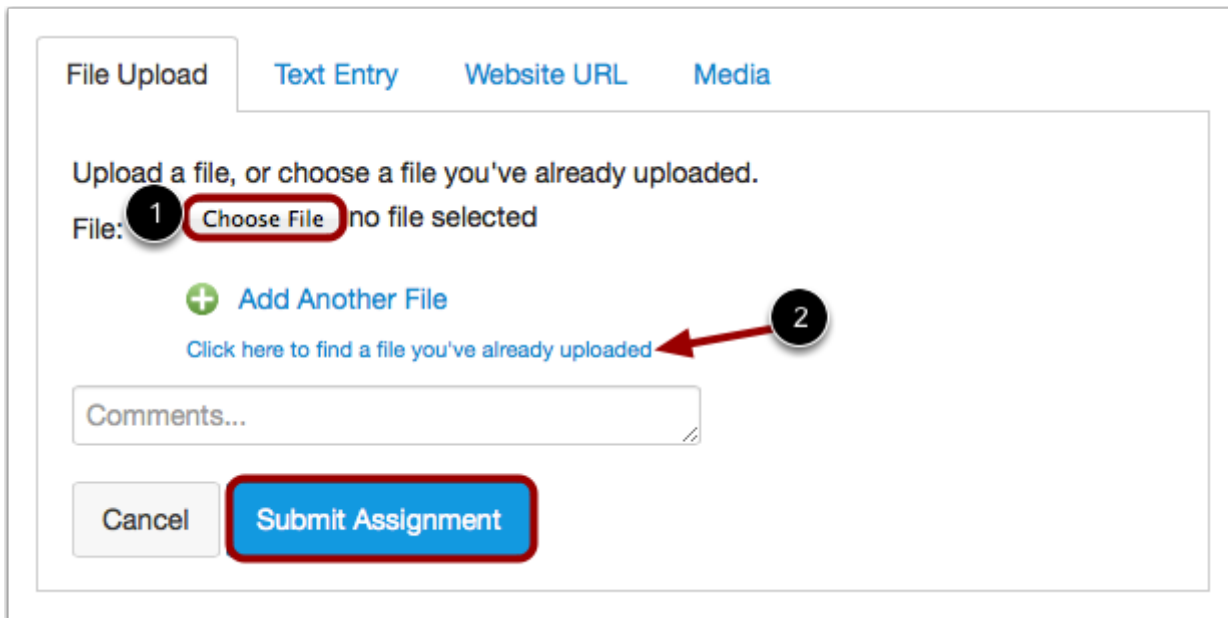


The screenshot shows a web interface for selecting a submission type. At the top, there are four tabs: "File Upload" (selected), "Text Entry", "Website URL", and "Media". Below the tabs, the text reads "Upload a file, or choose a file you've already uploaded." Underneath, there is a "File:" label followed by a "Choose File" button and the text "no file selected". Below that is a green plus icon followed by the text "Add Another File" and a link "Click here to find a file you've already uploaded". At the bottom of the main content area is a text input field labeled "Comments...". At the very bottom of the interface are two buttons: "Cancel" and "Submit Assignment".

Your instructor will decide what kinds of submissions are appropriate for each Assignment. There are four submission types: upload a file, submit a text entry, enter a website URL, or submit media.

Note: Not all file types may be available for your Assignment, depending on the assignment submission type set by your instructor.

Submit a File Upload



File Upload Text Entry Website URL Media

Upload a file, or choose a file you've already uploaded.

File: **1** Choose File no file selected

+ Add Another File

Click here to find a file you've already uploaded **2**

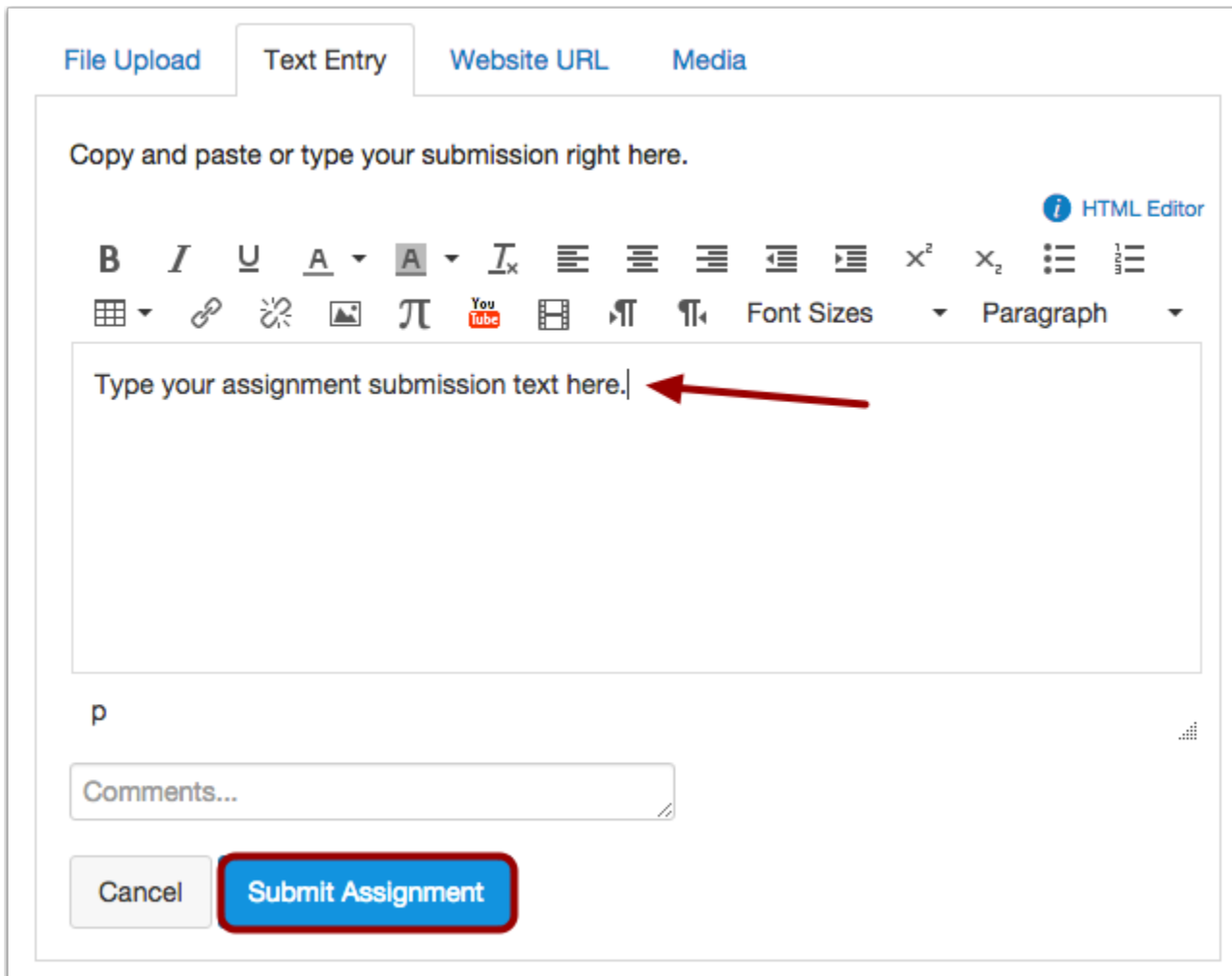
Comments...

Cancel **Submit Assignment**

To upload a file from your computer and submit as your assignment, click the **Choose File** button [1]. If you have already uploaded your assignment to Canvas and want to select it for your assignment submission, click the **Click here...uploaded** link [2].

For a step-by-step guide about uploading files from your computer as assignment submissions, please view the [How do I upload a file](#) lesson.

Submit a Text Entry




File Upload Text Entry Website URL Media

Copy and paste or type your submission right here.

HTML Editor

B *I* U **A** **A** I x^2 x_2

Font Sizes Paragraph

Type your assignment submission text here. | 

p

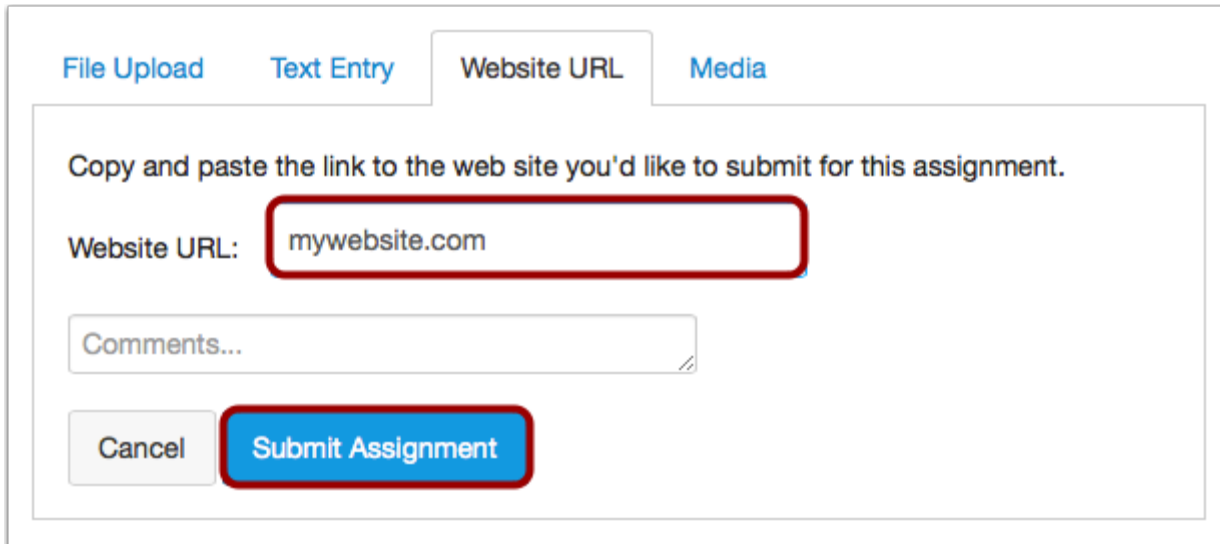
Comments...

Cancel **Submit Assignment**

Type or copy and paste text into the Rich Content Editor. Click **Submit Assignment**.

Note: You can submit up to 16384 characters in the Text Entry field.

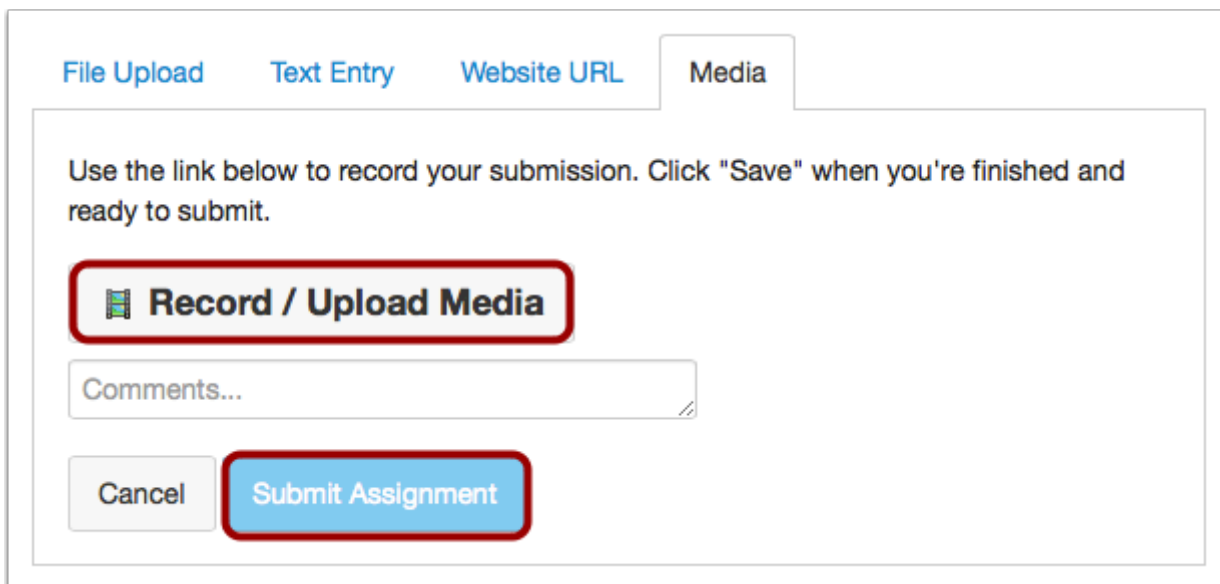
Submit Website URL



The screenshot shows the submission interface with four tabs: File Upload, Text Entry, Website URL, and Media. The Website URL tab is selected. The instructions read: "Copy and paste the link to the web site you'd like to submit for this assignment." Below this, there is a "Website URL:" label followed by a text input field containing "mywebsite.com". Underneath is a "Comments..." text area. At the bottom, there are two buttons: "Cancel" and "Submit Assignment".

Type or copy and paste the URL into the Website URL field. Click **Submit Assignment**.

