

- Minor grades – quizzes, daily assignments, journals; minimum 4 per six weeks
- Semester exams will count 1/7 of the semester grade
- A letter system (S, N, U) is used to report a student’s conduct based on proper/responsive conduct and citizenship
- Per Board Policy EIA (LOCAL), “The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a **failing** grade. This policy applies only to initial identified major grades and does not apply to daily assignments, quizzes, six-week test, and semester final examinations. Upon reteach and retest, the new test, project, etc. recorded will be a high score of 70%.
- Official grades will be in Skyward only and can be accessed by student and parent through Family Access.

Assignments, exams, expectations outside of the classroom:

This is a professional working environment. Please meet the Fort Worth Health Department guidelines including the uniform code, personal hygiene and appearance. Being well-groomed and professionally dressed are professional standards. Every day is a uniform wearing day unless specified. Review menus prior to next day activities and

Attendance/Tardy Policy/Make-Up Work:

- It is important that you are present in class every day. Missed work is **THE STUDENT’S RESPONSIBILITY**. You can talk to me or your classmates for information about assignments. Extenuating circumstances will be considered on an individual basis. Lab work cannot be made up during class time, it is imperative that you be here when we are in the kitchen. Please discuss with me immediately upon return to class.
- The Grading and Reporting Handbook specifies that while some projects with prior assigned due dates may be due on the first day returning from an absence, most school work is allowed the time absent plus one additional day to be turned in. Extended absences will be dealt with on an individual basis. Student should not expect to make up all grades from a long absence right at the end of a grading period.

Classroom/Kitchen Expectations:

The classroom/kitchen is a place for serious work. If you are not behaving safely in the classroom/kitchen, you will not be allowed to complete the lab and will receive a grade of zero. Students will pay for damaged or broken kitchen equipment due to not following safety rules or good lab practices. Student safety is our highest priority and training will begin immediately. Labs will be assessed in a variety of ways including participation, safety & sanitation, final product, etc. Consider this class as “work.” You must be able to communicate professionally in the kitchen and participation is part of your grade.

Academic Integrity:

Academic integrity values the work of individuals regardless if it is another student’s work, a researcher, or author. The pursuit of learning requires each student to be responsible for his or her academic work. Academic dishonesty is not tolerated in our schools. Academic dishonesty, includes cheating, copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee and considers written materials, observation, or information from students. Students found to have engaged in academic dishonesty shall be subject to disciplinary and/or academic penalties. The teacher and campus administrator shall jointly determine such action.