



Principles of Human Services

Teacher: Amy Bryan

Email: abryan@ems-isd.net

Room 120

Conference Period: 2nd period 9:14-10:02

Tutoring Opportunities: Monday 3:30 -4:00 pm and Wednesday 7:45 – 8:15 am

Class Materials:

1" Binder with pockets

Loose leaf paper with holes

Pen/pencil

Highlighter

Access to Canvas

(Textbooks will be provided in class)

Access to Canvas and Office365 tools is available to students through our [Single Sign-on Portal \(SSO\)](#). Students receive their SSO login during enrollment.

Course Description:

This course will enable students to investigate careers in the human services career cluster, including counseling and mental health, early childhood development, family and community, and personal care services. This is a high school level class for high school credit.

Course Goals:

Students who complete this course successfully will be able to:

Prepare for employment in career pathways that relate to families and human needs such as counseling and mental health services, family and community services, personal care services and consumer services.

[EMS ISD Counseling Website](#).

Student Evaluation:

The grading system for this course is as follows:

- Grade averaged 60% Major 40% Minor
- Major grades – tests (including District Common Assessments, projects, final essays, research papers, presentations); minimum three per six weeks
- Minor grades – quizzes, daily assignments, journals; minimum four per six weeks
- Each six weeks will count as 1/6 and the semester exam will count as 1/7 of the semester grade.
- A letter system (S, N, U) is used to report a student's conduct based on proper/responsive conduct and citizenship
- Per Board Policy EIA (LOCAL), "The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a **failing** grade. This policy applies only to initial identified major grades and does not apply to daily assignments and quizzes. Upon reteach and retest, the new test, project, etc. recorded will be a high score of 70%.
- Official grades will be in Skyward only and can be accessed by student and parent through Family Access.

Assignments, exams, expectations outside of the classroom:

Daily work that is not completed during class will become homework. Students are expected to return the following school day with the completed work. Points may be deducted for late assignments; however, a grade of zero will be recorded in the gradebook until the work is received. On occasion students may be given a homework assignment that allows them the opportunity to practice the real world relatable skills that are learned in the classroom.

Attendance/Tardy Policy/Make-Up Work:

Instructional time is bell to bell, so if you are not physically present and engaged, you are missing valuable learning. Please be on time and ready to learn. If you are late to class you will receive a tardy.

Late Work: Per district guidelines an assignment may be turned in under the following guidelines:

- 1 school day late – maximum score is 85
 - o A 100 would record as an 85 ($100 \times .85$)
 - o An 80 would record as a 68 ($80 \times .85$)
- 2 school days late – maximum score is 70
 - o A 100 would record as a 70 ($100 \times .70$)
 - o An 80 would record as a 56 ($80 \times .70$)
- 3 school days late – maximum score of 60
 - o A 100 would record as a 60 ($100 \times .60$)
 - o An 80 would record as a 48 ($80 \times .60$)

Should a student become ill and unable to attend class, they may log in to Canvas or email Mrs. Bryan to obtain missing assignments. Students may also see Mrs. Bryan upon their return to school for missing assignments. Please note: Students are responsible for any assignments, notetaking or learning that is missed. Per district guidelines, students shall have a time equal to days absent from class plus one day to complete all missed assignments. Make-up tests or projects should be scheduled before or after school to prevent a student from missing additional class time.

Classroom Expectations:

Please be on time, on task, and prepared to learn every day. Be responsible for your own learning and be respectful of yourself and others. Students are expected to participate in class.

If the student is not passing the class on the day of a lab, that student may not participate in the lab.

Preliminary Schedule of Topics, Readings, and Assignments

- Self – personality, goals, planning
- Communication
- Interpersonal relationships – Family, Friends, and Peer Pressure
- Nutrition and Basics of Cooking
- Personal Management, Careers, and College

Academic Integrity: Update from GRH

Academic integrity values the work of individuals regardless if it is another student's work, a researcher, or author. The pursuit of learning requires each student to be responsible for his or her academic work. Academic dishonesty is not tolerated in our schools. Academic dishonesty includes cheating, copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee and considers written materials, observation, or information from students. Students found to have engaged in academic dishonesty shall be subject to disciplinary and/or academic penalties. The teacher and campus administrator shall jointly determine such action.