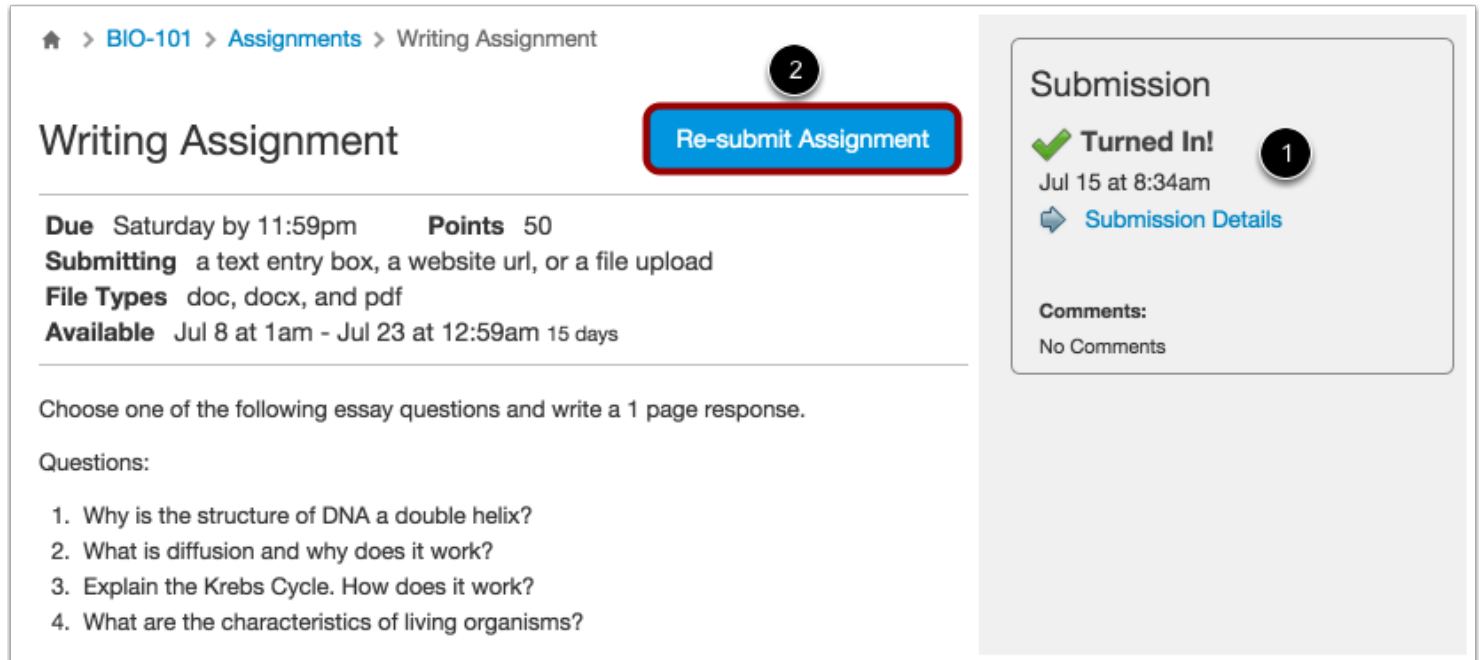
Submit Media Recording



The screenshot shows the submission interface with four tabs: File Upload, Text Entry, Website URL, and Media. The Media tab is selected. The instructions read: "Use the link below to record your submission. Click 'Save' when you're finished and ready to submit." Below this, there is a button labeled "Record / Upload Media" with a video camera icon. Underneath is a "Comments..." text area. At the bottom, there are two buttons: "Cancel" and "Submit Assignment".

Record or upload media. Follow the instructions given to you. Click **Submit Assignment** when you are done. Learn more about [adding media to an assignment submission](#).

View Submission



The screenshot shows the 'View Submission' page for a 'Writing Assignment'. The breadcrumb trail is 'Home > BIO-101 > Assignments > Writing Assignment'. The assignment title is 'Writing Assignment' with a '2' in a circle next to it. A red-bordered button labeled 'Re-submit Assignment' is visible. The submission details include: 'Due Saturday by 11:59pm', 'Points 50', 'Submitting a text entry box, a website url, or a file upload', 'File Types doc, docx, and pdf', and 'Available Jul 8 at 1am - Jul 23 at 12:59am 15 days'. The instructions state: 'Choose one of the following essay questions and write a 1 page response.' The questions are: 1. Why is the structure of DNA a double helix? 2. What is diffusion and why does it work? 3. Explain the Krebs Cycle. How does it work? 4. What are the characteristics of living organisms? On the right sidebar, the submission status is 'Submission', 'Turned In!' with a green checkmark, 'Jul 15 at 8:34am' with a '1' in a circle, and a 'Submission Details' link. Below that, it says 'Comments: No Comments'.

After you have submitted your work, you will see information in the Sidebar about your submission [1].

If you choose, you may resubmit another version of your assignment using the **Re-submit Assignment** button [2]. You will only be able to view the details of your most recent submission in the Sidebar, but your instructor will be able to see all of your submissions.

Once the instructor has graded your submission, you will be notified via the channels that you specify in your Notification Preferences.

You can also see details about your assignment and links to additional feedback in your [Grades](#) page.

Note: Your assignment will still appear in Assignments and the Syllabus; the listing is not removed with assignment submissions.

How do I view my Grades?

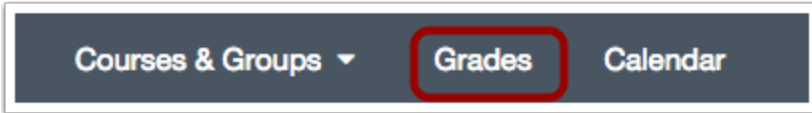
Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

You can find your current grades in Global Navigation, or you can view them in the Course Navigation.

[View a video about Grades.](#)

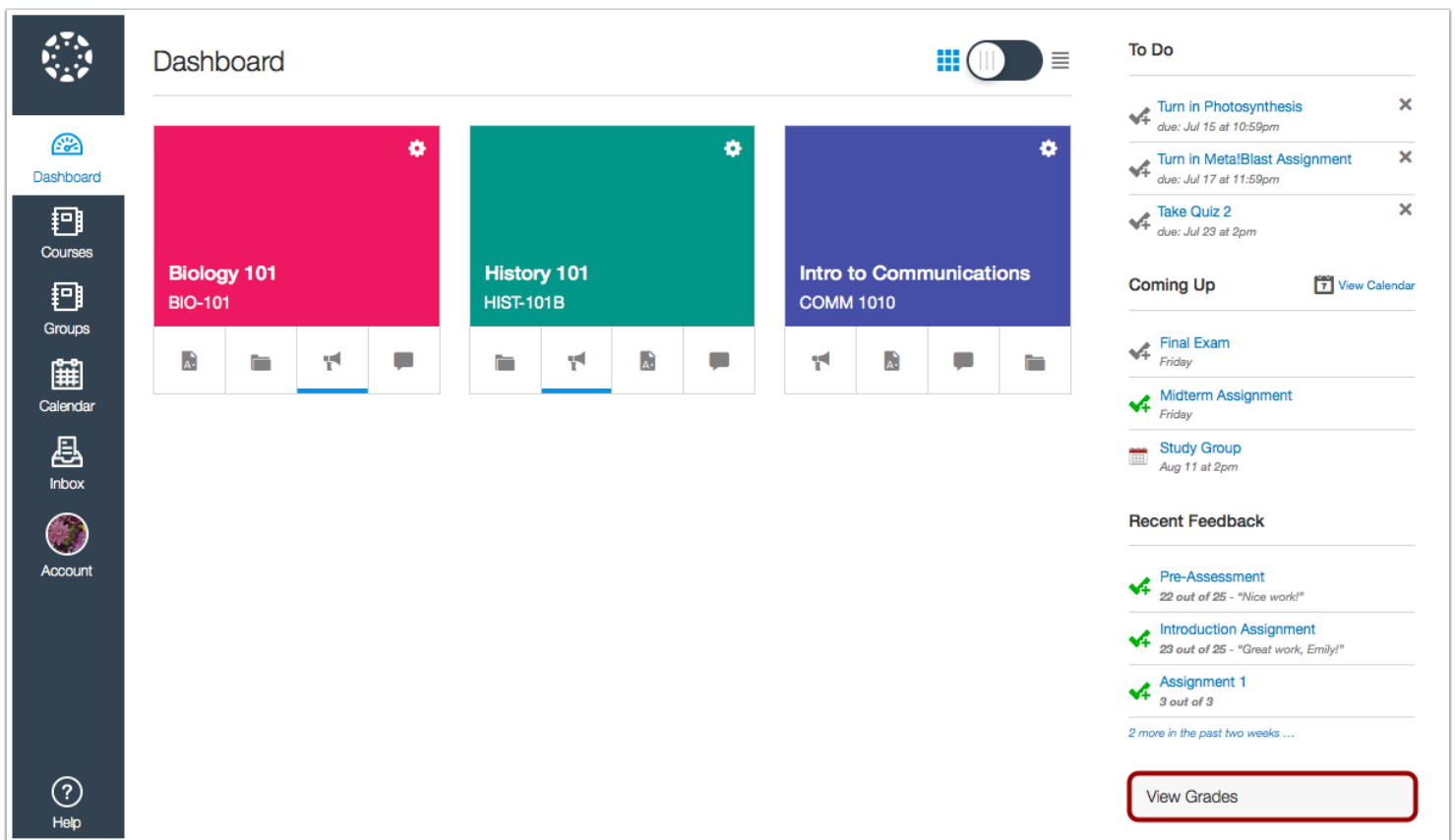
Learn how to view grades in [concluded courses](#).

Open Grades in Global Navigation



In Global Navigation, click the **Grades** link.

Open Grades in New Canvas UI



If you are using the New Canvas User Interface (UI), in the Dashboard click the **View Grades** button.

View Courses

🏠 > Emily Boone > Grades

Courses I'm Taking

US History 101 RC	no grade
Intro to Communications	40%
History 101	90.41%

To view your grades, click the course link.


Open Grades in Course Navigation

Courses & Groups 1 Grades

My Courses [View All or Customize \(6\)](#)

[Biology 101](#)
enrolled as: Student Summer 2015

2 [History 101](#)
enrolled as: Student Summer 2015



Courses
×

[Biology 101](#)


2 [History 101](#)

[Intro to Communications](#)


[All Courses](#)



Dashboard




Courses



Groups

1

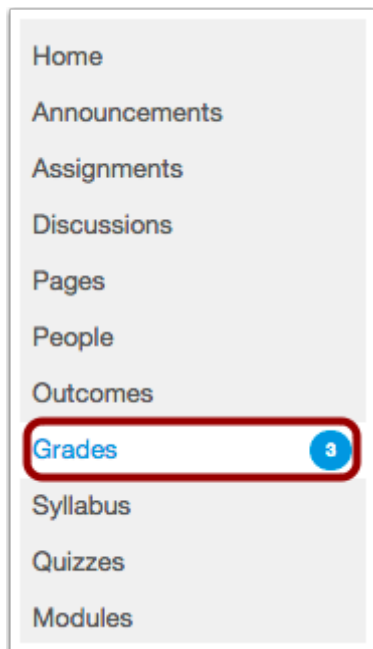
In Global Navigation, click the **Courses** link [1], then click the name of the course [2].



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Open Grades



In Course Navigation, click the **Grades** link.

View Grades

Home > HIST-101B > Grades > Emily Boone

7 Print grades

Grades For Emily Boone

For the course,

1 Name	2 Due	3 Score	4 Out of	5
Unit 2 Quiz	Jun 13, 2014 by 11:59pm	1	5	✓
Course Evaluation	Jan 13 by 11:59pm	1.25	3	🗨️ ✓ 📄
Information Survey	Jan 15 by 11:59pm	5	5	✓
Introductions	Jan 15 by 11:59pm	🗨️	15	🗨️
Introduce Yourself	Jan 16 by 11:59pm	15	15	🗨️ ✓ 📄
Unit 1 Assignment	Jan 20 by 11:59pm	6 25	25	✓
Unit 2 Assignment	Jan 27 by 11:59pm	10	10	🗨️ ✓
Unit 1 Discussion	Feb 10 by 11:59pm	12	15	🗨️ ✓ 📄
Unit 1 Quiz	Feb 17 by 11:59pm	10	10	✓
Unit 2 Discussion	Mar 3 by 11:59pm	🗨️	15	🗨️
Unit 3 Assignment	Mar 7 by 11:59pm	18	20	✓ 📄
Peer Assignment	Mar 9 by 11:59pm	-	10	

Total: 81.52%

Show All Details

Assignments are weighted by group:

Group	Weight
Assignments	25%
Discussions	20%
Quizzes	50%
Total	95%

Calculate based only on graded assignments

Click any score and enter a new value to see how the change will affect your total.

Grades are sorted chronologically by assignment due date, followed by assignments with no due dates.

You can view the name of the assignment [1], the assignment due date [2], the score you earned [3], the total point value of the assignment [4], and [icons](#) for any assignment details [5].

