

MEDICATION ADMINISTRATION

EMS Health Services will administer FDA approved medications (prescription and over the counter medications) to students as designated by a physician (licensed to practice medicine in the USA) and parent or guardian.

PROCEDURE

“Medication” is recognized as prescription as well as non-prescription drugs and includes, but not limited to: analgesics, antipyretics, antacids, antibiotics, ointments, antihistamines, decongestants, and cough/cold preparations. Medication includes only substances that are approved for sale by the Federal Drug Administration. **No medications will be supplied by the Health Services Department for student use.**

The following are guidelines to be adhered to when accepting medication for administration at school:

All medication should be given outside of school hours if possible. Only medication which is required to enable a student to stay in school may be given at school. Medication should only be given at school under the following conditions:

1. Medications must be in original, properly labeled (pharmacy or FDA labeled over the counter medication) containers, dated for the current school year (June-May) and brought to school by an adult. Expired medication will not be given. The pharmacy can supply two labeled bottles for prescriptions. **MEDICATION SENT IN BAGGIES OR UNLABELED CONTAINERS WILL NOT BE GIVEN.**
2. Medication (prescription) will not be given without a specific written request signed by at least one parent or legal guardian and physician (prescription label is considered the physician’s permission). This request should be made on the appropriate form supplied by the school (See Form).
3. A trained unlicensed employee (designated by school principal) may dispense medications.
4. All medication must be kept in the clinic, except for students who have written permission from their doctor and parent to carry emergency medication (inhalers and Epi pens only) on their person (Proper form must be completed). It is requested that extra medication be kept in the campus clinic.

5. If a child requires long-term medication, any health procedure or monitoring, the parent is encouraged to speak with the school nurse.
6. FDA approved over the counter medicine that is age appropriate may be given without a doctor's written order. **FDA APPROVED OVER THE COUNTER MEDICINE REQUIRES PARENT OR GUARDIAN PERMISSION AND MAY NOT BE GIVEN LONGER THAN 7 DAYS WITHOUT A DOCTOR'S WRITTEN ORDER.**
7. If the physician gives a sample medication to the student, a physician's written request and specific instructions, as well as parental permission must accompany it.
8. Medications must be dispensed per directions on prescription label unless a revised written prescription is received from the physician. Dosages may not be changed in any way per parent request.
9. The school nurse will want to notify the teacher when a student is beginning or changing medication. Every effort must be made to administer medication to the student.
10. Medication policy and regulations will be observed on all off campus trips. Medication to be taken on the trip will be prepared and labeled by the school nurse, or by a designee of the principal.
11. All prescription pills must be counted by at least two people, one being a health service employee and record the number on either the medication consent form or in the computer program.
12. Obtain written permission when a parent discontinues a medication.
13. Over the counter medicine must be age and dose appropriate, be in the original container and be accompanied by the medication permit. Dosages not consistent with label directions must be confirmed by a physician's written order.
14. A student may possess and self-administer a prescription inhaler and anaphylaxis medication while on school property and school-related activities, provided that the medication was prescribed for the student, administration is given in compliance with the physician's instructions, and a parent submits a written statement from the physician stating that the student is capable of self-administering the medication, time and dosage of the medication and the period for which the medication is prescribed. The student must demonstrate to the school nurse the skill level necessary to self-administer the prescription medication, including the use of any device required to administer the medication.

15. In accordance to House Bill 984, students with diabetes may carry diabetic supplies on his/her person with physician's written directions. This information must be documented in the Individual Health Plan.