



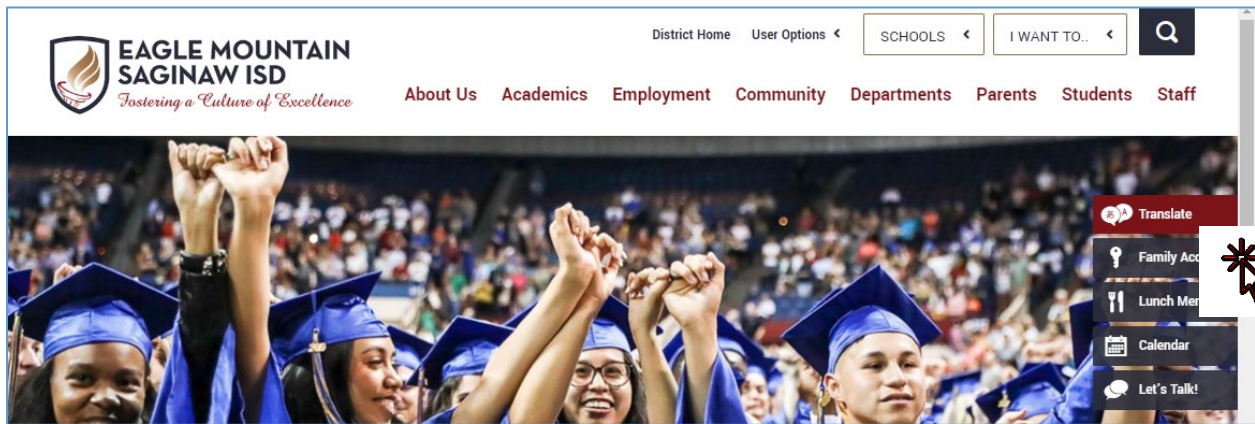
Access Assignments from Calendar

Access Assignments from Calendar Cheat Sheet

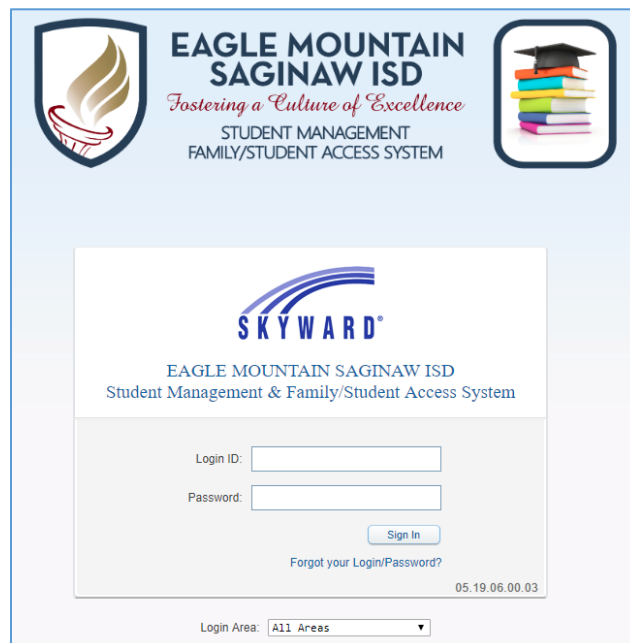
Accessing Assignments from Calendar in Family Access

The following document will walk through how parents or students can access the **Calendar** option in either **Family Access** or **Student Access** to check **Assignment** details and dates.

1. Visit the EMS ISD website at www.emsisd.com and click on the **Family Access** tab in the upper-right corner.



2. Enter your parent or student credentials to log in. **Please Note:** Students will always log in with their **ID** numbers. Parents do not access using the student ID number. Parents are provided a **Login ID** and if you need assistance obtaining your login, please contact your child's school.





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- Once logged in to either **Family Access** or **Student Access**, simply locate and click on the **Calendar** tab located on the left edge of the screen.

Family Access
PETER GRIFFIN My Account Contact Us Email History Exit
SKYWARD STEWIE GRIFFIN Select Language District Links Student Bus Information

You have unread messages You are hiding messages

Home
NEW Student Enrollment
2019-2020 Returning Student Verification
Gradebook
Attendance
Student Info
Schedule

An Online Form is now available to fill out
STAAR EOC Results (2018-19) is now available to fill out at BOSWELL HIGH SCHOOL, yet has not been completed for STEWIE. It is due by 05-01-2020. Fill out Online Form for STEWIE

Upcoming Events Calendar
Today, Mon Jul 15, 2019
1st Day of School
BOSWELL HIGH SCHOOL
Today, Mon Jul 15, 2019
Progress Report 1 Starts
BOSWELL HIGH SCHOOL
Today, Mon Jul 15, 2019
1st Six Weeks Starts
BOSWELL HIGH SCHOOL

- After selecting the **Calendar** tab, parents and students will have the option to view details of terms, progress report dates, assignments and more. In this example, we see the first day of school (fictitious) and an assignment with the title, "**Water Safety**" that's due on **July 19**.