You may also see an [icon](#) in the score column [6] indicating the type of assignment you submitted. Once your instructor has graded your assignment, the icon will be replaced by your score. You can click any score field (including ungraded assignments) and approximate your grade using [what-if scores](#).

Assignment groups will always display as a percentage. For percentages, you can hover over the percentage to see a breakdown in the points you've earned vs the total points possible.

Your total grade can be displayed in points or percentage, depending on the preference of your instructor. However, if your course uses weighted assignment groups, your total grade will always show as a percent.

To print your grades, click the **Print Grades** button [7].

View Grading Periods



By clicking the Grading Period drop-down menu, you can filter your Grades page by grading period and view all applicable assignments.

Note: The Grading Period drop-down menu will only appear if your instructor is using Multiple Grading Periods.

Open Scoring Details

Introduction Assignment	May 18 by 11:59pm	✓	25	✈
Assignment 1	May 25 by 12pm	📄	3	
Pre-Assessment	May 28 by 11:59pm	24	25	💬 ✓ 📄

You can view the scoring details for an assignment by clicking on the **Check mark** icon. If there are comments on the assignment, a **Speech Bubble** icon will appear next to the check mark. There could also be a **Rubric** icon indicating the assignment has a rubric attached to it.

You can also learn about [additional icons that may appear in the Gradebook](#).

View Comments

Introduction Assignment	May 18 by 11:59pm	✓	25	✕
Assignment 1	May 25 by 12pm	📄	3	
Pre-Assessment	May 28 by 11:59pm	24	25	🗨️ ✕ 📄

Comments 3 Close

Thank you for submitting the pre-assessment! 2 Doug Roberts, Jul 15 at 4:12pm

If there are comments on the assignment, click the **Speech Bubble** icon to view comments [1]. Comments will be organized chronologically [2]. To close comments, click the **Close** link [3].

View Scoring Details

Introduction Assignment	May 18 by 11:59pm	✓	25	✕
Assignment 1	May 25 by 12pm	📄	3	
Pre-Assessment	May 28 by 11:59pm	24	25	🗨️ ✕ 📄

Score Details 3 Close

2 Mean: 22.4 High: 25 Low: 20

Click the **Check Mark** icon to view scoring details [1]. A box and whisker plot will show your score along with the mean, high, and low scores from the class [2]. In the box and whisker plot, the thin horizontal "whisker" extends from the lowest score for any student in the course to the highest score. The thicker, white box extends from the 25th percentile to the 75th percentile, with the median marked inside the white box by a gray line. Your score appears as a blue box on this plot.

You will only see scoring details if more than 5 other students have submitted that assignment in the course. If you do not see the scoring details, then fewer than 5 students have submitted the assignment.

To close scoring details, click the **Close** link [3].

View Scoring Rubric

Assignment 1

May 25 by 12pm

3

Pre-Assessment

May 28 by 11:59pm

24

1

Assessment by Doug Roberts

3 [Close Rubric](#)

Pre-Assessment Rubric

2

Criteria	Ratings			Pts
Completed Assignment on Time Instructor Comments	Full Marks 5 pts	Half Marks 3 pts	No Marks 0 pts	5 / 5 pts
■ Can Write threshold: 3 pts Instructor Comments	Exceeds Expectations 5 pts	Meets Expectations 3 pts	Does Not Meet Expectations 0 pts	5 / 5 pts
■ Can Spell threshold: 3 pts Instructor Comments	Exceeds Expectations 5 pts	Meets Expectations 3 pts	Does Not Meet Expectations 0 pts	5 / 5 pts
■ Can Read threshold: 3 pts Instructor Comments	Exceeds Expectations 5 pts	Meets Expectations 3 pts	Does Not Meet Expectations 0 pts	5 / 5 pts
■ Can Do Math threshold: 3 pts Instructor Comments	Exceeds Expectations 5 pts	Meets Expectations 3 pts	Does Not Meet Expectations 0 pts	4 / 5 pts
				Total Points: 24

View your results on the scoring rubric by clicking the **Rubric** icon [1]. View your score based on the rubric [2]. To close the rubric, click the **Close Rubric** link [3].

View Grading Summary

Total: 90.41% 1

Show Saved "What-If" Scores 2

3

Course assignments are not weighted.

Calculate based only on graded assignments

Click any score and enter a new value to see how the change will affect your total.

Total: 81.52%

Assignments are weighted by group: 4

Group	Weight
Assignments	25%
Discussions	20%
Quizzes	50%
Total	95%

Calculate based only on graded assignments

Click any score and enter a new value to see how the change will affect your total.

The grade summary shows your current grade [1], allows you to view any saved [what-if scores](#) [2], and allows you to show/show/hide all Scoring Details [3].

If your assignment groups are weighted, the sidebar will show the breakdown of weighted assignment groups [4].

Change Gradebook

Home > HIST-101B > Grades > Emily Boone

[Print grades](#)

Grades For Emily Boone

For the course, History 101 1

Assignments Learning Mastery 2

Name	Due	Score	Out of	
Unit 2 Quiz	Jun 13, 2014 by 11:59pm	1	5	
Course Evaluation	Jan 13 by 11:59pm	1.25	3	
Information Survey	Jan 15 by 11:59pm	5	5	
Introductions	Jan 15 by 11:59pm		15	
Introduce Yourself	Jan 16 by 11:59pm	15	15	
Unit 1 Assignment	Jan 20 by 11:59pm	25	25	
Unit 2 Assignment	Jan 27 by 11:59pm	10	10	
Unit 1 Discussion	Feb 10 by 11:59pm	12	15	
Unit 1 Quiz	Feb 17 by 11:59pm	10	10	
Unit 2 Discussion	Mar 3 by 11:59pm		15	
Unit 3 Assignment	Mar 7 by 11:59pm	18	20	

Total: 90.41%

[Show Saved "What-If" Scores](#)

[Show All Details](#)

Course assignments are not weighted.
 Calculate based only on graded assignments

Click any score and enter a new value to see how the change will affect your total.

If you have more than one course, you can use the **course drop-down menu** [1] to view grades in other courses.

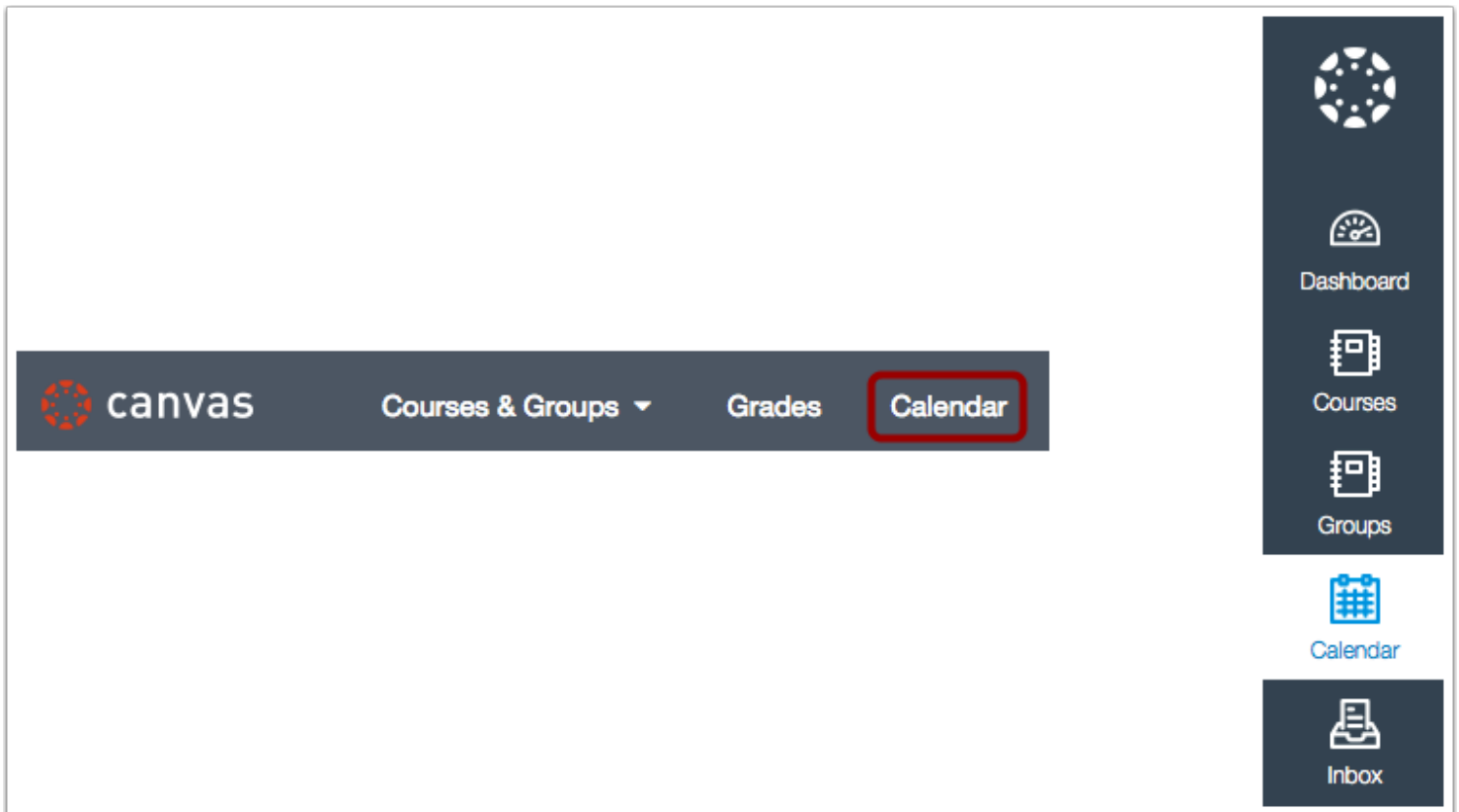
Note: If your Grades page shows Assignments and Learning Mastery headings [2], you can also view your standards-based scores in the [Learning Mastery](#) link.

How do I use the Calendar?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

The Calendar is a great way to view everything you have to do for all your courses in one place.

Open Calendar



In Global Navigation, click the **Calendar** link.

View Calendar

The screenshot displays the Canvas calendar interface. At the top, there is a navigation bar with 'Today', navigation arrows, and the month 'June 2015'. Below this are four view options: 'Week', 'Month', 'Agenda', and 'Scheduler', with 'Month' selected. A red box labeled '1' highlights these view options. The main calendar area shows a grid for June 2015 with days of the week (SUN to SAT) and dates. Various course events are listed in colored boxes, such as '12p Assignment-2', 'Unit 3 Assignment', 'Video Assignment', 'Theory', 'Writing Assignment', '10p Quiz 2', 'Ecosystem Report', 'Peer Review Assignment 14', 'Research Assignment', 'Cell Processes', 'One of Every Question', 'Group Assignment', 'Osmosis', '9:59a Peer Review Assignment 15', 'Quiz 3', 'Group Project', and 'Initial Ideas about Biosynthesis'. A red box labeled '2' highlights the main calendar grid. On the right side, there is a sidebar with a 'Calendars' section, a small calendar for June 2015, and a list of courses and groups including 'Doug Roberts', 'Biology 101', 'History 101', 'Simple Canvas Course', 'Using Technology in Education (K-12)', 'Biology 101', 'Canvas Instructor Orientation', 'History of the Performing Arts', and 'Introduction to'. A red box labeled '3' highlights the sidebar area.

The Calendar displays everything you are enrolled in since the Calendar spans across all courses. In the navigation bar, you can choose to view the calendar in Week, Month, Agenda, or Scheduler view [1]. The view you choose dictates the style of the calendar window [2]. By default, the calendar appears in **Month** view.

The sidebar [3] shows a quick-view calendar, your list of courses and groups, and undated items for your courses and groups.

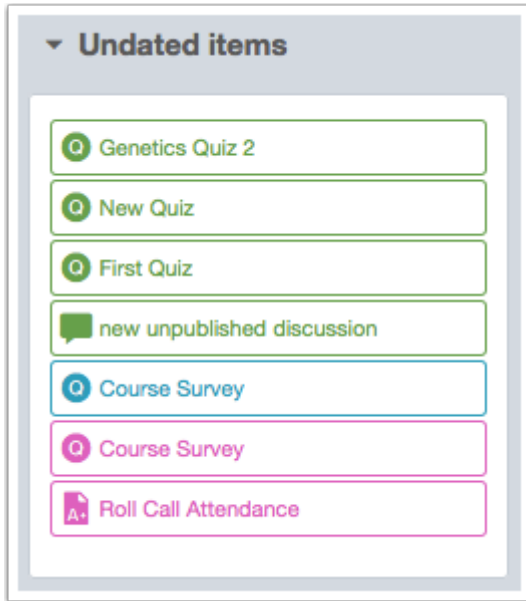
View Calendar List

Each personal, course, and group calendar is identified by a separate color that populates the calendar view. Associated assignments for each course or group will appear within the calendar view for each calendar. For instance, in the above example, assignments and events from the US History 101 course will appear as pink in the calendar view.

