



2023-2024 BI-WEEKLY PAYROLL SCHEDULE (Auxiliary)

(Includes: Child Nutrition Specialists/Managers, Custodial, Maintenance, Lunch Monitors, Job Coaches,
AVID/ESSER Tutors, Security Guards, Hourly Workers)

Eagle Mountain-Saginaw Independent School District

Timecards and Edits are due **NO LATER THAN NOON**, on the date requested.

Pay Period	Start	End	Timecards & Edits Due	Pay Date
1	06/11/2023	06/24/2023	06/26/2023	06/30/2023
2	06/25/2023	07/08/2023	07/10/2023	07/14/2023
3	07/09/2023	07/22/2023	07/24/2023	07/28/2023
4	07/23/2023	08/05/2023	08/07/2023	08/11/2023
5	08/06/2023	08/19/2023	08/21/2023	08/25/2023
6	08/20/2023	09/02/2023	9/5/2023***	09/08/2023
7	09/03/2023	09/16/2023	09/18/2023	09/22/2023
8	09/17/2023	09/30/2023	10/02/2023	10/06/2023
9	10/01/2023	10/14/2023	10/16/2023	10/20/2023
10	10/15/2023	10/28/2023	10/30/2023	11/03/2023
11	10/29/2023	11/11/2023	11/13/2023	11/17/2023
12	11/12/2023	11/25/2023	11/27/2023	12/01/2023
13	11/26/2023	12/09/2023	12/11/2023	12/15/2023
14	12/10/2023	12/23/2023	12/14/2023***	12/29/2023
15	12/24/2023	01/06/2024	01/08/2024	01/12/2024
16	01/07/2024	01/20/2024	01/22/2024	01/26/2024
17	01/21/2024	02/03/2024	02/05/2024	02/09/2024
18	02/04/2024	02/17/2024	2/20/2024***	02/23/2024
19	02/18/2024	03/02/2024	03/04/2024	03/08/2024
20	03/03/2024	03/16/2024	03/18/2024	03/22/2024
21	03/17/2024	03/30/2024	04/01/2024	04/05/2024
22	03/31/2024	04/13/2024	04/15/2024	04/19/2024
23	04/14/2024	04/27/2024	04/29/2024	05/03/2024
24	04/28/2024	05/11/2024	05/13/2024	05/17/2024
25	05/12/2024	05/25/2024	5/28/2024***	05/31/2024
26	05/26/2024	06/08/2024	06/10/2024	06/14/2024

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*****Timecards due by 9:00 a.m. for the following (due to bank holidays):**
 September 5, 2023 for September 8th Pay Date
 October 10, 2023 for October 20th Pay Date
 December 14, 2023 for December 29th Pay Date
 January 16, 2024 for January 26th Pay Date
 February 20, 2024 for February 23th Pay Date
 May 28, 2024 for May 31st Pay Date