July 2019 Calendar Display Month Week Day

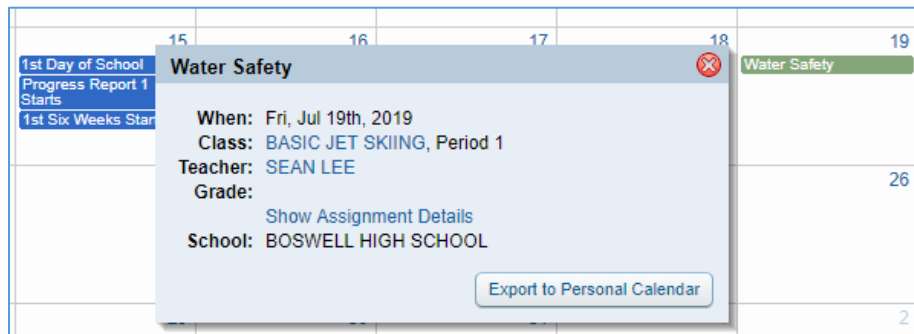
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 1st Day of School (001) Progress Report 1 Starts 1st Six Weeks Starts	16	17	18	19 Water Safety	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3



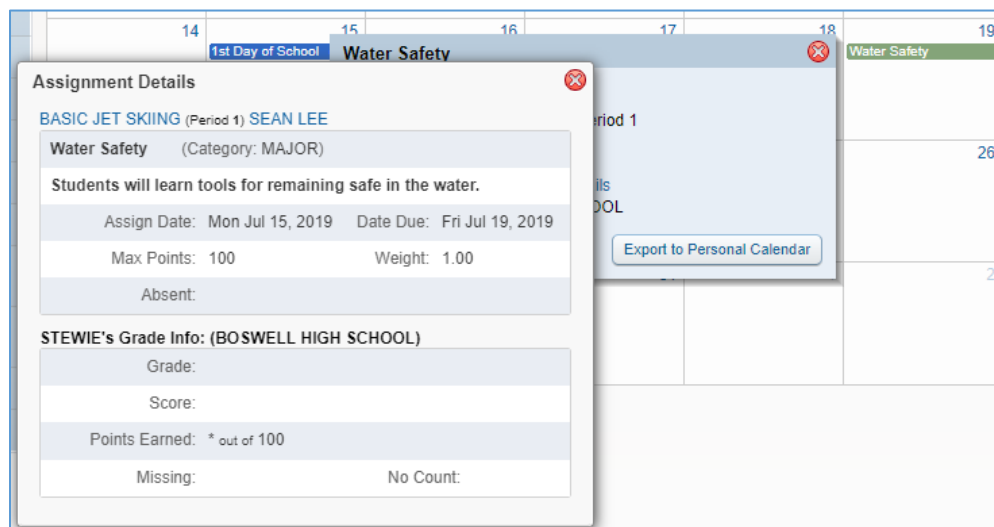
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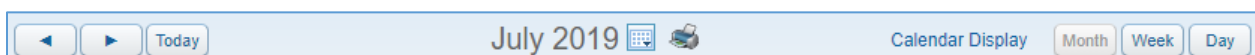
- Parents and students can select an assignment or test in the calendar and click on it to reveal additional details.



- To see more, click on **Show Assignment Details** or click on the **Class** or **Teacher** name displayed to see more information. End users can also use the **Export to Personal Calendar** button to download a file for loading to other programs.



- Parents and students can also explore additional options for their **Calendar** by selecting the **Calendar Display** link at the top of the screen. Options to **Print**, toggle days, and changing the view from **Month** to **Week** or **Day** are also available.





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8. A full spectrum of color options are available based on the items displayed. Enable or disable to preference to update your **Calendar** under **Calendar Display**. Choose from these options to custom design your calendar to meet your personal preferences and needs. Once finished, be sure to **Save** your options.

Calendar Display ✕

Default Calendar View: Show District-wide Activity Events

Hide Saturday and Sunday on the Calendar Show District-wide Field Trips

Select Student Events and Colors:

Click on a color block below to show an event on the Calendar and customize the color.

STEWIE: <input checked="" type="checkbox"/> Absences/Tardies <input type="text" value=""/>	<input checked="" type="checkbox"/> Gradebook Assignments/Events <input type="text" value=""/>	<input checked="" type="checkbox"/> Activity Events <input type="text" value=""/>	<input checked="" type="checkbox"/> Tests <input type="text" value=""/>
<input checked="" type="checkbox"/> Conferences <input type="text" value=""/>	<input checked="" type="checkbox"/> Lunch Menu <input type="text" value=""/>	<input checked="" type="checkbox"/> Field Trips <input type="text" value=""/>	<input checked="" type="checkbox"/> Calendar Events <input type="text" value=""/>
<input checked="" type="checkbox"/> Wall Messages <input type="text" value=""/>			