By default, all your course calendars and group calendars will be selected and appear in the calendar view [1]. To hide a calendar, click the box next to the name of the calendar [2]. Calendars that are not active within the calendar view will appear in gray [3].

Note: Canvas will assign an arbitrary color for each calendar unless a custom color is chosen. Each calendar contains 15 default colors, but you can insert a Hex code to create any color of your choice.

View Undated Events List



Expanding the **Undated items** link will show you a list of events and assignments that are not dated. The assignments and events will be differentiated by icons and by the personal, course, or group calendar color.

View Calendar by Month



In month view, click the arrow buttons [1] to move from month to month. Click the **Today** button [2] to view the events for the current date.

View Due Dates

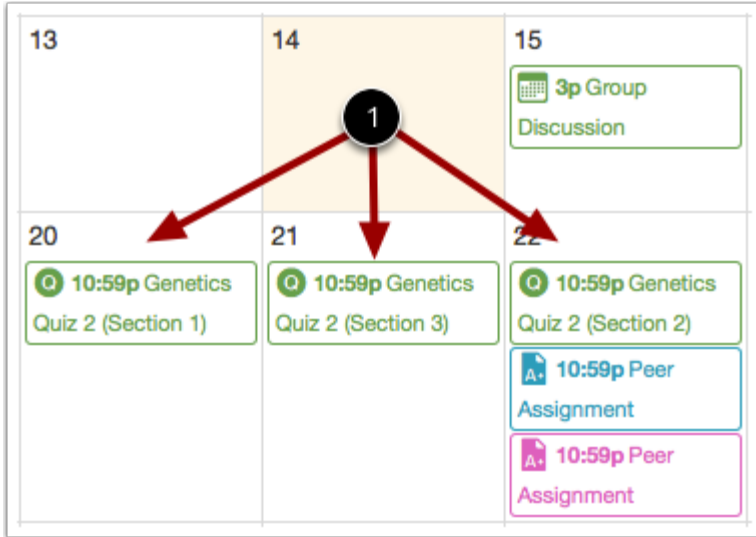
The screenshot shows a monthly calendar for June 2015. The calendar is color-coded by course. A sidebar on the right lists the calendars. Numbered callouts (1-4) highlight specific assignment types:

- 1**: Discussion (Theory, Writing Assignment)
- 2**: Assignment (12p Assignment, Video Assignment, Research Assignment, Group Assignment, Group Project)
- 3**: Quiz (10p Quiz 2, Quiz 3)
- 4**: Event (2nd Semester Meeting)

Assignments are shown with an icon next to the assignment title. The icon reflects the assignment type: Discussion [1], Assignment [2], Quiz [3], or Events [4].

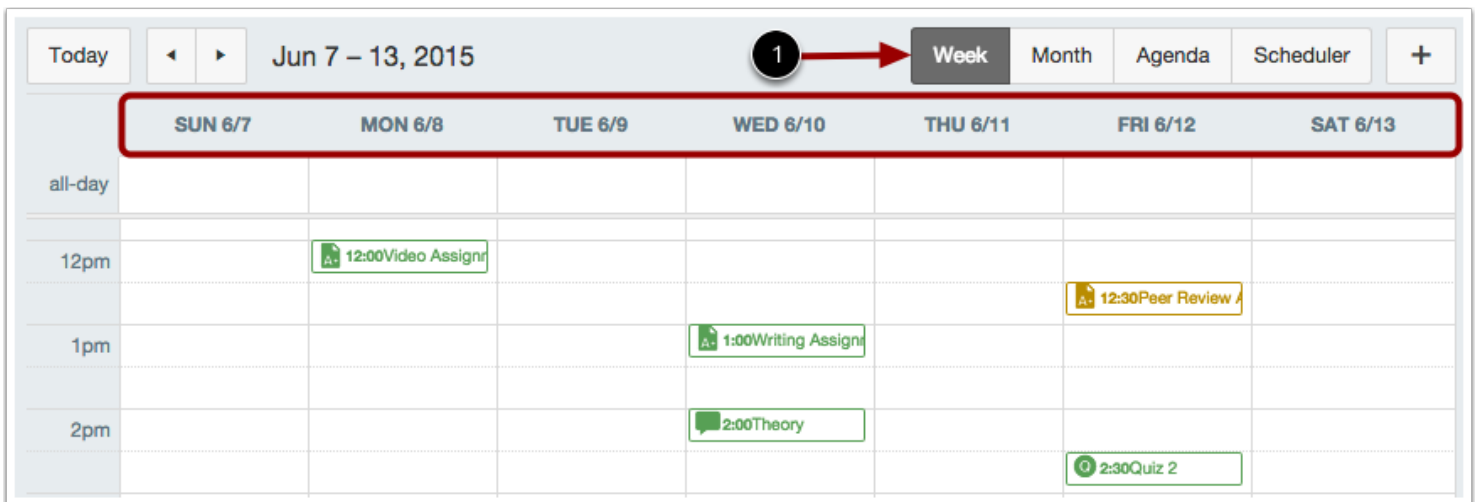
Each item on the calendar is color-coded to match the courses or calendars in the sidebar.

View Varied Due Dates



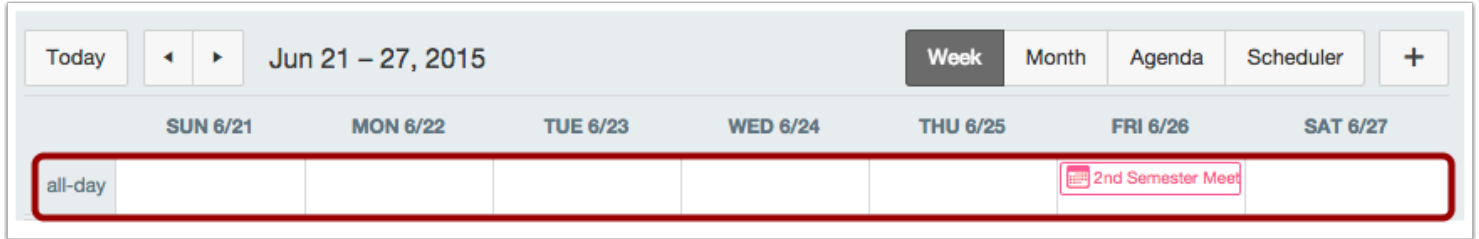
If a course has sections with varied due dates, instructors will see the multiple due dates [1]. Students will only see their section's due date.

View Calendar by Week



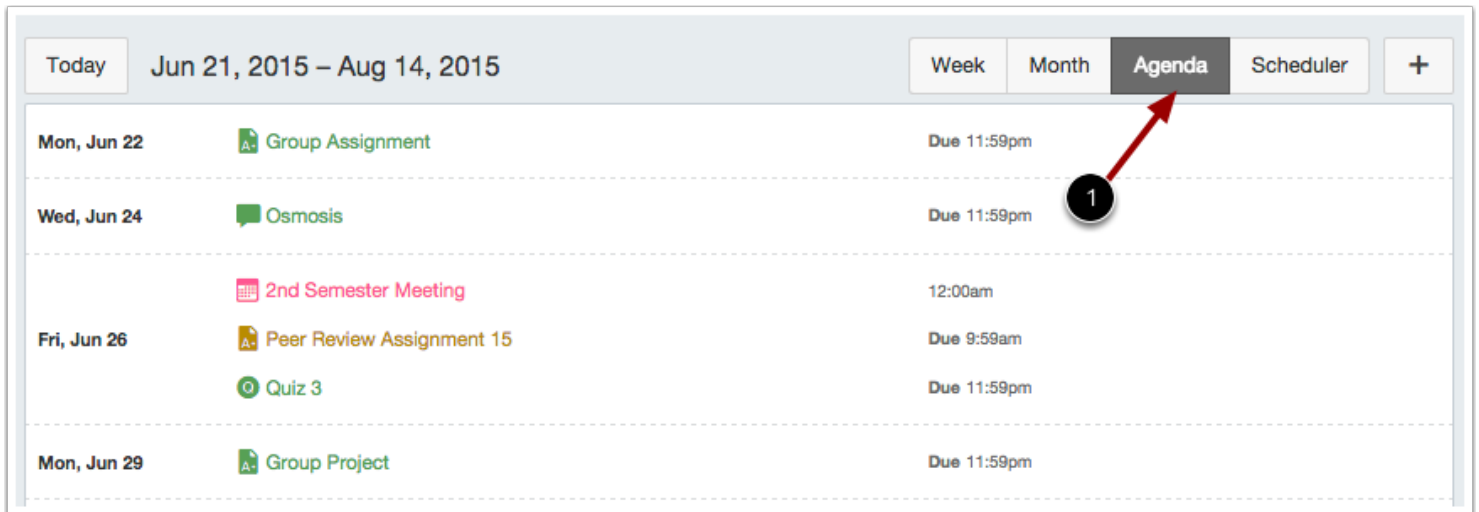
Click the **Week** button [1] to see the calendar by week.

View All-day Events



The new Calendar allows you to view All Day Events at the top slot of the calendar week.

View Calendar Agenda



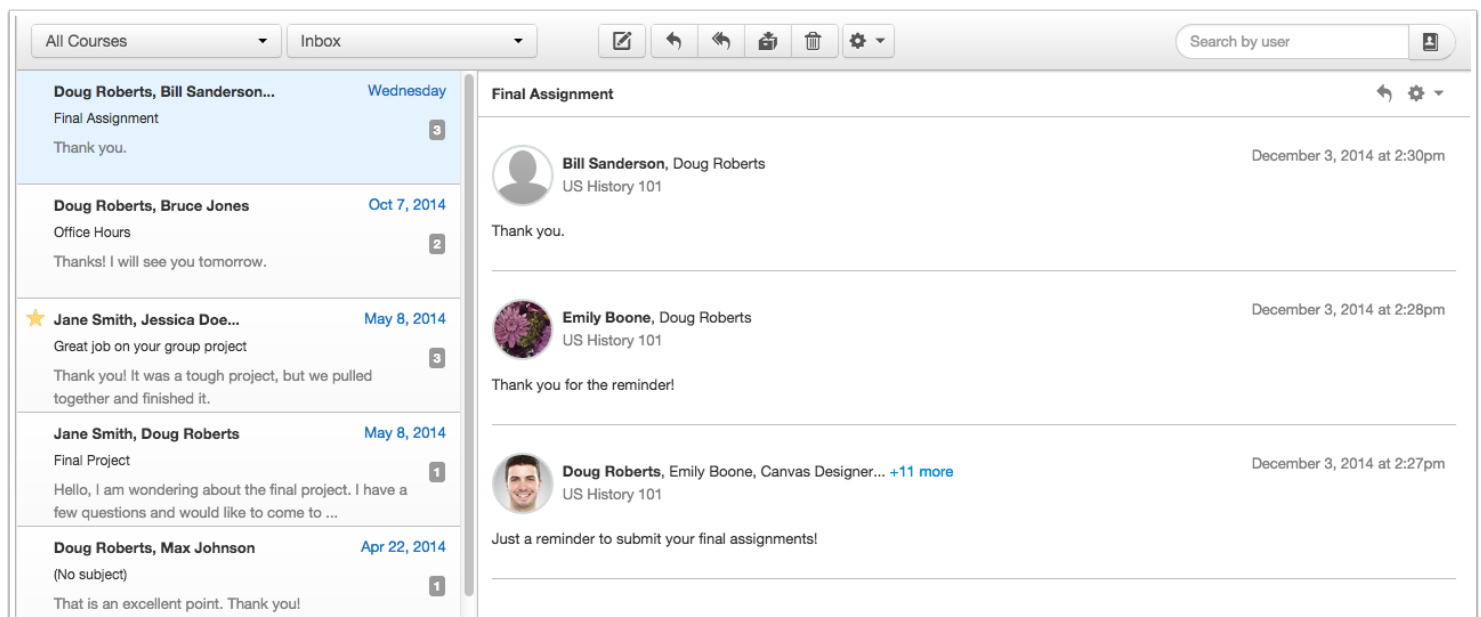
Click the **Agenda** button [1] to view all of your calendar items, beginning with the month selected in Month view.

What is Conversations?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your page design may vary from the images shown in this lesson. However, the functionality and location of the components remain the same.

Conversations is the messaging tool used instead of email to communicate with a course, a group, an individual student, or a group of students. You can communicate with other people in your course at any time.

When would I use Conversations?



The screenshot shows the Canvas Conversations interface. On the left is a list of messages with details like sender, subject, date, and a count of replies. On the right is a detailed view of a message titled 'Final Assignment' from Bill Sanderson, Doug Roberts, dated December 3, 2014 at 2:30pm. Below this are two more messages from Emily Boone and a group of users, all dated December 3, 2014.

