

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(EXHIBIT)

See the following pages for forms that may be used by the District regarding Intradistrict Transfers and Classroom Assignments:

Exhibit A: Parent Request for Classroom or Intradistrict Transfer for a Student Who Is a Victim of Bullying — 1 page

Exhibit B: Recommendation to the Board Regarding Intradistrict Transfer of a Student Who Engaged in Bullying — 1 page

Note: For bullying rising to the level of prohibited harassment, see FFH. For all other bullying, see FFI. For school safety transfers, see FDE. For additional information regarding the transfer of a student who is the victim of bullying or who engaged in bullying, including a student who receives special education services, see FDB.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS
EXHIBIT A

FDB
(EXHIBIT)

PARENT REQUEST FOR CLASSROOM OR INTRADISTRICT TRANSFER FOR STUDENT WHO IS A VICTIM OF BULLYING

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, including a student who receives special education services, see FDB in the local policy manual. For school safety transfers, see FDE. For bullying rising to the level of prohibited harassment, see FFH. For all other bullying, see FFI.

Name of student	Age	Grade	Current school
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Parent	Address	Phone
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Has an investigation been completed that substantiates this student was a victim of bullying?

Yes (attach investigation report) No

Does the student receive special education services?

Yes No

To be completed by campus or district administration.

Request reassignment:

From: _____ (Current classroom) To: _____ (Receiving classroom)

Campus Administration Signature

Date

OR

From: _____ (Current school) To: _____ (Receiving school)

District Administration Signature

Date

Date reassignment requested _____

Reason for requesting reassignment (*attach supporting documents*): _____

This request for an in-district reassignment is made with a full understanding of, and agreement to, the following conditions:

1. Except as provided by law, the District will not provide transportation.
2. Participation in UIL activities shall be in accordance with all applicable UIL regulations and other applicable District policies and administrative regulations.
3. By signing this form, the parent and District official approving the transfer provide written assurance that the reassignment is not for the purpose of participating in any UIL activity, or any other activity governed by UIL rules and regulations, whether or not under UIL sanctions, and that no recruiting or tampering has occurred in violation of UIL rules and regulations.

Parent Signature

Date

Approved Not Approved Reason: _____

District Administration Signature

Title

Date

DATE ISSUED: 11/30/2020
FDB(EXHIBIT)

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FDB
(EXHIBIT)

EXHIBIT B

RECOMMENDATION TO THE BOARD REGARDING INTRADISTRICT TRANSFER OF STUDENT WHO
ENGAGED IN BULLYING

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, including a student who receives special education services, see FDB. For school safety transfers, see FDE. For bullying rising to the level of prohibited harassment, see FFH. For all other bullying, see FFI. [Remove this note from final form.]

Name of student	Age	Grade	Current School
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Parent	Address	Phone
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Has an investigation been completed that confirms this student engaged in bullying?

Yes (attach investigation report) No

Does the student receive special education services?

Yes* No

*The transfer of a student with a disability who receives special education services and who engaged in bullying may be made only by a duly constituted ARD committee under Education Code 37.004

Recommend reassignment

From: _____ (Current school) To: _____ (Receiving school)

The parent was consulted and (*is/is not*) in agreement with recommendation.

By signing this form, the Superintendent or designee provides written assurance that the reassignment is not for the purpose of participating in any UIL activity, or any other activity governed by UIL rules and regulations, whether or not under UIL sanctions, and that no recruiting or tampering has occurred in violation of UIL rules and regulations.

Superintendent or designee Signature

Date

Approved Not Approved

Board President Signature

Date