

ADMISSIONS
INTRADISTRICT TRANSFERS AND
CLASSROOM ASSIGNMENTS

FDB
ADMINISTRATIVE REGULATION

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, including a student who receives special education services, see FDB(LOCAL). For school safety transfer, see FDE(LOCAL). For bullying rising to the level of prohibited harassment, see FFH(LOCAL). For all other bullying, see FFI(LOCAL).

TRANSFER
REQUESTS FOR
ALL STUDENTS

Students in the 9th-12th grades, who transferred during or before the 2019-2020 school year shall be allowed to remain at the high school campus they are currently attending and are able to participate in the athletic programs.

Participation in UIL activities shall be in accordance with all applicable UIL regulations and other applicable District policies and administrative regulations.

All students shall only participate in a high school athletic program on his or her zoned campus.

Students who are withdrawn from the approved transfer campus, or whose parents rescind the transfer request, must return to the school in the attendance area where they reside. No additional transfer requests shall be granted.

Approval of transfer requests will be subject to the order received, state-mandated student/teacher ratios, campus space availability, current and projected enrollment, current class sizes, current staff allocations, attendance history, and disciplinary history.

Approved transfer requests may be revoked for excessive disciplinary history, excessive tardiness, and excessive attendance issues. The transfer request will be terminated if the student is withdrawn from the receiving campus for any reason, including a DAEP placement.

Current employees that reside within the District may request a transfer for his or her own child(ren) to an "open" campus. This is an online process through Family Access. Employees must submit a transfer request during the transfer window established by the District. Transfer requests submitted outside of the transfer window will not be considered.

TRANSFER
REQUEST FOR
RESIDENT
EMPLOYEES
AND/OR RESIDENT
TRANSPORTATION
PROVIDERS

ADMISSIONS
INTRADISTRICT TRANSFERS AND
CLASSROOM ASSIGNMENTS

FDB
ADMINISTRATIVE REGULATION

Exceptions Transfer requests are allowed for school district employees' children under certain conditions. District employees with children in the 7th grade shall declare the high school campus their children will attend during the employee declaration window. Employees new to the district with children in 7th -12th grade shall declare their children's high school campus upon employment.

If the employee resigns from or leaves the District during the school year, their child(ren) may remain at the approved and/or declared campus until the end of the school year. All district high school athletic program participation and eligibility will be determined by UIL rules.

If the employee resigns from or leaves the District at the end of the school year, their child(ren)'s approved transfer requests will be terminated, and the student must return to their home zoned campus.

If the employee returns to the district, their child(ren) may attend the originally declared high school campus or the high school campus in the attendance area in which they reside. All district high school athletic program participation and eligibility will be determined by UIL rules.

If a high school employee transfers to another high school program, the employee may request a transfer for their child(ren) to that campus. All District high school athletic program participation and eligibility will be determined by UIL rules.

Approval of transfer requests will be subject to the order received, state-mandated student/teacher ratios, campus space availability, current and projected enrollment, current class sizes, current staff allocations, attendance history, and disciplinary history.

Approved transfer request may be revoked for excessive disciplinary history, excessive tardiness, and excessive attendance issues. The transfer request will be terminated if the student is withdrawn from the receiving campus for any reason, including a DAEP placement.

STUDENTS WHO
ARE VICTIMS OF
BULLYIING

If an investigation substantiates that bullying occurred, the Superintendent or designee may approve a classroom or intradistrict transfer of the student who is a victim of bullying. The student would be ineligible to participate or compete in the high school athletic program, if they are not attending the campus for which they are

ADMISSIONS
INTRADISTRICT TRANSFERS AND
CLASSROOM ASSIGNMENTS

FDB
ADMINISTRATIVE REGULATION

zoned. The transfer of a student who is the victim of substantiated bullying will be based on the following:

- The severity of the bullying incident(s).
- The persistence of the bullying incident(s).
- The frequency and number of incidents involved.
- The number of students involved in the incident(s).
- The likelihood of bullying continuing.
- The student's response to intervention(s), including, but not limited to counseling as applicable.
- Mitigating factors related to the bullying incident(s).
- The continuity of instruction.
- The age and grade level of the student.

PARENT
REQUEST

If an investigation substantiates that bullying occurred, the parent of a student who is the victim of bullying may request a classroom or intradistrict transfer for his or her child. A transfer request should be submitted to the Superintendent or designee. If a parent request to have their student transferred to another campus, the student would be ineligible to participate and compete in the high school athletic program, if they are not attending the campus for which they are zoned.

STUDENTS
WHO ENGAGE
IN BULLYING

If an investigation substantiates that bullying occurred, the Board may approve a classroom or intradistrict transfer of the student who engaged in bullying. A recommendation to transfer a student who engaged in bullying will be based on the following:

- The severity of the bullying incident(s).
- The persistence of the bullying incident(s).
- The frequency and number of incidents involved.
- The number of students involved in the incident(s).
- The student's disciplinary history.
- The likelihood of the bullying continuing.
- The student's response to intervention(s), including, but not limited to counseling and disciplinary actions, as applicable.
- Mitigating factors related to the bullying incident(s).
- The continuity of instruction.
- The age and grade level of the student.
- The number of days remaining in the current school year.

Students who engage in substantiated bullying and who are transferred to another district campus would be ineligible to

ADMISSIONS
INTRADISTRICT TRANSFERS AND
CLASSROOM ASSIGNMENTS

FDB
ADMINISTRATIVE REGULATION

participate and compete in the athletic program if they are not attending the campus for which they are zoned.

TRANSPORTATION

The transfer of a student with a disability who receives special education services and who engaged in bullying may have access to transportation only by a duly constituted ARD committee under Education Code 37.004.

The District reserves the authority to enact stricter rules and requirements than that of the UIL.