Use Conversations to:

- [Send a message](#) to someone in your course
- Send a [message to your entire class](#) (if allowed)
- Send a [message to members of a group](#)
- [Reply to messages](#) from others in your course
- [Filter conversations](#) by course or type
- View and reply to [assignment submission comments](#)

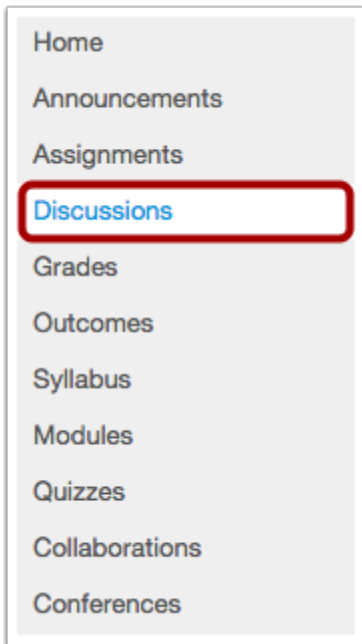
You can [adjust your notification preferences](#) to receive conversations using external channels.

How do I reply to a Discussion as a student?

Canvas recently introduced a new page design called the New Canvas User Interface (UI). Depending on your Canvas view, your page design may vary from the images shown in this lesson. However, the functionality and location of the components remain the same.

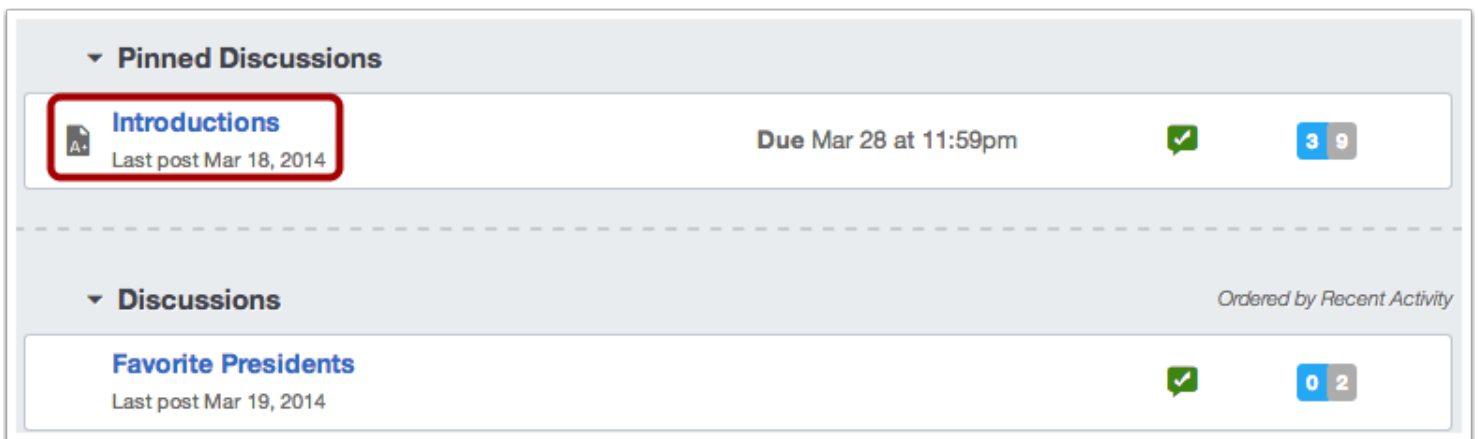
You can easily reply to any discussion, threaded or focused. However, the reply process varies depending on the type of discussion.

Open Discussions



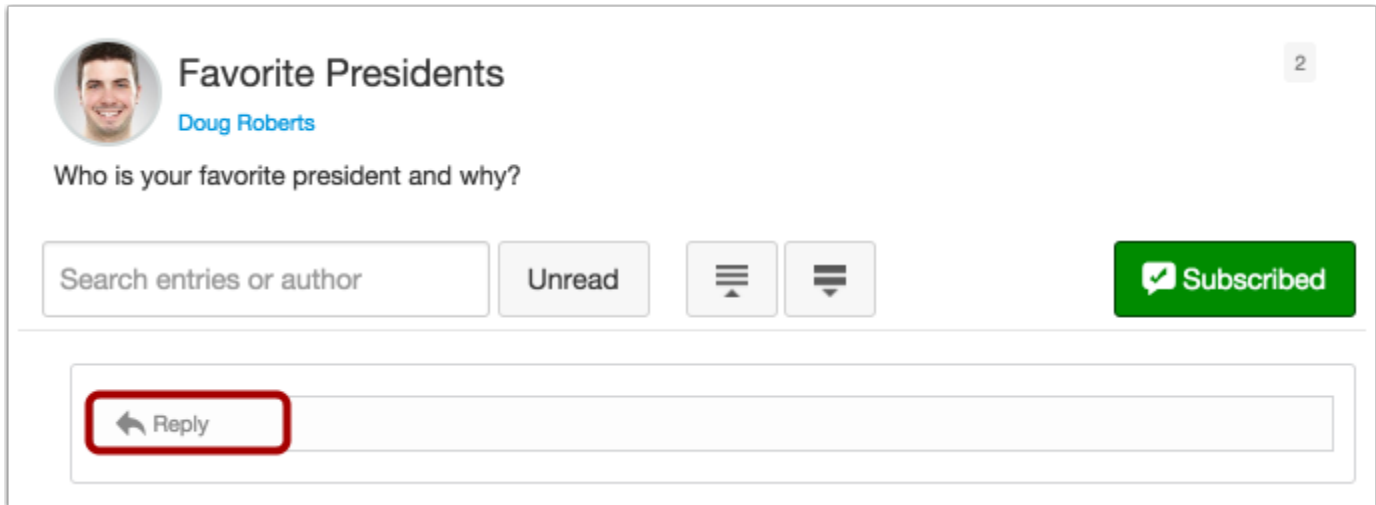
In Course Navigation, click the **Discussions** link.

Open Discussion Topic



Click the title of the Discussion.

Reply to Discussion Topic



Favorite Presidents 2
 Doug Roberts
 Who is your favorite president and why?

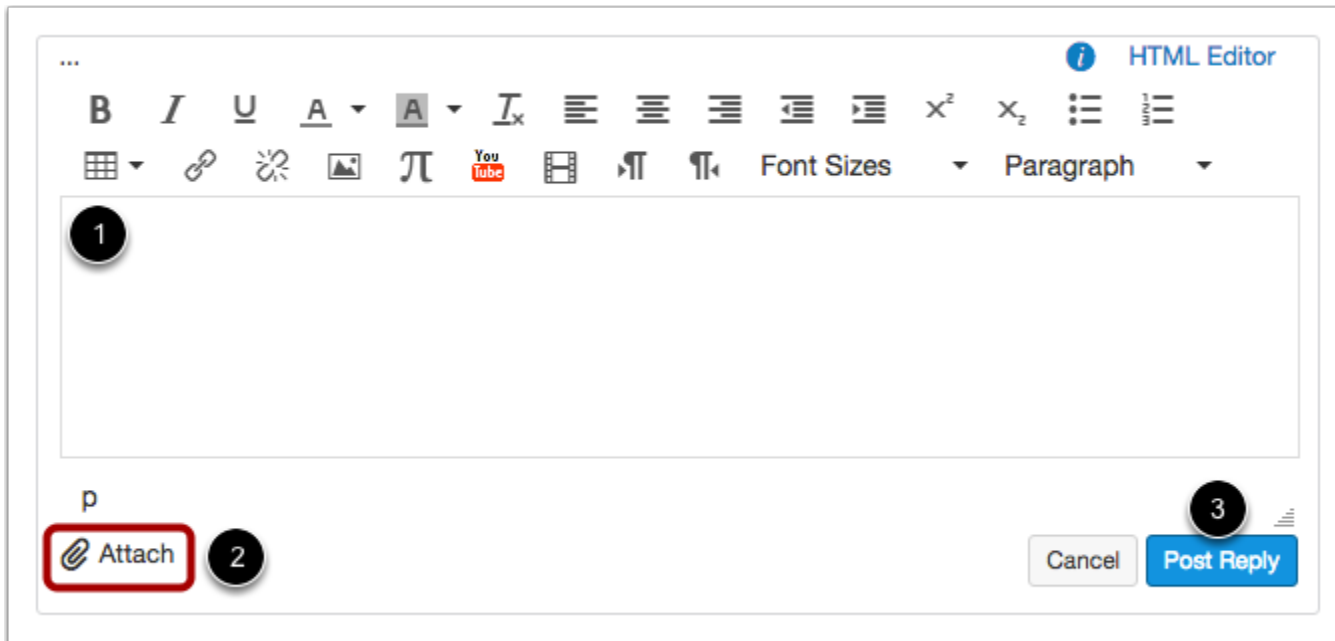
Search entries or author Unread [Menu] [Menu]

Subscribed

Reply

To reply to the main discussion, type your reply in the **Reply** field.

Post a Message



... HTML Editor

B *I* U A A \int [List] [List] [List] [List] x^2 x_2 [List] [List]

[Table] [Link] [Unlink] [Image] π [Video] [List] [List] Font Sizes Paragraph


1

p

Attach 2 Cancel **Post Reply** 3

Write your response in the Rich Content Editor [1]. You can add links, photos, equations, and/or media. If your instructor allows, you can also attach files [2]. Once you finish, click the **Post Reply** button [3].

View Your Reply



Favorite Presidents

Doug Roberts

2


Who is your favorite president and why?


Search entries or author

Unread


☰

☷

 **Subscribe**

 Reply

○




Doug Roberts

Abraham Lincoln is my favorite president. He did great thin...

0 0


○




Emily Boone

12:31pm

My favorite president is George Washington because he has great hair.



 Reply

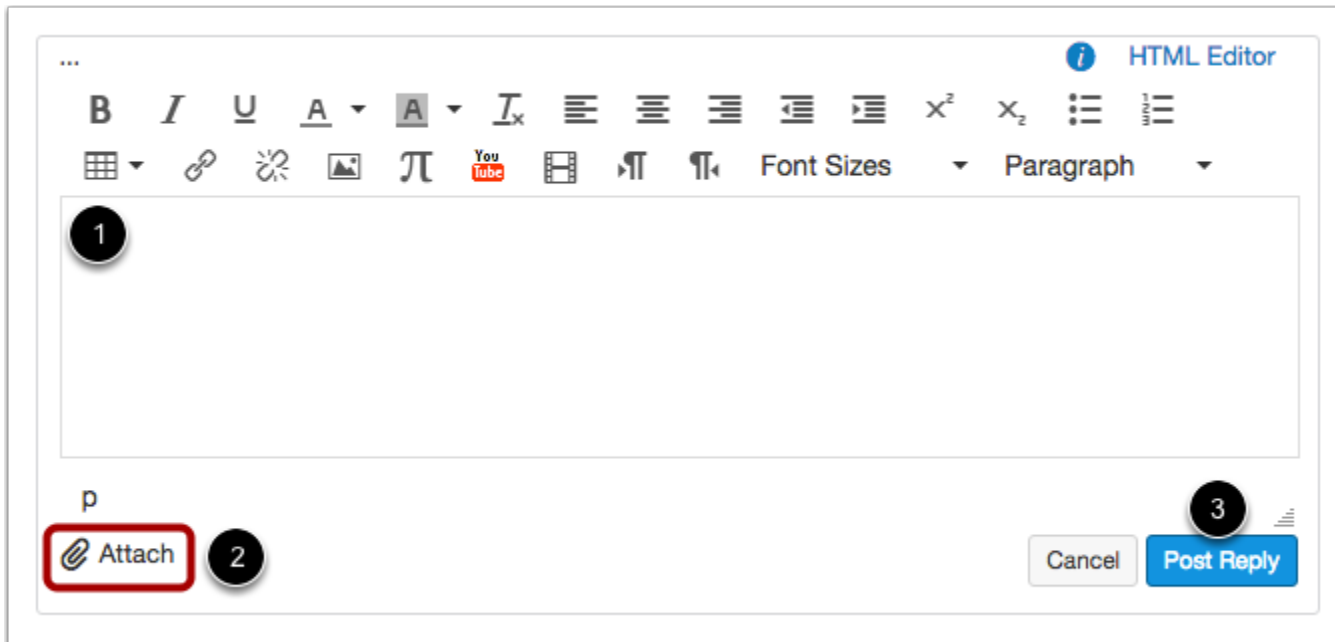
Your reply will be posted at the bottom of the discussion reply thread. The border of your post will flash blue indicating it has been newly posted. The dot indicator next to your post will immediately turn white if Canvas [automatically marks your posts as read](#). However, if you [manually mark your posts as read](#), the indicator will remain blue.

