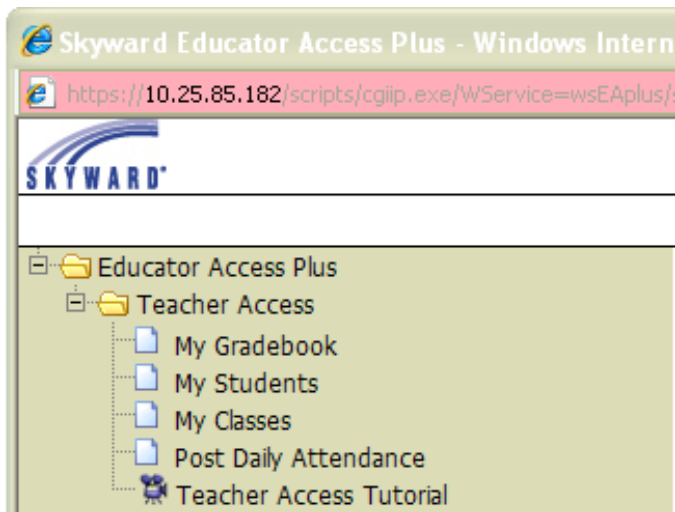## Grade Changes/Verification

Please use this process to verify/change any grades in Skyward. After receiving grade proof / edit sheets from your respective campus office, this would be the area where you would make changes to grades, if needed. If grades are correct, you do not need to go through this process.
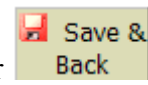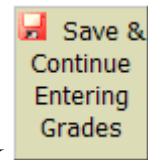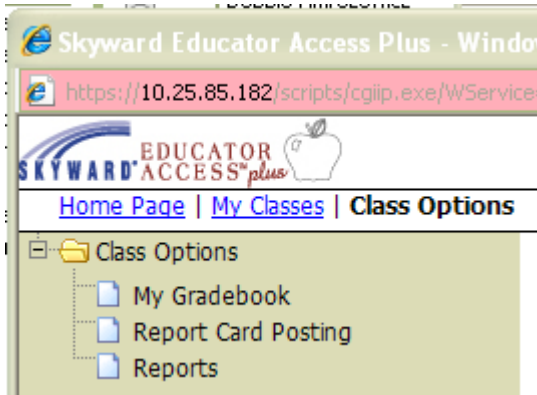
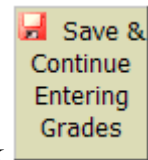Please login to Skyward Web Student.

From Teacher Access, select My Classes.
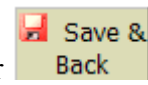
Next, select Class Options for the class you would like to change/verify grades for.

Then, click Report Card Posting.

On the following screen, please make the needed changes and click [Save & Continue Entering Grades] or [Save & Back] once changes are complete.

| Grading Period: | 08/25/2008 to 10/03/2008 | 1st Six Weeks |
| Grade Posting is available from | 09/29/2008 12:01 AM to 10/10/2008 11:59 PM |

[Save & Back] [Save & Continue Entering Grades] [Undo] [Back]

ew Grade Marks | View Comment Codes | Show Dropped Students | Alert Legend

Grad Yr	First Name	Last Name ↑	Alerts	CZ	1ST	C1	C2	C3
		Default blanks to:		▼		▼	▼	▼
20	K	'			90			
20	G	LE			90			
20	N	AN			100			
20	C	Y			100			
20..	J.	T			0			

Note: Grades changes will remain red until they are saved. CZ indicates Citizenship, if used at your campus. 1st stands for first 6 wks. C1, C2, and C3 indicate comments; they can be changed here, if they were not submitted in Gradespeed.