

TRANSPORTATION MANAGEMENT
DISTRICT VEHICLES RENTAL

CNB
ADMINISTRATIVE REGULATION

APPROVAL	All vehicle rentals are to be approved by the Deputy Superintendent. Vehicle rental without prior approval will not be the responsibility of the District.
VEHICLE RENTALS	All vehicle rentals must be reserved from the designated vendor with a purchase order. A Motor Vehicle Rental Certificate must be accompanied upon retrieving the vehicle.
STUDENT TRAVEL	Student traveling in a rented vehicle must be accompanied by a district employee and approved by the principal. Students are not allowed to drive the vehicle under any circumstances.
PROPERTY DAMAGE	Vehicle rental property damage insurance must be purchased to protect the District and employee.