Reply to a Comment in a Focused Discussion

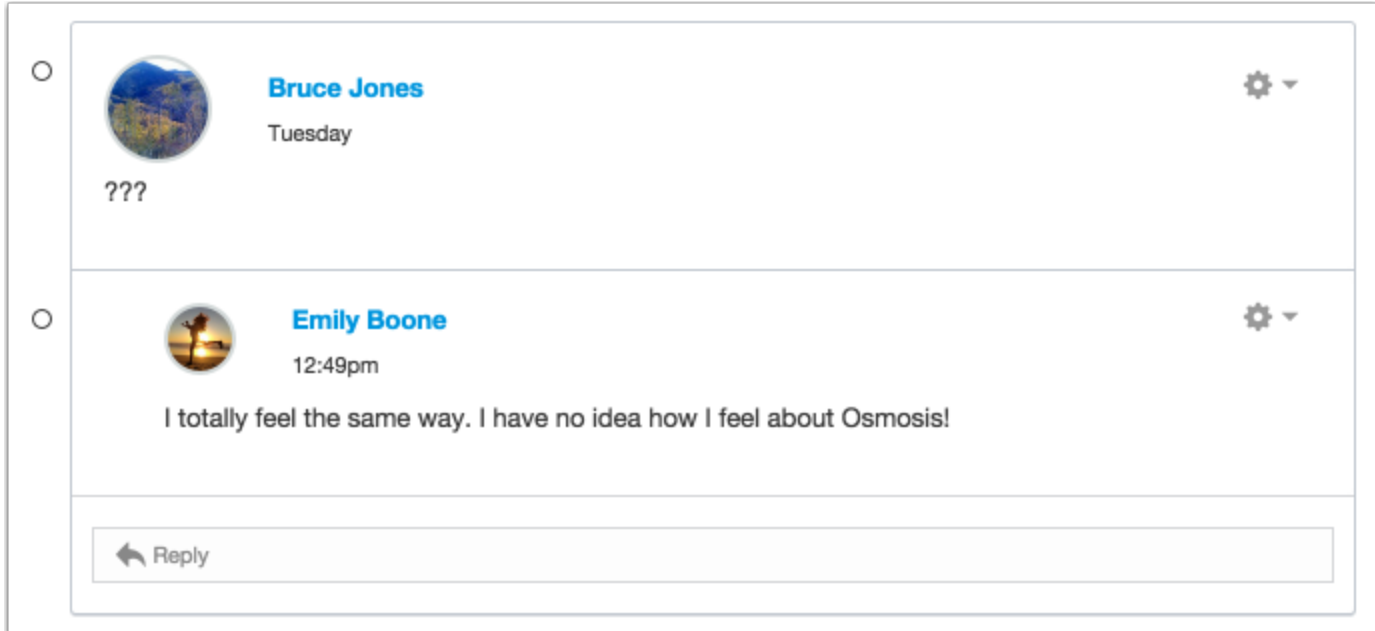


In a focused discussion, you can reply to a comment already posted by another student by clicking in the **reply** field below the post.

Post a Message



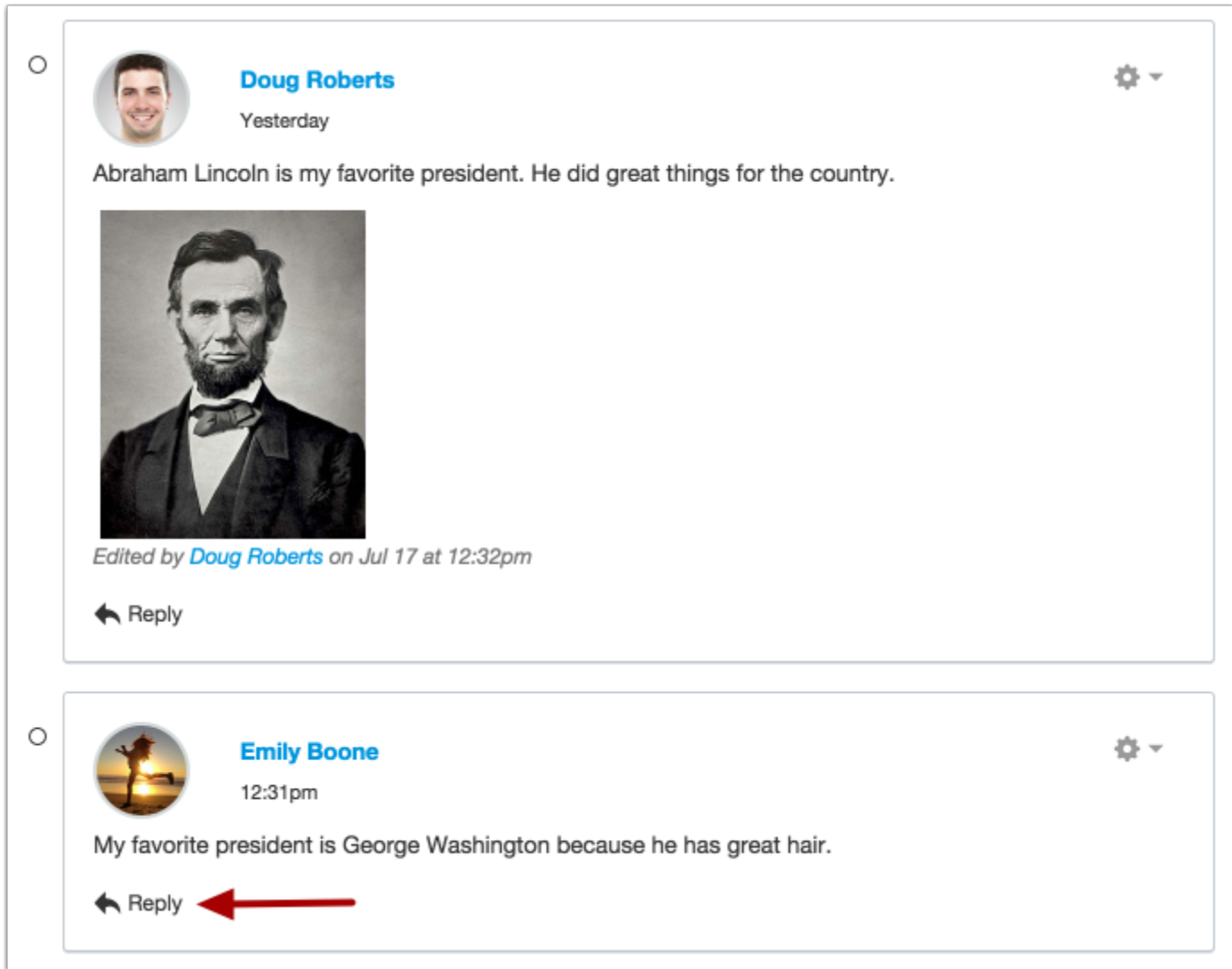
Write your response in the Rich Content Editor [1]. You can add links, photos, equations, and/or media. If your instructor allows, you can also attach files [2]. Once you finish, click the **Post Reply** button [3].

View Your Reply

The screenshot shows a discussion reply thread with two posts. The first post is from Bruce Jones, posted on Tuesday, with the text "???" and a gear icon for settings. The second post is from Emily Boone, posted at 12:49pm, with the text "I totally feel the same way. I have no idea how I feel about Osmosis!" and a gear icon for settings. Below the posts is a "Reply" button with a left-pointing arrow.

Your reply will be posted at the bottom of the discussion reply thread. The border of your post will flash blue indicating it has been newly posted. The dot indicator next to your post will immediately turn white if Canvas [automatically marks your posts as read](#). However, if you [manually mark your posts as read](#), the indicator will remain blue.

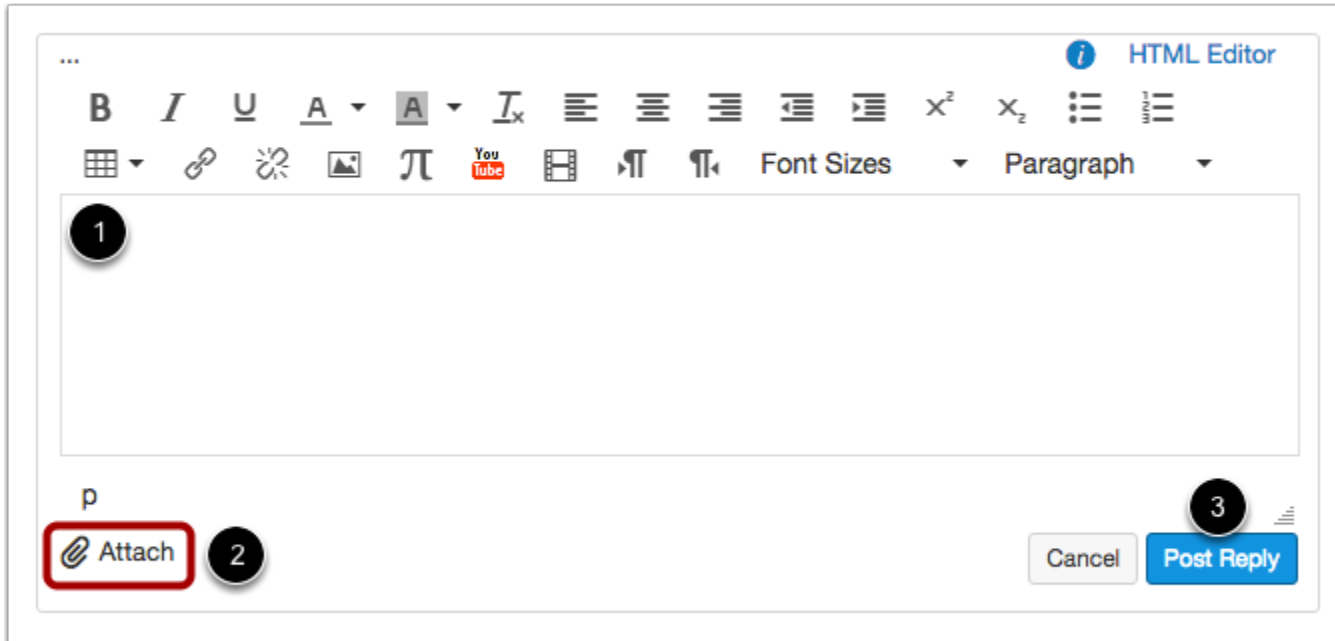
Reply to a Comment in a Threaded Discussion



The screenshot shows a threaded discussion interface. The top comment is by Doug Roberts, posted yesterday. It contains the text "Abraham Lincoln is my favorite president. He did great things for the country." and a portrait of Abraham Lincoln. Below the text, it says "Edited by Doug Roberts on Jul 17 at 12:32pm" and has a "Reply" button. The bottom comment is by Emily Boone, posted at 12:31pm. It contains the text "My favorite president is George Washington because he has great hair." and has a "Reply" button. A red arrow points to the "Reply" button in Emily Boone's comment.

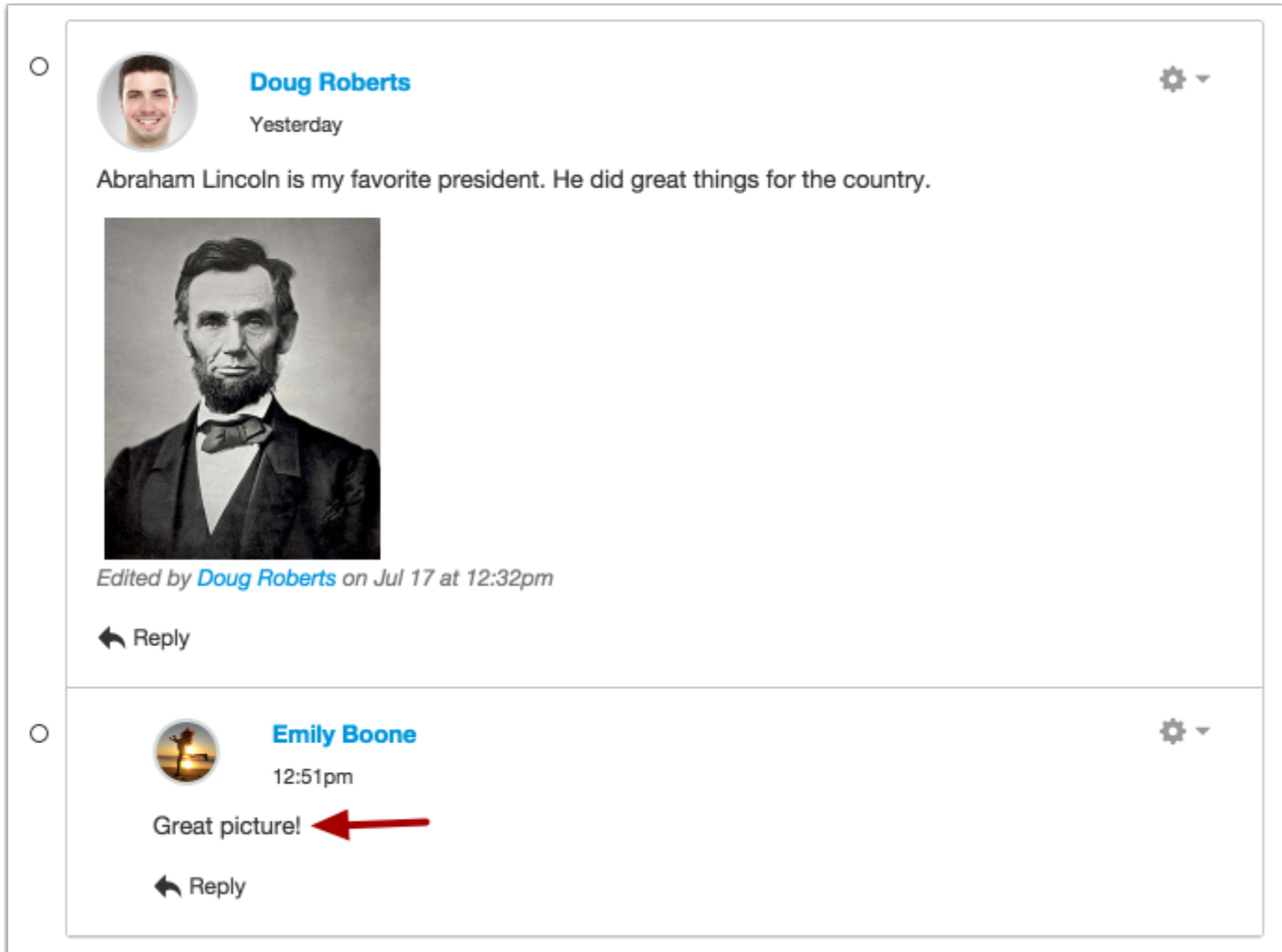
In a threaded discussion, you can reply to a comment already posted by another student. Locate the post you want to reply to and click the **reply** icon.

