

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
ADMINISTRATIVE REGULATION

INSTRUCTIONAL
MATERIALS

Adherence to EFA(LEGAL) and EFA(LOCAL) is required with the selection and purchasing of instructional materials. Instructional materials are defined as any resource that is used formally or informally for learning purposes.

BOARD
APPROVAL

The ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board. The Teaching and Learning Department shall keep the board informed of the selection and review process and present the final recommendation to the Board for approval.

STATE
APPROVED
MATERIALS

All instructional materials must be selected from the Texas Education Agency state approved list. This includes any Open Educational Resources (OER) and Highly Qualified Instructional Materials (HQIM).

In specialized areas and subjects that the state does not provide an approved list, the Teaching and Learning Department shall follow the selection process approved by the District.

OPEN
EDUCATIONAL
RESOURCES

If the state provides a Texas approved Open Educational Resource (OER), the District shall review these materials first. Since the materials have been reviewed by the State Board of Education, meet 100% of the standards, and is at no cost to the District for digital access, it is the preference of the District to utilize these resources. There is a minimal cost to print any specific sections of the resources which the District receives additional funding to cover this charge.

SELECTION
PROCESS FOR
OER MATERIALS

Content coordinators will review all OER materials and are responsible for assembling a committee of teacher representatives of each content and grade level. This committee will develop and help lead the plan for successful implementation of the OER materials. The committee will utilize the OER provided scope and sequence, along with the lessons plans, texts, and assessments.

PROFESSIONAL
LEARNING

Professional learning will be designed to support the successful implementation of the OER materials which shall include research-based strategies, expectation of following the curriculum with the specified resources, and the internalization process of lessons so that each teacher may use their personal teaching style to best meet

their students'
needs.

SELECTION OF
HIGHLY QUALIFIED
INSTRUCTIONAL
MATERIALS

Highly Qualified Instructional Materials have been approved by the Texas Education Agency as meeting 100% of the Texas Essential Knowledge and Skills (TEKS). If there is not an available OER for a content, the Teaching and Learning department shall assemble a committee of teacher representatives of each content and grade level to review each of the approved HQIM utilizing a rubric developed by the content coordinator. Each committee member will provide their top three choices in order of preference.

The content coordinator shall review all submissions from the committee to determine the resource most aligned with district practices and needs. Members of the committee will help lead the plan for successful implementation of the HQIM materials. The committee will utilize the HQIM provided scope and sequence, along with the lessons plans, texts, and assessments.

PROFESSIONAL
LEARNING FOR
HQIM

Professional learning will be designed to support the successful implementation of the HQIM which shall include research-based strategies, expectation of following the curriculum with the specified resources, and the internalization process of lessons so that each teacher may use their personal teaching style to best meet their students' needs.