

PURPOSE	In compliance with Education Code 11.251, the District-Level Planning and Decision-Making Committee shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The committee, known as the District Planning and Advisory Committee or DPAC, shall serve in an advisory role except that the committee shall approve staff development of a Districtwide nature.
CHAIRPERSON	The Superintendent shall be the Board's designee and shall name the chairperson of the DEIC. The Superintendent shall meet with the committee periodically.
MEETINGS	The chairperson of the committee shall set the meeting agenda and shall schedule six (6) meetings per year, including the public meeting required by law.
DUTIES OF THE COMMITTEE	<p>In addition to the statutorily mandated duties at BQA (LEGAL), the committee shall provide input in the development of the District Improvement Plan which must include provisions for:</p> <ol style="list-style-type: none">1. A comprehensive needs assessment addressing District student performance on the academic excellence indicators and other appropriate measures of performance, disaggregated by all student groups served by the District, including categories of ethnicity, socioeconomic status, sex, and populations served by special programs.2. Measurable District performance objectives for all appropriate academic excellence indicators for all student populations, appropriate objectives for special needs populations, and other measures of student performance that may be identified through the comprehensive needs assessment.3. Strategies for improvement of student performance that include:<ol style="list-style-type: none">a. Instructional methods for addressing the needs of student groups not achieving their full potential.b. Methods for addressing the needs of students in special programs, such as suicide prevention, conflict resolution, violence prevention, or dyslexia treatment programs.c. Dropout reduction.d. Integration of technology in instructional and administrative programs.

- e. Discipline management.
 - f. Staff development for professional staff of the District.
 - g. Career education to assist students in developing the knowledge, skills, and competencies necessary for a broad range of career opportunities.
4. Resources needed to implement identified strategies.
 5. Staff responsible for ensuring the accomplishment of each strategy.
 6. Formative evaluation for determining periodically whether strategies are resulting in intended improvement of student performance.
 7. Review and approval of school requests for waivers of state law or District policies. Waiver requests will then be submitted to the DPAC for review and to the Board for approval.

COMPOSITION

The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

Selected Representatives

Parent, community members, and business representatives shall be selected in accordance with BQA(LEGAL) and these regulations.

Parents

The committee shall include at least two parents of students currently enrolled in the District. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers.

Community Members

The committee shall include at least two community members selected by a process that provides adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must live within the District.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
ADMINISTRATIVE REGULATION

Business
Professionals

The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

Professional
Staff Classroom
Teacher

Classroom teacher representatives shall comprise at least two-thirds of the total professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to each respective campus.

Campus
Representative

At least one campus-based non-teaching professional representative shall be nominated and elected by the campus-based non-teaching professional staff on the campus.

District-Level
Professional

At least one District-level professional representative, other than the Superintendent, shall be nominated and elected from the District-level professional staff.

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee.

The consent of each nominee shall be obtained before the person's name may appear on the ballot.

Election of the committee shall be held in the fall of each school year, as determined by the Board or its designee. Nomination and election shall be conducted in accordance with this administrative regulation.

TERMS

Representatives shall serve a one-year term and shall be limited to three (3) consecutive terms on the committee. If the individual's position in the District changes, eligibility for membership on the committee may also change. Attendance at meetings is required and a person unable to fulfill meeting requirements may be asked to resign.

VACANCY

If a vacancy occurs among the representatives, nominations shall be solicited, and an election held, or selection made to fill the vacancy in the representative group for the unexpired term.

COMMUNITY
INPUT

The Superintendent or designee shall ensure that the Council obtains broad-based community, parents, and staff input and provides information to those persons on a systematic basis.

OTHER
ADVISORY
GROUPS

The existence of the District Planning and Advisory Committee shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to the District