Post a Message



Write your response in the Rich Content Editor [1]. You can add links, photos, equations, and/or media. If your instructor allows, you can also attach files [2]. Once you finish, click the **Post Reply** button [3].

View Your Reply



The screenshot shows a discussion thread with two replies. The first reply is from Doug Roberts, posted yesterday. The text of the reply is "Abraham Lincoln is my favorite president. He did great things for the country." Below the text is a black and white portrait of Abraham Lincoln. A note below the image says "Edited by Doug Roberts on Jul 17 at 12:32pm". Below the text and image is a "Reply" button. The second reply is from Emily Boone, posted at 12:51pm. The text of the reply is "Great picture!" with a red arrow pointing to the text. Below the text is a "Reply" button. Both replies have a gear icon in the top right corner and a dot indicator in the top left corner.

Your reply will be posted at the bottom of the discussion reply thread. The border of your post will flash blue indicating it has been newly posted. The dot indicator next to your post will immediately turn white if Canvas [automatically marks your posts as read](#). However, if you [manually mark your posts as read](#), the indicator will remain blue.

More Help

Which browsers does Canvas support?

Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser. Learn more about [basic computer specifications](#).

Supported Browsers

Canvas supports the last two versions of every browser release. We highly recommend updating to the **newest version** of whatever browser you are using as well as the most up-to-date Flash plug-in.

As of **July 31, 2015**, we support the most recent versions of Flash and popular web browsers:

- **Internet Explorer** 10 and 11
- **Chrome** 43 and 44
- **Safari** 7 and 8
- **Firefox** 38 and 39 ([Extended Releases](#) are not supported)
- **Flash** 17 and 18 (for recording or viewing audio/video and uploading files)
- **Respondus Lockdown Browser** (supporting the latest [system requirements](#))

Some supported browsers may still produce a banner stating *Your browser does not meet the minimum requirements for Canvas*. If you have upgraded your browser but you are still seeing the warning banner, try logging out of Canvas and deleting your browser cookies. Learn how to clear your cache on a [Mac](#) or a [PC](#).

Required Components

[Flash](#) is required in several places in Canvas: media recording/streaming and viewing as well as uploading files to a course or an assignment. Other than these features, Flash is not required to use most areas of Canvas. Please note that some browsers, such as Firefox, may no longer support Flash.

The [Java plug-in](#) is required for screen sharing in Conferences. Please note that some browsers do not support Java. Otherwise, there are no other browser plug-ins used by Canvas.

Update Your Desktop Browser

There are a couple of different ways to update your desktop browser.

1. Every time you open your browser, it will check to make sure it is using the most current version. If it is not updated, your browser will prompt you with a notification and walk you through the update process.
2. Download the latest version of your desktop browser directly. Click the name of your browser below to visit your browser's download page:
 - [Internet Explorer](#)
 - [Chrome](#)
 - [Safari](#) (Safari 7 is only included with OS X Mavericks; Safari 8 is only included with OS X Yosemite)

- [Firefox](#)
- [Flash](#)
- [Respondus](#)

Browser Privacy Settings

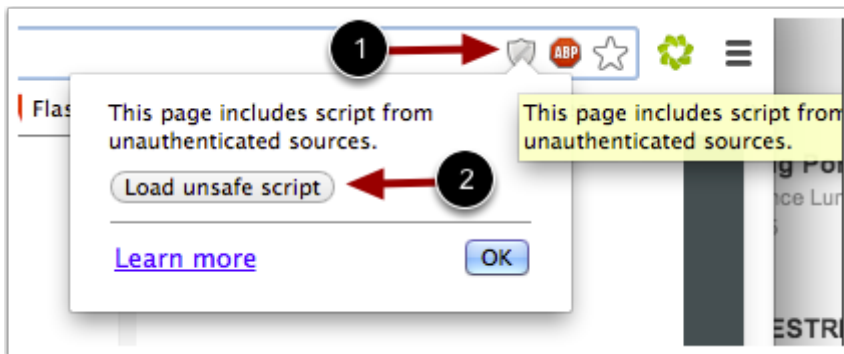
Some browsers may occasionally make modifications to privacy settings to protect users from possible unsecured content. Unsecured content is identified with the prefix [http://](#) in the URL and can create mixed content in your Canvas Page. Secured content is identified with the [https://](#) prefix in the URL.

Note: If you embed Canvas lessons inside your course, you can now prevent browser issues with mixed content using [secured Canvas Guides URLs](#).

We recommend following any browser security policies established by your institution, especially if you are using Canvas on a computer provided by your institution. You may want to use Canvas in an alternative browser instead.

If you are using a browser that is affected, please be aware of possible restrictions. The following are known issues in specific browsers that may block or create mixed content within Canvas.

Chrome Security



Google Chrome verifies that the website content you view is transmitted securely. If you visit a page in your Canvas course that is linked to insecure content, Chrome will display a shield icon in the browser address bar.

You can choose to override the security restriction and display the content anyway by clicking the shield icon and then clicking the **Load unsafe script** button.

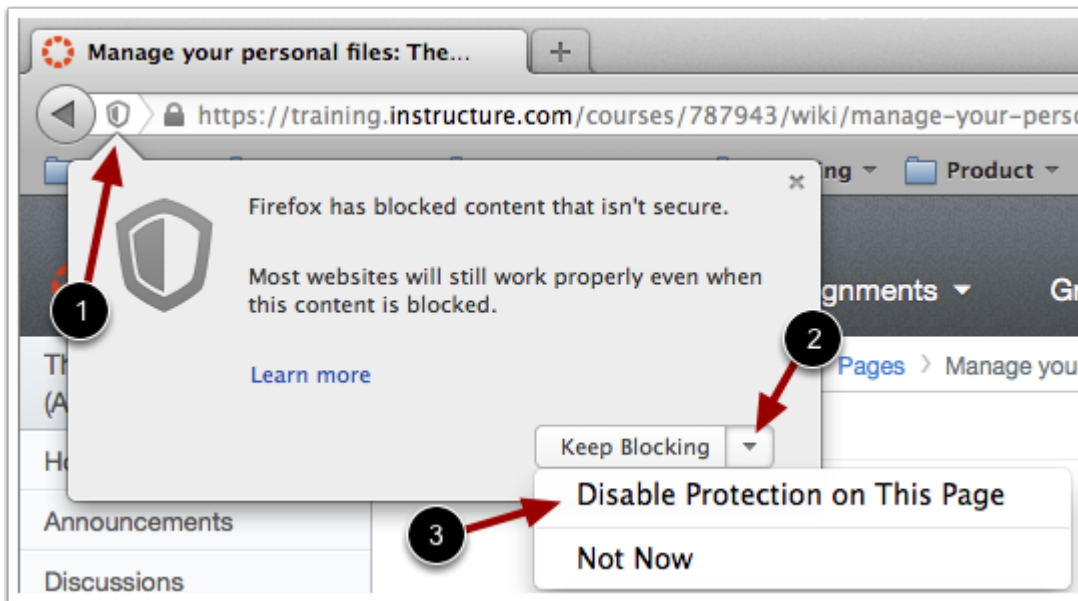
Chrome Media Permissions



Chrome has its own media permission within the browser. To use your computer camera and microphone within any Canvas feature, you will have to approve two permissions:

1. Allow access to Canvas via the Adobe Flash Player Settings [1]. This prompt appears in the center of the video and audio pop-up windows, or the center of the browser if you are accessing Conversations.
2. Allow access to Canvas via Chrome's media permission settings [2]. This prompt appears just below the address bar. Click the **Allow** button.

Firefox Security



Firefox verifies that the website content you view is transmitted securely. If you visit a page in your Canvas course that is linked to insecure content, Firefox will display a shield icon in the browser address bar [1].

You can choose to override the security restriction and display the content anyway by clicking the shield icon, clicking the Keep Blocking drop-down menu [2], and selecting the **Disable Protection on This Page** option [3].

Canvas on Mobile Devices

The Canvas interface was optimized for desktop displays, so using small form factors such as phones may not be a pleasant experience in using Canvas. Canvas is not officially supported on mobile browsers. We recommend using Canvas [mobile applications](#) for an improved user experience. (**Note:** At this time, Canvas apps are only available in English.)

Since Canvas uses small elements of Flash, not all Canvas features may be supported on mobile devices, especially on iOS.

Mobile Browsers

Visit the Apple store or the Play store to download mobile browsers. The following major browsers are compatible with mobile devices but Canvas features may not be supported:

iOS

- Safari (default browser that opens from Canvas)
- Chrome
- Photon Flash Player (supports Flash)

Android

- Internet
- Firefox
- Chrome

Note: Android default browser varies per mobile device.

How do I get help with Canvas?

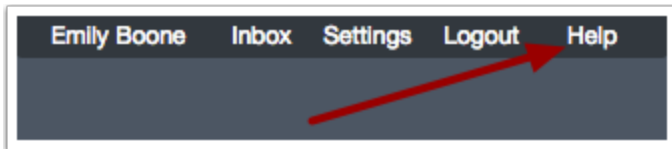
Canvas recently introduced a new page design called the New Canvas User Interface (UI). This lesson may include two images for specific steps to show the difference between the two designs. Unless otherwise indicated, the functionality and location of the components remain the same. The view available to you is determined by your institution.

You can get help with Canvas by using the Help link. Depending on your user role, the Help link generates a list of resources to help you with Canvas, such as how to search Canvas Documentation and report a problem.

Notes:

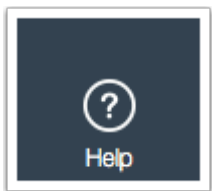
- Depending on your institution, the help link may not be available. Admins may also create additional [custom help links](#).
- Before reporting a problem with Canvas, please [Ask the Canvas Community](#) or search the [Canvas Guides](#) for help.

Open Help



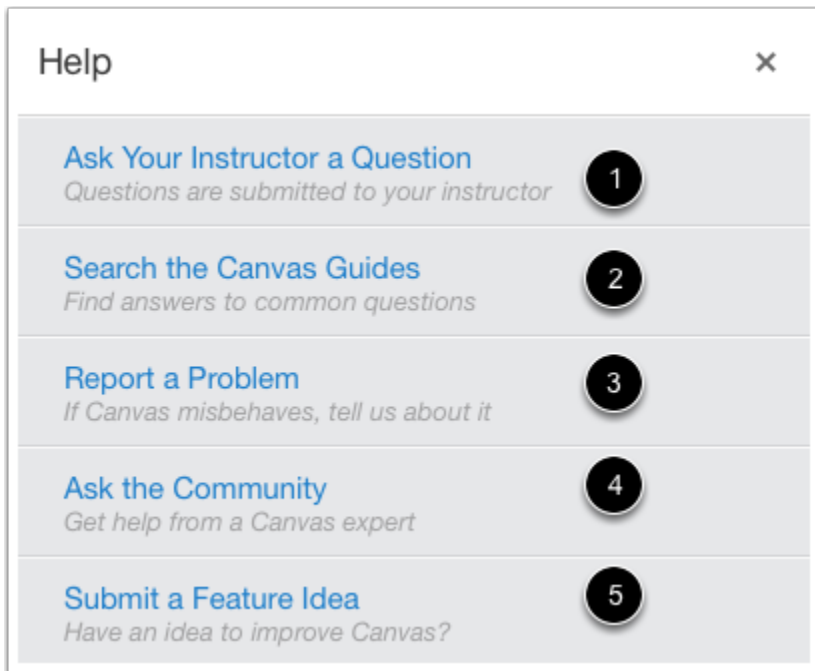
In the Help Corner, click the **Help** link.

Open Help in New Canvas UI



If you are using the New Canvas User Interface (UI), at the bottom of Global Navigation, click the **Help** link.

View Help Resources

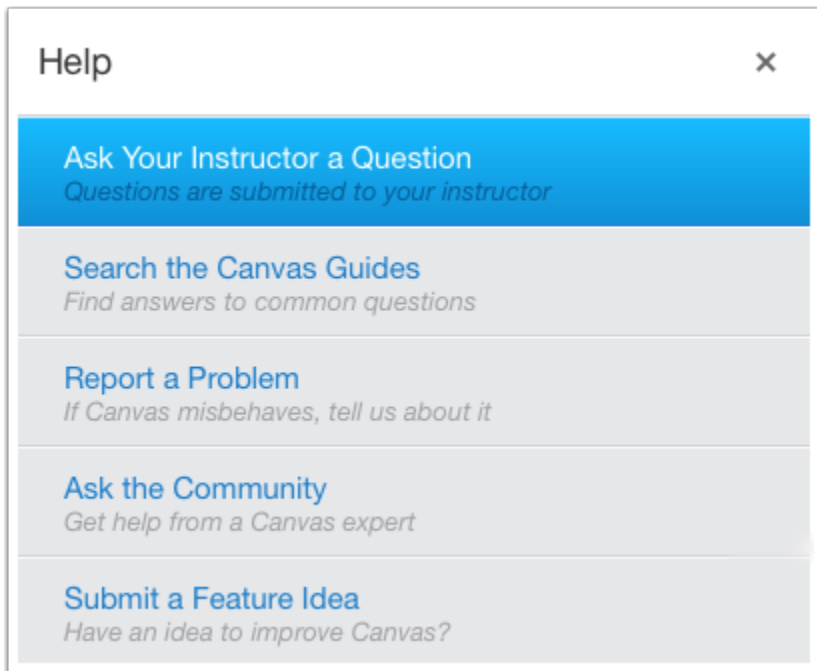


Depending on your user role, there are five main links for help or feedback:

1. **Ask your instructor a question:** Ask your instructor questions about course material or send them a message
2. **Search the Canvas Guides:** Search the Canvas Guides for information about features inside of Canvas
3. **Report a problem:** Submit problems with Canvas to our support team
4. **Ask the Community:** Exchange ideas and solutions regarding Canvas functionality with Canvas experts and your Canvas peers
5. **Submit a Feature Idea:** Submit ideas about how to make Canvas better

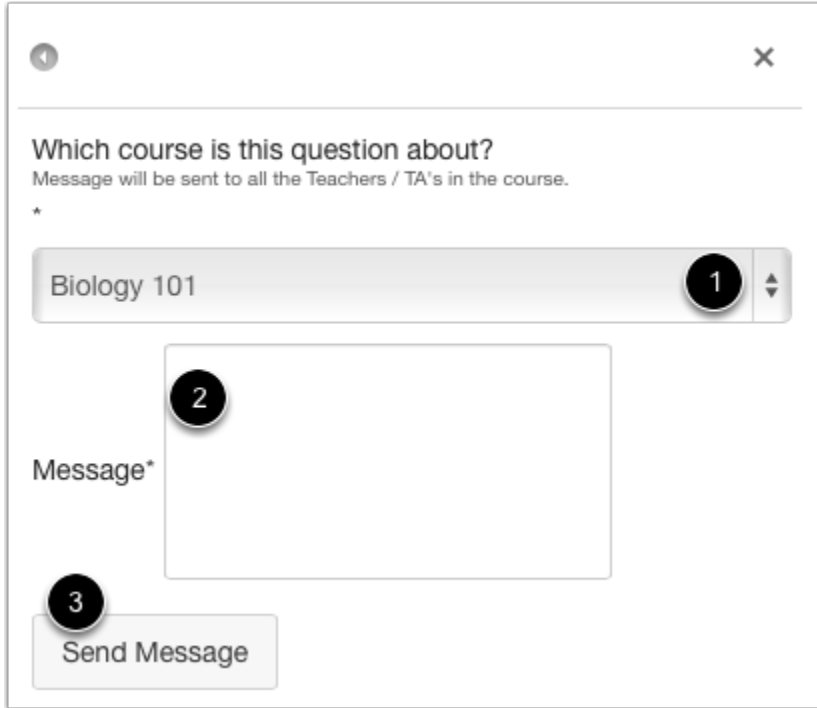
Note: If you are an instructor, the Ask your instructor a question help link is not available to you.

Ask Your Instructor a Question



To ask your instructor or TA questions about course material or send them a message, click the **Ask your instructor a question** link.

Note: If you are an instructor, the Ask your instructor a question help link is not available to you.

Send Message

Select the relevant course in the drop-down menu [1] and type your message in the description field [2]. When you're done, click the **Send Message** button [3].

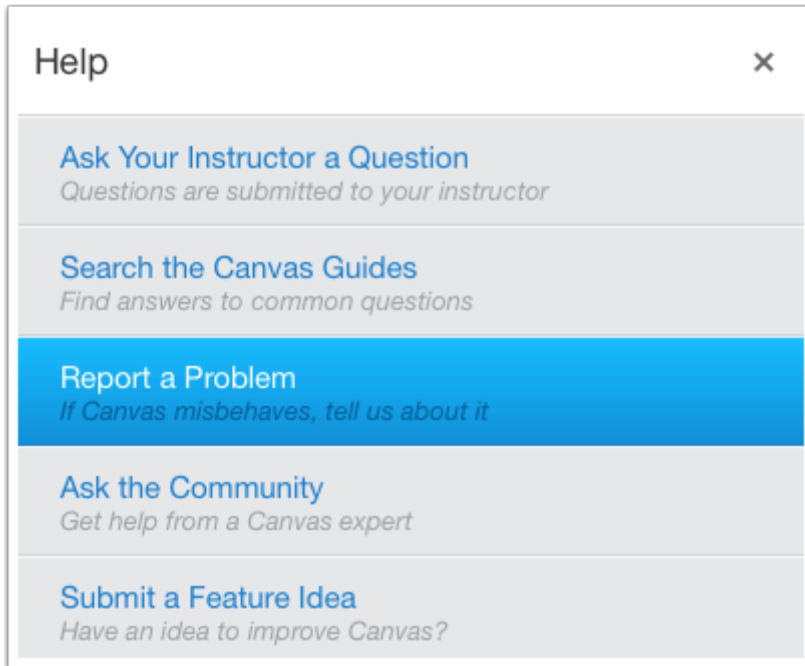
Search Canvas Guides

Help ×

- [Ask Your Instructor a Question](#)
Questions are submitted to your instructor
- [Search the Canvas Guides](#)
Find answers to common questions
- [Report a Problem](#)
If Canvas misbehaves, tell us about it
- [Ask the Community](#)
Get help from a Canvas expert
- [Submit a Feature Idea](#)
Have an idea to improve Canvas?

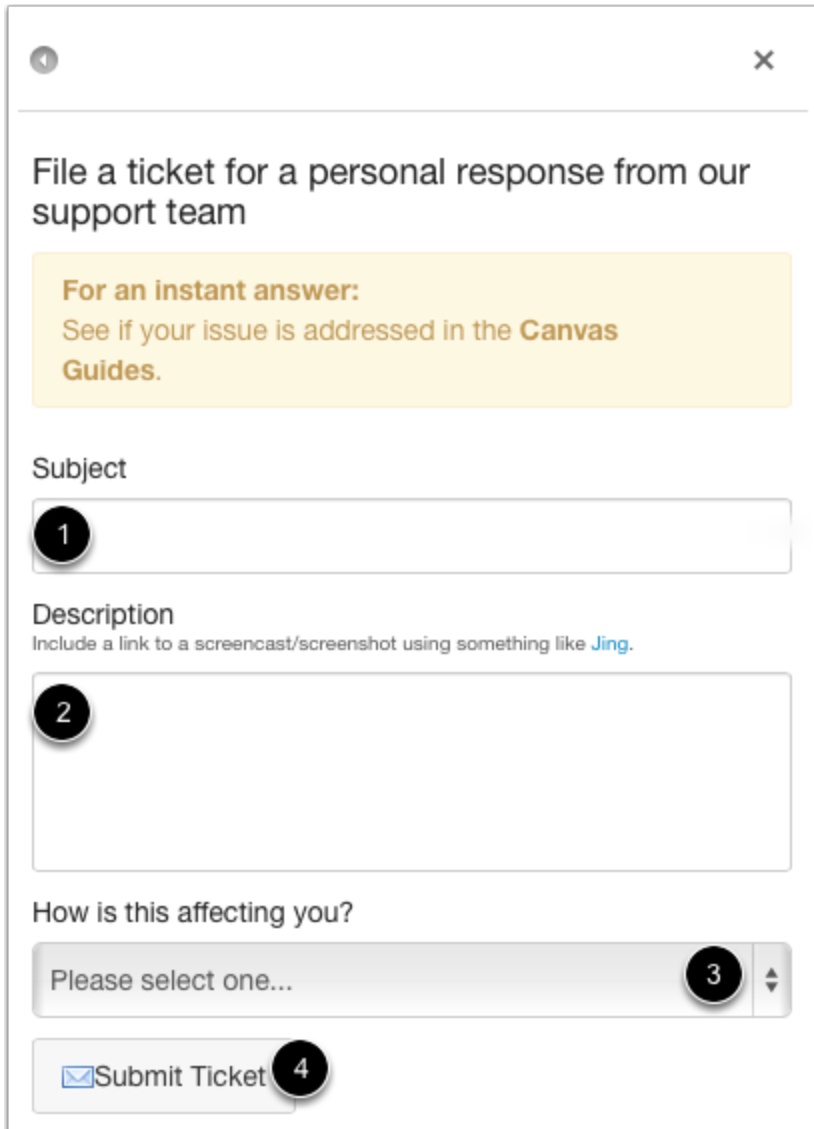
To find an answer to a question about a Canvas feature, click the **Search Canvas Guides** link. This link will take you to [Canvas Guides](#) where you can search Canvas documentation for information about features inside of Canvas.

Report a Problem



To report a problem with Canvas, click the **Report a Problem** link.

Note: Before reporting a problem with Canvas, please Ask the [Canvas Community](#) or search the [Canvas Guides](#) for help.

Submit Ticket

File a ticket for a personal response from our support team

For an instant answer:
See if your issue is addressed in the **Canvas Guides**.

Subject

1

Description

Include a link to a screencast/screenshot using something like [Jing](#).

2

How is this affecting you?

Please select one... 3

Submit Ticket 4

In the subject field [1], create a subject for your ticket.

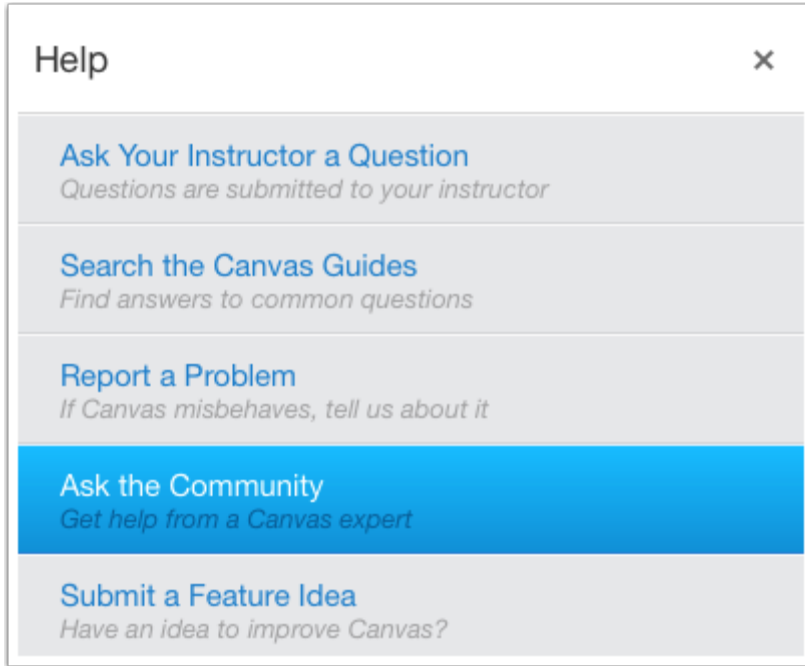
In the description field [2], describe the problem you are experiencing in Canvas. Please be as detailed as possible to help troubleshoot the problem.

In the drop-down menu [3], select the statement that best describes how the problem is affecting you:

- Just a casual question, comment, idea, suggestion
- I need some help but it's not urgent
- Something's broken but I can work around it for now
- I can't get things done until I hear back from you
- EXTREMELY CRITICAL EMERGENCY

When you're done, click the **Submit Ticket** button [4].

Ask the Community



To ask a question or get feedback about Canvas from a community of experts, click the **Ask the Community** link. This link will take you to [Find Answers](#) and allow you to ask questions and get feedback from Canvas users like you.

Request a Feature

Help ×

- [Ask Your Instructor a Question](#)
Questions are submitted to your instructor
- [Search the Canvas Guides](#)
Find answers to common questions
- [Report a Problem](#)
If Canvas misbehaves, tell us about it
- [Ask the Community](#)
Get help from a Canvas expert
- [Submit a Feature Idea](#)
Have an idea to improve Canvas?

Click the **Request a Feature** link. You can submit your ideas about how to make Canvas even better by clicking this link or by visiting [Canvas Feature Ideas](#).